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	CRIAW '91	CONFERENCE	VOLUNTEERS
	NAME	AREA	SIGN FOR T-SHIRT
	Monica Blais	Registration	
a	Javet Campbell	и	
3	Lan Chan-Marples	И	
4	Leslie Crawford	Hospitality	
5	Susan Devins	и	
6	Maureen Erwin	Reg'n	
7	Deri Frost	Hosp.	
8	Gabrielle -?	Regin	
9	Lovena Hall	й	
10	Tanny Horne	Hosp.	
	Sheryl Jackson	И	
12	Dorothy Mandy	- Other	
13	Sonia Matthews	Reg'n	
14	Yvonne Mireau	и	
15	Aileen Quin	и	
16		И	
17	Jan's Shaw	1	
18	Barbara Sykes	Hosp.	
19	Dale Taylor Cora Voyager	Hosp. Regin Registration	
20	Cora Voyager	Registration	
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	CRIAW '91	CONFERENCE	VOLUNTEERS
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9	Lovena Hall	и	
10	Tanny Horne	Hosp.	
11	Shery I Jackson	И	
12	Dorothy Mandy	Other	
13	Sonia Matthews	Regin	
14	Yvonne Mireau	ч	
15	Aileen Quinn	и	
16	Clair Robillaire	И	
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18	Barbara Sykes	Hosp. Regin Registration	
19	Dale Taylor	Regin	
20	Cora Voyager Tim Sprank	Registration	
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Monia Blais (Ilil.) 437.	-5694
Janis Shaw (Fri, night ; Sun, morn)	962-0532
i Sun mon	
aileen aunn (Fri. & Sat.)	439-3387
· · · · · · · · · · · · · · · · · · ·	
Ynonne Mireau	433-5685
	^

Cothy Meade Women's Studies neur list Cherryl Mc Ginnis: registration coordinator agathe: airport (unomen @ desalulities)
recruit couple volunteers Maureen cruin: lilleting & living coffee & fig , goodies

alliesta Women's Gecretariat still on membership list? Diane Doucette 422-4927 alent ailes aumy 39-3387 prolunteer (fri. night 8th Sat. 9th Pam Forsyth 11928-13/5t. 9 Tranne Mireau 433-5685 ndunteer Christiane Lucille Mandin Claudette Tardif Horon; Call her Jest Wine: 416 533-6137 Collect toan alt. adu. C.

remb, d'un emprent a l'AEFFA 6835 deposits 4613078 - Donna Ma Bean reg. form. Carry meade called for marrellene 421-0306 call her back Lovena Hall 468-2790 before (message on machine) Linda Schutz 492-3726 (message to call) geny Dyck 425-5520 Monica Blais Janis 5 haw: 5 un. morn. registration / will phone at . 29 Claire Robillard dualable Mon-Thurs during day 9-4 sut non neur molenteer Can Charmaples ? garneau Comm. Centre regis.

Pat Razmuszen: 10943-84 ave t:30 p.m. parking on the street Maureen druin 454-8031 lilleting Tues. 1:30

Hedy Bach Volunteer
433-3638(h)
492-7770(u)
pre-conference
package stuffing

VOLUNTEER LIST - CRIAW CONFERENCE NOVEMBER 8-10, 1991

PRE-CONFERENCE:

1. Preparation registration kits (4-6)

2. Signage (Ann) + 2

3. Display tables (Debbie Foster) James Shaw willing to do during conference + 1
4. Day care (Robyn Blackadar)
5. Publicity (Peggie Graham), 2 volunteers poster duty "Glineric newsletter"
6. Billeting (Robyn Blackadar ?)
7. Special displays ie stained glass, art, Person's Case (1) (2 o ptions

Mark boro Room/

Mark boro Room/

Authoro Room/

8-10 sellers (B. Spronk's kids)

CONFERENCE:

HOSPITALITY AND LOCAL INFORMATION COMMITTEE - HOSTESSES:

Assign companion to keynote speakers.

Assign companion to keynote speakers.

Hospitality desk adjacent to registration area: general information (10 woluntus) about city, copy of program and changes, daily newspaper, list of local women's groups, map of hotel, map of city, list of delegates Xloot & found

PHOTOGRAPHER: someone to record events on film throughout conference

1 5 un.

MEETING ROOMS COORDINATOR:

Monitor and check on meeting rooms during the conference. Schedule of meeting rooms, a/v equipment needed in each room, check that chairs are set-up according to plan.

Know basic operation of a/v equipment

Prepare signs as needed (Ann). Have names of sessions and at what time they will be presented posted at door of each meeting room.

MEALS AND ENTERTAINMENT COMMITTEE:

Check name tags of women as they come in for meals to make sure they've registered. Have extra meal tickets for last minute people who decide to stay for meal and collect their money.

Sell and collect tickets for Saturday night entertainment. Women who are full registrants will have badge indicating so. Nancy find welconters?)

Elizabeth?

PRESENTERS/CHAIRPERSONS CONTACT PERSON:

meeting a committee

Volunteer who will assist presenters/chairpersons with their questions and concerns (could be member of conference committee)

DISPLAY VOLUNTEERS:

Assigns display tables, supervises set-up, oversees display area. Solves problems and makes adjustments according to exhibitor's needs.

REGISTRATION COMMITTEE: Chain + 4

Select a registration chairperson who will have a team of volunteers to staff registration desk. Familiarize herself and her volunteers with registration procedure. Set-up registration area (divide the names alphabetically and designate tables accordingly). Keep a record of the exact number of registrants.

AIRPORT CREW: (4-6 people)

Set up signs at airport, pick-up assignments

CLERICAL HELP:

Photocopying, updating last minute changes etc...

CLEAN-UP CREW:

Help with clean-up after conference.

V-tables divided alphabet unto 4 -table for registered; table for non-registered

garneau Comm. Centre: week of Oct. 21st

VOLUNTEER LIST - CRIAW/ICREF CONFERENCE NOVEMBER 8-10, 1991

Nancy Karrel (science, ESL, Native issues, computer wise) 431-1963

Monica Blais (Jul.)

(out of town till October - presenter at conference)
492-8950 (works at Women's Research Centre occasionally)

Marie Carlson (Masters sociology, has two small children so time is limited, is helping with pre-registration and is interested in registration work at conference) 437-1193

Elizabeth Falls (has been helping greatly past few months doing mailout, poster...) 424-6654

Janis Shaw (will do anything prior or during conference) 962-0532 (out of town) 5 miles of town)

Ann Erskine (will do anything evenings and conference weekend) 437-4055, 434-4132 7307-118th street. #7 T6G 1S5

Claire Robillard (bilingual, willing to help with registration during conference)
General Delivery
Barrhead, TOE 0G0 674-6974

Sonia Mathews (available Tues. and Thurs afternoons, willing to help with registration during conference)
450-8106 (evenings) works at Cameron Library Wed. evenings

ann Chinnery (signage)

(did.) Karen Lloyd: massage therapist, hospitalitydesk, registration kit prior to conference

Janet Campbell: reg. at conference

ATTENTION

Women's Studies Students

Don't miss the chance of a lifetime... to be involved in a

NATIONAL WOMEN'S CONFERENCE!

Canadian Research Institute for the Advancement of Women

November 8 - 10, 1991

at the Westin Hotel

We need you to:

work at registration... be a guide for visitors...

sell T-shirts... hostess... "go fer"...

and much, much more

(There are perks for volunteers, too!)

Phone Marcelline or Noreen at 492-8950

WE LOOK FORWARD TO HEARING FROM YOU SOON

Shirley Twenden (convention planning)
962-3262

Volunteer hist

science Nancy Harrel -Native issues computers wise

431-1963.

Monica Blais

Marie Carlson maîtrise en socialogie
has 2 small children

437-1193

has 2 small children "stimulating" would like to do volunteer work

Elizabeth Falls referred by B, Roberts
willing to do any kind
of reoleenteer work

424-6654

Janis Shaw (phoned in)

envelope stuffing or unhateuer + conference weekend

962-0532

ann Erskine

7307-1185+, #7

437-4055

T66 155

434-4132

will do anything

(evenings + conf. weekend)

Claire Robilland (distingual)

willing to help registration during conference

general Delivery

Barrhead, TOE 060

674-6974

Voluntier list - CRIAW Conference

Pre-conference:

- preparation registration kits
- signage (ann)

- display tables replenteer (Deblie Foster)

- day care (Robyn Blackadar)

- billeting

- special displays ie steerned glass, art, Person's Case.

- t-shirts

· hospitality & local info committee · hostesses.

- assign companion to kenynote speakers,

- hospitality desk adjacent to registration area: general unto about city, copy of official

program & changes, daily newspaper, aspirin, pins, needle etc., map of hotel,

list of delegates etc, etc...

· photographer: someone who evill take pictures through-out conference

· meeting rooms, signs i equipment; - monitor i check on meeting rooms during the

- schedule of meeting rooms, a/v equipment needed

in each room, set-up required (chairs placed theatre style or subatever...)
- know hasic operation of a v equipment - prepare signs as needed (ann) · meals committee (lunches, banquet, concert)

- check name tags of people as they come in far meals

to make sure they've registered

- have extra meal tickets for last minute people

who decide to stay for meal & collect their

money -have petty cash float at conference site for late registrations, entertainment, meals · Presenters / chainpersons contact person

- molunteer who will assist presenters / chainpersons

mith their questions & concerns display volunteer
- assigns display tables, supervises set-up, · display volunteer ourses display area - polices problems : makes adjustments pertaining to exhibitor's needs

Registration chairperson · relects a working team (@ help from conference committee) to staff registration dock · set up registration area · pamiliarizes herself @ registration procedure · keeps a record of the exact number of registrants - Aisport crew - Clerical help (phatocopying)

Volunteers needed: - registration

- film Colin Low

- a.v. equipment coordination

- m. c. '5 for crackeyack, banquet

- assistants for handicapped

Re. Voluntoer genries

Elizabeth A. Falls 10920-83 street, apt 101 Edmonton, Alberta T5H 1M1 Telephone: 424-6654, 476-4288

Objectives:

To broaden my experience in a field that is going to relate to my career of teaching history.

Capabilities: Largely self-motivated and has good leadership skills. Has an ability to be interested in many fields and willing to explore those fields. Has ability to initiate, plan, and implement a program from start to finish.

Achievements: Represented Forestburg High School at the Goldeye, Alberta, United Nations Camp in 1976. Helped found the Forestburg Drama Society, and is a lifetime member of the Forestburg Art Club. Commended highly by the Forestburg Historical Society for assisting in documenting and sketching artifacts for the Forestburg Museum. Was selected by local parish to teach in Liberia, West Africa in 1985. Taught there for eight months.

Experience:

Have worked at the General/Grey Nuns Hospital from June to August 1990 doing research program inventory. Also did program inventory for COTHA (Council of Teaching Hospitals in Alberta.) under supervision of Jeff Uhlich (482-8674). Left for school. Have worked as a accountant, and office clerk at Falls Feeds, under the supervision of Monica Northey (582-3925, 582-3692). Job lasted from June to August 1989. Left for school. Worked as a salesclerk in housekeeping, and pets at Woolco, Londonderry, from June to October, 1988. Superviser was Mrs. MacDonald. (475-9251) Left for school. Sanded, and painted sister-in-law's house, (Linda Falls 582-3800) in summer of 1987. Worked at Our Place Restaurant from July 1985, to December 1986. Also worked there in the summer of 1987. Was janitor, dishwasher, busboy, kitchenhelp, and occasionally waitress. Supervisor was Shirley Dehnine. (582-4150) Left for school. Taught in Liberia, West Africa from December, 1984 to the end of June of 1985. Taught biology (grade 10), religious studies (grade 9), and math and English (grades 7 and 8). Returned because of political instability. To supplement income,

portrait sketching and painting have been employed in addition to work salary.

Education:

As of the spring of 1990, will have a Bachelor of Arts degree majoring in History, from the King's College. Shall either enter into the Bachelor of Education after degree program, or go on to graduate school.

Personal:

Enjoys any field that is related to, or has a slant towards history or art. Is interested in politics, and in social issues. Fairly outgoing. Was cartoonist for the King's College newspaper, the Chronicle.

111. Street and Jasper Avenue Edmonton, Alberta T5K 0L4 (403) 482-8111

Sep. 13, 1990

To whom it may concern:

Elizabeth Falls was employed by The General Hospital (Grey Nuns) of Edmonton as a STEP employee for three months during the summer of 1990. During this time, she reported to myself as Director of Education Services and was engaged in the validation of a Program Inventory.

This project had a tight timeline and required its coordinator to act independently. Elizabeth worked industriously and with a minimal amount of supervision to make significant progress in our validation of the survey. In addition, she responded well to changing priorities and new information.

If you would like a more detailed reference, please contact me at 482-8674.

Sincerely,

Jeff Uhlich

Director, Education Services

A Salar Committee of Salar Commi



DEPT. OF HISTORY

THE KING'S COLLEGE

A Christian Liberal Arts College

10766 - 97 Street Edmonton, AB., Canada T5H 2M1 Phone (403) 428-0727 25 April 1990.

To whom it may concern.

It is a pleasure for me to secommend the acceptance of Clizabeth Falls for graduate study in history at any post-secondary institution. Ms Falls is an extremely competent student. The is a fine resemble and writer, and is capable of producing lightly informed perspectives on the issues she addresses Levely to. She has about several courses with me over the post year and his chine good quality work in each one. Thus, I have me doubt whatsomer about her oblity to succeed in a gradual program.

I would be Lappy to capply fuller information on request.

your sincely,

D Schussany

ASSISTANT PROPESSOR OF HISTORY





10766 - 97 Street Edmonton, AB., Canada T5H 2M1 Phone (403) 428-0727

April 25, 1990

To Whom It May Concern:

Elizabeth Falls has been one of my students during the academic year 1989-90. She has demonstrated a serious commitment to explore questions and controversies. Her oral and written work reveal a willingness to express her own conclusions based on available data. I have come to appreciate Ms. Falls' presence in and contributions to the class.

Ms. Falls was also liked and respected by fellow students even when she challenged their points of view. Such challenges frequently led to lively and insightful discussions on the theme of my lecture. She brought an enjoyable degree of unpredictability to my lectures and discussions.

I recommend Ms. Falls for your serious consideration.

Sincerely,

Dr. H. J. Groenewold

Associate Professor of History

HJG/sdd





10766 - 97 Street Edmonton, AB., Canada T5H 2M1 Phone (403) 428-0727

May 31, 1990

To Willow It May Concern:

Elizabeth Falls has been my student in several courses. In all these courses she has been an asset humas of her inquisitive mind and her headings to contribute to class directions? I whole heartest, recommend Elizabeth for your program.

Sidney Breiden Th.D. Professor of Theology



OUR LADY OF FATIMA HIGH SCHOOL

CAPE PALMAS

OFFICE OF THE PRINCIPAL

Date: June 26, 1985.

TO WHICH IS HAY CONCERT:

This cortifies that Miss Elizabeth Falls, a Canadian Mational, joined the Faculty of Our Lady of Fatima Migh School on March 4, 1985.

During her stay in the above stated School, she was very hardworking, frank and easy to work with. Above all, she handled her subjects - Biology, English and Religious studies to the best of her abilities.

In this respect, I give her this testimonial as a proof to that effect.

Respectfully,

Fir. Micholas B. Ostili,

3 7 0

D_{0 10}

(Please Print) Name of Student Dates of Round JAN 12 - FEB . 13, 1987 FALL ELIZABETH School MCNALLY COMP. H.S I.D. Number 86867 Subject and/or Grade SOCIAL Cooperating teacher DICKIE NOTE: This document is an indicator of professional growth and is NOT FOR USE AS AN EMPLOYMENT REFERENCE. Comments regarding main strengths and areas needing attention. Elizabeth is full of energy and always ready to help PERSONAL QUALITIES: grooming, appearance do extras. She got along enthusiasm punctuality reliability response to constructive criticism my positive attitude to the teaching profession courtesy and they enjoyed INTERPERSONAL RELATIONSHIP: willingness to interact with pupils cooperation with teachers awareness of individual differences cooperation with support staff enjoys working with pupils Elizabeth has excellent demonstrates warmth and concern PARTICIPATION: involvement with class Communication skills an initiative adjustment to class setting handled the assignmen COMMUNICATION: general ability to communicate (oral) general ability to communicate (written) general ability to communicate (individuals) MANUAL: recommend that assigned tasks completed assigned tasks appropriately written up Elizabeth proceed to Phase II , and feel confident that will have great success PLEASE CHECK ONE AT THE TIME OF MAKING THE FINAL EVALUATION D Satisfactory. Recommend proceeding to Phase II. Not satisfactory. Recommend repetition of Phase J Not satisfactory. Recommend career counselling.

Date: Feb. 12, 1987

Cooperating Teacher

Student Teacher

Signature: _

University of Alberta PRACTICUM PROGRESS REPORT PHASE I (ED PR 251)

Name of Student					Dates of Round
Elizabeth Falls				Feb 23 - Mar 27 87	
.D. Number 868099	•				School Subject and/or Grade Men isa - 4
Cooperating teacher L. Doxsay-Whitfield				outside and or drade	
		-			is NOT FOR USE AS AN EMPLOYMENT REFERENCE.
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	APPLICABLE	PTAE	TTE	СТО	areas needing attention.
	NOT AP	UNACCEPTABLE	NEEDS ATTENTION	SATISFACTORY	Elizabeth is a suf-starter!
RSONAL QUALITIES:				<u>., </u>	0.0
grooming, appearance				v	The recognizes and takes respon
enthusiasm	-	-			
punctuality reliability		1		, •	belity on her own accord.
response to constructive criticism				- 1	grang or in our accord.
positive attitude to the teaching profession					2014/101
courtesy	7				She has reflected on excellent
TERPERSONAL RELATIONSHIP:					The same same
willingness to interact with pupils				L	
cooperation with teachers	-		-	-	enthusiasm for teaching.
awareness of indvidual differences cooperation with support staff	-	-		- 1	~
enjoys working with pupils				- 4	
demonstrates warmth and concern					Elizabeth appears to be confid
RTICIPATION:					
involvement with class			T	1	in her skility to work with
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M Varthon					Cooperating Teacher
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DISTRIBUTION: Gold-