

Dr. Terry White, Dean  
Faculty of Arts

August 5, 1986

Dr. Dallas Cullen, Chair  
Vice President's (Academic) Advisory Committee on Women's Studies

Based on our study of other Women's Studies programs and our own experience, we believe that the administrative structure for an interdisciplinary Women's Studies program housed in the Faculty of Arts should be as described in this letter.

The program should be administered by a Women's Studies Committee, which should have the following membership:

- (1) (a) One representative from each academic unit (either inside or outside the Faculty of Arts) which offers a cross-listed course. Until the Committee is established and courses are formally cross-listed, we suggest that the following units have representatives on the Committee:

Anthropology  
Canadian Studies  
Christian Theology (St. Stephen's College)  
Classics  
Comparative Literature  
East Asian Languages and Literature  
English  
Faculte St. Jean  
History  
Organizational Analysis  
Philosophy  
Political Science  
Romance Languages  
Slavic and East European Studies  
Sociology

The representative from the unit must teach a current cross-listed course. For units in which more than one person teaches a current cross-listed course, representatives should have a two-year term (staggered over all such units for the first year after the committee is formed). This would ensure both continuity and the greatest possible exposure to the issues of concern in Women's Studies.

- (b) Persons teaching those courses comprising the Women's Studies program and with the designation W ST who are not already representing an academic unit.



- (2) Three representatives from the Advisory Committee on Women's Studies, drawn from those members of the Advisory Committee on Women's Studies who are not in Category (1) above.
- (3) Two student representatives, elected by the students in the Women's Studies Program.
- (4) Two representatives from the women's community, chosen by nomination, application or community input.
- (5) The Director of the Women's Program, Faculty of Extension, or her designate.
- (6) The Coordinator of Women's Studies in the Faculty of Arts.

We believe that this Committee should meet at least once a month during the academic year.

We also recommend that there be an Executive Committee, whose terms of reference should be set by the Women's Studies Committee. The Executive Committee should consist of one representative from each of Categories (2) through (6) above plus 3 representatives from Category (1). Members of the Executive Committee should be elected by the members of the Women's Studies Committee (though it should be noted that the Coordinator of the Women's Studies program and the Director of the Women's Program in the Faculty of Extension will automatically be members of the Executive Committee).

The Chair of the Women's Studies Committee should be elected from among the full-time academic staff members on the Committee. The Chair should serve for a two-year term. The Chair should function in a manner similar to a department chair in the Faculty of Arts.

The coordinator of Women's Studies will be responsible for (1) the day-to-day administration of the Women's Studies program and (2) either teaching or coordinating two of those courses comprising the Women's Studies program and with the designation W ST.

The Coordinator and the people teaching those courses comprising the Women's Studies program and with the designation W ST will either be seconded from their home departments or hold a joint appointment in Women's Studies and their home department. Such individuals can be drawn from any academic unit on the campus (inside or outside the Faculty of Arts; offering or not offering a cross-listed course). The maximum appointment to the Women's Studies program will be 1/2. The Women's Studies Committee will be involved in the selection of those internal individuals who will hold appointments in Women Studies, and will select representatives to the Dean's Advisory Staff Selection Committee.

Funds in the Faculty of Arts budget will be earmarked specifically for the Women's Studies program. Use of those funds will be decided by the Women's Studies Committee, and administered by the Coordinator of Women's Studies.



The Women's Studies committee can arrange that those courses comprising the Women's Studies program and with the designation W ST be made available to other academic units which develop Women's Studies programs.

A review of the Women's Studies Program in the Faculty of Arts should occur after five years.

We believe that an administrative structure such as this is needed so that the Women's Studies program will have both the autonomy and interdisciplinary nature that is necessary to ensure its success.

On behalf of the Advisory committee, I would again like to express our appreciation for the support you have given to our proposal.

DC/km  
CC Dr. Peter Meekison, Vice-President (Academic)



University of Alberta  
Edmonton

Advisory Committee on Women's Studies

Canada T6G 2E1

11019 - 90 Avenue, Telephone (403) 432-3093

May 5, 1986

Dean Terry White  
Faculty of Arts  
University of Alberta

Dear Dean White:

The Vice President's (Academic) Advisory Committee on Women's Studies is pleased to send you the enclosed proposal for a Women's Studies program in the Faculty of Arts.

The Advisory Committee appreciated your comments on the proposal. We will be glad to provide whatever assistance you might wish as the proposal moves through the various stages needed for its approval.

Sincerely,

Dallas Cullen,  
Chair



Terry White, Dean  
Faculty of Arts

April 17, 1986

Dallas Cullen, Chair  
Advisory Committee on Women's Studies

Meeting with the Advisory Committee on Women's Studies

This is to confirm our invitation for you to meet with the members of the Advisory Committee on Women's Studies at 9:00 a.m. on Wednesday, April 30 at the Women's Program, Faculty of Extension (11019 - 90 Avenue).

I have enclosed drafts of our proposal for a degree program in Women's Studies and the letter of understanding regarding the administrative structure of that program. The members of the Advisory Committee would like to discuss your reactions to these proposals.

The proposal for the degree program has been developed with the help of a number of people in the Faculty of Arts, including Assistant Dean Radford. This particular draft is being circulated to a number of interested people on campus. We expect that, after receiving their comments (plus yours at our meeting), we will be able to quickly complete the final proposal.

We look forward to meeting with you on April 30. In the meantime, if you have any questions, please phone me at 5721.

DC/km  
Encl.



to: Dr. D. Cullen  
Faculty of Business

date: March 6, 1986

from: Terrence H. White  
Dean of Arts

our file:

your file:

subject: Women's Studies Program

I am in receipt of yours of 4 March wherein you indicate that the Advisory Committee on Women's Studies is proceeding to develop a proposal for a B.A. in Women's Studies. I have spoken with Assistant Dean Radford and he is prepared to assist Dr. Hall with any details as they arise.

I look forward to receiving your draft letter regarding the administrative arrangements for the program, and please be assured that I consider this new venture to be a very important one for the University and will proceed with vigour to ensure its successful launch.

Yours sincerely,

Terrence H. White  
Dean of Arts

cc: Dr. J.P. Meekison  
Dr. F. Radford



Terry White, Dean  
Faculty of Arts

March 4, 1986

Dallas Cullen, Chair  
Advisory Committee on Women's Studies

**Proposal for a Women's Studies Program in the Faculty of Arts**

The Advisory Committee on Women's Studies has discussed the proposal you presented to us on February 3, 1986. The Advisory Committee appreciates your support for an autonomous program and has given approval in principle to your proposal.

You indicated in our meeting that the details of the administrative structure for the program would be specified in a letter of intent between the Faculty of Arts and the Advisory Committee on Women's Studies. We are currently developing a draft of this letter. Once it is completed, we would like to meet with you to discuss it.

In the meantime, we trust that Ann Hall will be able to work with Assistant Dean Radford to develop the details of the degree program.

DC/km

CC. Peter Meekison, Vice President (Academic)





to: Professor Dallas Cullen, Chair  
Advisory Committee on Women's Studies

date: Feb. 18, 1986

our file:

from: Vice-President (Academic)

your file:

subject: Proposals for the Women's Studies Program

Thank you for your memo of February 13th and for outlining for me the summary of your discussions with the Faculty of Arts and a number of follow-up matters. As I indicated to you when we spoke about this matter on the telephone I feel that the proposal from the Faculty of Arts is probably the most expedient way of developing the academic program at the university at this time. I know that Dean White is very supportive of the idea and I am confident he would be very helpful in obtaining the necessary academic approvals within the university.

As far as the proposed institute is concerned, I would suggest that it be established under the Vice-President (Research) or under the Vice-President (Academic). I do not think that an institute reporting to two Vice-Presidents is a good idea. If you see the institute leaning in the direction of research, then I think it would be more appropriately placed under the Vice-President (Research). On the other hand, if you see it combining a variety of academic endeavours which include research, but also a number of other activities such as coordinating speakers, development of courses, buying released time etc. then I think it is more appropriately placed under the Vice-President (Academic). Either structure should give you the autonomy which you are seeking. I have not discussed your proposal with Dr. Kaplan but I am sure that he would agree to have the institute located under his jurisdiction just as I would be equally willing to do so.

One suggestion which comes to mind is that you establish an institute with an advisory board which would have the same membership as the Advisory Committee on Women's Studies. People would be appointed to both positions. In this way your interests would be protected. The Advisory Committee or whatever appropriate title you wish to use could act as the governing council of the institute.

From your letter I sense that major strides have been made and that you are much closer to your goals of establishing a degree program and an institute on the university campus.

I hope these comments are of assistance to you. With all best wishes.

JPM/dg

  
J. Peter Meekison



February 13, 1986

To: Peter Meekison  
Vice President (Academic)

From: Dallas Cullen  
Chair, Advisory Committee on Women's Studies

Re: Faculty of Arts proposal for the Women's Studies program

As you know, Ros Sydie, Ann Hall and I met recently with Terry White to discuss our proposal for the Women's Studies program. At that meeting, he presented his ideas for a program in the Faculty of Arts. As we understand it, this would involve a Women's Studies Committee in the Faculty of Arts (with membership drawn from all those academic units offering cross-listed courses) which would administer the degree program; a separate research institute; and the Advisory Committee on Women's Studies as an umbrella coordinating group.

The Advisory Committee has now had one meeting in which we discussed his proposal. While the Committee feels that our original plan for a research institute with a teaching function is the ideal proposal, we also feel that there is considerable merit in the Faculty of Arts proposal. We will be meeting again right after Reading Week to discuss it further.

Based on our discussions with Dean White and our own discussions, we have drawn up a diagram that shows what we see as the linkages among the various committees and positions. We have also developed a preliminary draft of what we believe would be appropriate for the administrative structure for the Women's Studies Program in the Faculty of Arts. As we understand it, this administrative structure would not be specified in the degree proposal that would be submitted to the Faculty of Arts, but instead would be contained in a letter of agreement between the Advisory Committee and the Faculty of Arts. I am enclosing a copy of both our diagram and our preliminary draft. Many of the details in that preliminary draft were discussed in our meeting with Dean White.

One other point has become clear during our discussions. If the Advisory Committee is to be an umbrella coordinating group, some changes in its terms of reference will be necessary. Among other things, this would involve a clear indication of its coordinating function, as indicated in the enclosed preliminary draft. We intend to develop these as we work through the plans for the administrative structure for the Faculty of Arts program. Our concern is (as it has always been) that the Women's Studies program have the autonomy that experience at other universities has shown is crucial for the program to be successful. Our plan for the institute achieved this; given this new proposal, a different set of interrelated structures is necessary.

We would like your reaction to these plans. Do you think they are appropriate? Would they be acceptable to the university administration? The Advisory Committee will be meeting on either the evening of February 25 or the afternoon of February 26 to further discuss the new proposal. It would be very helpful for us to have your reaction by that time. I will be out of town during Reading Week, so a letter might be best. If this is not possible, I will phone on February 24th.

*Dallas Cullen*

Terry White, Dean  
Faculty of Arts

January 16, 1986

Dallas Cullen, Chair  
Advisory Committee on Women's Studies

Re: Degree Programme in Women's Studies

As you know, the Advisory Committee on Women's Studies is developing a proposal for a degree programme in Women's Studies. A brief overview of our planned programme is enclosed.

As is obvious, an affiliation with the Faculty of Arts is a key element in our proposal. Two or three representatives of our Committee would like to meet with you, or your delegate, to discuss the issues that the Faculty of Arts would need to have clarified and resolved before it would agree to, or endorse, such a proposal. We would then be able to deal with these points in our proposal.

Please let us know if it would be most appropriate for us to meet with you or with someone else in the Faculty.

Dallas Cullen



## ADVISORY COMMITTEE ON WOMEN'S STUDIES

PRELIMINARY PROPOSAL FOR AN UNDERGRADUATE DEGREEPROGRAMME IN WOMEN'S STUDIES AND AN INSTITUTE FOR WOMEN'S STUDIES

(January 1986)

What we intend to propose is an undergraduate degree programme in Women's Studies, most probably a Bachelor of Arts. Related to the development of a degree programme is an autonomous centre or institute whose focus is Women's Studies.

The degree programme would fit within the format and structure of the new four-year B.A. Students would do a double major in Women's Studies and a basic discipline, taking five full course equivalents in each of the two majors. The Women's Studies major would include a required core of Women's Studies courses and a number of optional courses drawn from a set of courses cross-listed in both a basic discipline department and Women's Studies. These cross-listed courses will come from a number of faculties at the University.

Such a proposal for a B.A. (Women's Studies) raises at least two questions:

- (1) Within the existing structure of the university, who would offer such a degree?
- (2) Is there a need for some autonomous structure within the university whose focus is Women's Studies?

We believe that most students interested in Women's Studies will be those who wish to enrol in a liberal arts programme. Since the majority of the existing undergraduate courses dealing specifically with women are taught in departments within the Faculty of Arts, that faculty would appear to be the most logical "home" for a B.A. (Women's Studies).

However, academic staff are needed to develop and teach the new core courses in Women's Studies which are fundamental to the degree. Someone must also be responsible for ensuring the further development and coordination of appropriate courses in the traditional disciplines not only within the Faculty of Arts but within other faculties as well.

What we envision is a centre or institute which would provide not only a "home" and physical setting but also a focus for Women's Studies at the University of Alberta. The name is not important at this stage, but for the sake of convenience, we will call it the Institute for Women's Studies. Several such centres and institutes already exist on this campus: for example, the Boreal Institute for Northern Studies, the Canadian Institute

for Ukrainian Studies, and the Centre for Advanced Study in Theoretical Psychology.

There are also several institutes in Canada whose focus is Women's Studies insofar as they have both a teaching and research function such as the Simone de Beauvoir Institute at Concordia University in Montreal and The Institute for the Study of Women at Mount Saint Vincent University in Halifax.

The proposed Institute for Women's Studies would have a Director/Coordinator and secretarial/administrative support but be primarily comprised of members of the academic staff from various faculties who are responsible to the Centre and also their home department (joint appointments or temporary secondment). Eventually, the Centre would attract research scholars from other institutions and universities as well as developing its own research activities.

Members of the Institute for Women's Studies would be responsible for student advising, program planning and overall programme decisions in the B.A. (Women's Studies) in collaboration primarily with the Faculty of Arts but also other faculties/departments who agree to offer cross-listed Women's Studies courses. Members of the Centre would also teach the core Women's Studies courses as well as the cross-listed courses in their own disciplines.

Finally, the Institute for Women's Studies would seek to aid in the coordination of Women's Studies throughout the province through close cooperation with, for example, Athabasca University and the University of Calgary, both of which have already developed programmes in Women's Studies.





to: Dr. D. Cullen  
Faculty of Business

date: July 4, 1986

from: Terrence H. White  
Dean, Faculty of Arts

our file:

your file:

subject:

Dear Dallas:

Attached is a copy of the library's estimate of impact costs  
from the Women's Studies Program.

All materials are with Vice-President (Academic). Have a  
nice summer!

Yours sincerely,

*Michael T. Koeler*

*for* Terrence H. White

/ds

Encl.

*also working statement  
on acquisition  
policy - from  
June 18/86 Hope Olsen*

Library Impact Statement

Program in Women's Studies  
in  
the Faculty of Arts

Prepared by  
Humanities and Social Sciences  
Library

June 25, 1986



This Impact Statement takes into account the upgrading of the Library's holdings and processing costs.

The U of A Library's goal is to provide services and access to information consistent with the nature and level of an interdisciplinary Undergraduate degree program in Women's Studies housed in the Faculty of Arts.

The factor in the proposal which particularly concerns the Library is the level and interdisciplinary nature of the program.

Our assessment of the impact is as follows:

### I Collection

While the Library system has a good basic collection in the area of Women's Studies, many current and retrospective titles, especially reference titles, will have to be purchased in order to support a formal program in Women's Studies at the University of Alberta. Checking of core bibliographies in Women's Studies has revealed that the U of A libraries have 70% of key monograph and periodical titles needed. We are lacking in reference titles and periodical backfiles.

#### a) Subscriptions

This heading includes subscriptions to scholarly journals, yearbooks and other annuals, as well as standing orders for important series. It should be kept in mind that journal prices in Canada are susceptible to change (usually increase) due to such factors as inflation, currency values, and differential pricing of journals for institutions.

#### COST ESTIMATE

	<u>No. of titles</u>	<u>Average cost</u>	<u>Est. total</u>
Year 1			
Current Subscriptions	25	\$55.*	\$ 1,375.
Backfiles	15 backfiles at 125% for 10 years		\$10,400.
			<hr/>
			\$11,775.
Subsequent years			
Continuing annual subscriptions	25		\$ 1,375.
New Titles	3 per year		\$ 165.
			<hr/>
			\$ 1,530.

(Each year we can assume an increase of approximately 3 titles and the resulting cumulating costs.)

\*See appendix 2

## b) Monographs

Materials to be purchased include reference books, handbooks, government publications, conference proceedings and selected mass market titles. The objective is to build an instructional support level collection which means a collection able to support undergraduate and most graduate instruction, but not able to support the research required for dissertations or independent research.

## COST ESTIMATE

Year 1 (500 titles)	\$12,500.*	(Current and retrospective for the first three years)
Year 2 (200 titles)	5,000.	
Year 3 (100 titles)	2,500.	
Subsequent years (50 titles)	500.	

\*See Appendix 2

II Processing of Materials

Processing costs cover preparation and placement of orders and cataloguing of materials.

## COST ESTIMATE

Year 1	\$5,000.
Subsequent years	\$2,500.



## Appendix I

Summary of Cost EstimatesYear 1

Subscriptions: current	\$ 1,375.
backfiles	10,400.
Monographs	12,500.
Processing	5,000.
	<u>\$29,275.</u>

Year 2

Subscriptions: current	\$ 1,375.
new	165.
Monographs	2,500.
Processing	2,500.
	<u>\$ 6,540.</u>

Year 3 and after

Very close to Year 2.

Subscription costs will continue to grow, but there could be some decline in the cost of monographs.

NOTE: A conversion factor of 1.4 is being used to obtain the Canadian equivalent of U.S. dollars.

## Appendix II

A. Average price of American subscriptions.\*  
(Library Journal, April 15, 1986, p. 47)

	\$U.S.	\$Cdn.
History	26.04	36.45
Home Economics	45.59	63.82
Literature and Language	25.21	35.29
Psychology	83.71	117.19
Sociology and Anthropology	56.31	78.83

B. Average price per volume of hardcover books in subject areas  
related to Women's Studies program.\*\*  
(Bowker Annual, 1985, p. 474.)

	\$U.S.	\$Cdn.
History	27.15	38.01
Home Economics	15.63	21.88
Literature	23.17	32.43
Medicine <sup>+</sup>	40.58	56.81
Psychology/Philosophy	30.28	43.39
Sociology	33.26	46.56

\* European subscription prices are higher.

\*\* In our view, these titles are unrealistically low due to the inclusion of mass market titles.

+ The category of Medicine has been included for monographs since subjects such as birth control will be dealt with in the Women's Studies Program.



Women's Studies: working draft policy  
11.vi.86

A. Title and definition

Women's Studies: an interdisciplinary inquiry into women's experience with the purpose of explanation and analysis.

B. Purpose and emphasis

The Women's Studies collection is focussed on support of designated Women's Studies courses in the Faculty of Arts in anticipation of its degree program and of concomitant research interests. However, courses and research in the Faculties of Business, Fine Arts and Physical Education are also included in its scope, especially courses cross-listed for credit in the proposed Women's Studies Program. The relative recency of formally recognized scholarship in Women's Studies at the University of Alberta necessitates a flexible approach. Therefore, areas of focus for collection development are not addressed herein. Working parameters are addressed in section E.

C. Statement of collection responsibilities and other administrative considerations

Primary responsibility for general material on Women's Studies and for continuations rests with the liaison librarian for the Committee on Women's Studies and with the faculty of that committee. In addition, the aforementioned, in cooperation with other liaison librarians, are responsible for collecting in specific disciplines to ensure a core collection which will support the feminist aspect of future courses in other departments. However, responsibility for collection relating to other departments rests primarily with the liaison librarians for those departments.

D. Other Faculties - Art, Business?

E. Collection parameters

1. Scope: The HSS Library's collecting responsibility in Women's Studies is defined by the following concepts:

- (i) Women's experience
  - (vi) -discrimination (reg. labour)
  - motherhood
  - lesbianism
  - sexual harassment
  - birth control
- (ii) Feminist thought
- (iii) Study of women
- (iv) Gender
- (v) Women's movement

theory  
philosophy  
the art

(includes sexist studies)

2. Date of publication: emphasis on acquisition of current material and primary sources
3. Chronological coverage: no limits; emphasis on twentieth century
4. Geographic coverage: Canada  
(in descending order of emphasis) United States  
Great Britain  
Western Europe and Commonwealth  
other to support established interests
5. Publication types: journals  
reference works  
monographs  
conference proceedings  
government publications  
textbooks

how retrospective

chronological coverage  
nature  
reference works  
support established interests

KHO





to: T.H. White, Dean  
Faculty of Arts

date: July 4, 1986

our file:

from: Amy E. Zelmer  
Associate Vice President (Academic)

your file:

subject: Proposal for Women's Studies Program - BUDGET

I understand that this proposal is likely to be going forward to the Academic Development Committee and then to PPC in the near future. There are a few questions with regard to the budget which need to be addressed before the meeting with PPC. In particular:

- there is a need to specify the number of students who would be anticipated in the program and to indicate whether these would be students "new" to the university (i.e., in addition to students now at the University or in the Faculty of Arts) or whether it is expected that they would be drawn from the existing enrollment. This figure is, by agreement with Advanced Education, used as a basis for calculating library and computer costs.
- the proposal as submitted had no provision for library costs. Even if the students in the program will not be "new" to the university I expect that you would want to add some additional library resources.
- costs for staffing seem to have been under-estimated. This has been changed on the revision.
- there are no space costs indicated. If the Faculty of Arts is able to provide space from its existing allocation then there is no problem. However, if there will be a need to lease additional space the Committee should discuss lease costs with John Williamson. (The space required might cost up to \$25,000 per year to lease.)
- the usual charge for administrative overhead has been added on the assumption that this budget would be used for seeking outside funding.

Much of this information has come from David Norwood and I would suggest that whoever is responsible for the preparation of the detailed budget might want to consult further with him. A copy of the detailed draft budget prepared by his office is attached for your information.

White, page 2

I hope that this information is useful to you and those planning for this new program.

**ORIGINAL SIGNED BY  
A. E. ZELMER**

Amy E. Zelmer

AEZ/tg

cc. Dr. Dallas Cullen, Chair  
Ad Hoc Committee on Women's Studies



Enclosure



## Program in Women's Studies, Budget (1st version)

(7)	(22)	(1)	(2)	(3)	(4)	(5)	(6)
Category	Base \$'s	Year 1	Year 2	Year 3	Year 4	Year 5	Ongoing Costs
No. of new students							
Prgm Coordinator	38160	28620	38160	38160	38160	38160	38160
Sessional Lecturer	24000	24000	24000	24000	24000	24000	24000
Academic Salaries		52620	62160	62160	62160	62160	62160
Academic Benefits		6480	8045	8045	8045	8045	8045
Total Academic Costs		59100	70205	70205	70205	70205	70205
Total Acad Positions							
Tot. Acad. Pos. inc. GAs							
Administr. Asst. II	28060						
Clerk/Steno III <sup>75</sup> <sub>etc</sub>	16945	10805	14405	14405	14405	14405	14405
Non-Acad. Salaries		10805	14405	14405	14405	14405	14405
Non-Acad. Benefits		1760	2340	2340	2340	2340	2340
Total Non-Acad costs		12565	16745	16745	16745	16745	16745
Non-Acad Positions							
Total Pos. all staff							
Tot Posn Excl GAs							
Telephones	550	1570	1570	1570	1570	1570	1570
Communications	465	1325	1325	1325	1325	1325	1325
Visiting Speakers	2000	2000	2000	2000	2000	2000	2000
Supplies & Sundries	2330	4660	4660	4660	4660	4660	4660
Travel	410	820	820	820	820	820	820
Equipment LT \$500	800	800	800	800	800	800	800
Library Costs (Univ)	705						
Computing Costs/Univ	220						
Sub-Total		82840	98125	98125	98125	98125	98125
Admin Overhead (@15%)		12425	14720	14720	14720	14720	14720
Evaluation							
Equipment Rental	500	500	500	500	500	500	500
Lease Costs							
Total Costs		95765	113345	113345	113345	113345	113345

Program in Women's Studies, Budget (1st version)							
(7)	(22)	(1)	(2)	(3)	(4)	(5)	(6)
Category	Base \$'s	Year 1	Year 2	Year 3	Year 4	Year 5	Ongoing Costs
Less:Tuition Revenue	-878						
Net Operating Costs		95765	113345	113345	113345	113345	113345
		<del>28620</del>	<del>38100</del>	<del>38160</del>	<del>38160</del>	<del>38160</del>	<del>38160</del>
		24000	24000	24000	24000	24000	24000
		<del>10885</del>	<del>14405</del>	<del>14605</del>	<del>14205</del>	<del>16405</del>	<del>16405</del>



March 4, 1986

To: Members of the Advisory Committee on Women's Studies

From: Dallas Cullen

Re: Meeting on March 11, 1986

This is our next regularly scheduled meeting. At that meeting, we will be concentrating on the administrative structure for the degree program in Arts (for the draft agreement with Arts). A second version of this administrative structure was distributed for our meeting on February 26; to be sure you've got it, another copy is enclosed.

Please come to the March 11 meeting with your additions, changes, etc. This will be the basis of our negotiations with the Faculty of Arts. We need to have these details worked out and agreed to before the proposal for the degree program formally goes to the Faculty of Arts. So please study what we have so far for missing points, things that need changing, etc.

A letter has gone to Terry White saying that we have approved the proposal in principle. The letter is as follows:

To: Terry White, Dean  
Faculty of Arts

From: Dallas Cullen, Chair  
Advisory Committee on Women's Studies

Re: Proposal for a Women's Studies Program in the Faculty of Arts

The Advisory Committee on Women's Studies has discussed the proposal you presented to us on February 3, 1986. The Advisory Committee appreciates your support for an autonomous program and has given approval in principle to your proposal.

You indicated in our meeting that the details of the administrative structure for the program would be specified in a letter of intent between the Faculty of Arts and the Advisory Committee on Women's Studies. We are currently developing a draft of this letter. Once it is completed, we would like to meet with you to discuss it.

In the meantime, we trust that Ann Hall will be able to work with Assistant Dean Radford to develop the details of the degree program.

cc Peter Meekison, Vice President (Academic)



to: Dr. T.H. White, Dean,  
Faculty of Arts.

date: May 31, 1985.

our file:

from: Dr. M.A. Hall, Chair,  
Vice-President's (Academic) Advisory Committee  
on Women's Studies.

your file:

subject: PROPOSAL FOR A NEW INITIATIVE IN WOMEN'S STUDIES

On behalf of the Vice-President's (Academic) Advisory Committee on Women's Studies, I would like to indicate that the "Proposal for a New Initiative in Women's Studies", which is to go forward for special funding, has our full support.

We have recently had an opportunity to be involved in the development of the proposal. Moreover, we are entirely satisfied that if funding were made available, the appointment of individuals to develop and teach Women's Studies courses would be a tremendous incentive to the overall development and implementation of a full degree program in Women's Studies on this campus.

We look forward to maintaining close cooperation with the Faculty of Arts as together we work through the possibility of such a program.

c.c. Dr. P. Clements, Faculty of Arts.  
Dr. D. Cullen, Faculty of Business.

MAH/nm