Marilyn Assheton-Smith 11005 University Avenue Edmonton, AB T6G 1Y4 (e-mail: Assh@ Ualtamts) 437-2269

* Noreen Bell 11006 University Avenue Edmonton, AB T6G 1Y3 433-8457

> Agathe Gaulin 9144-70 Avenue Edmonton, AB 433-7838 (home) 466-1680 (office)

Pat Leginsky c/o Women's Program and Resource Centre 11019-90 Avenue Edmonton, AB T6G 2E1 492-3093

Carol Murray 11041-85 Avenue Edmonton, AB 439-1134

> 431-1895 (home) 495-2071 (office)

Christiane Spenard-Godbout 466-5012 (home) 469-4401 (office: Monday, and Tues/Wed/Thurs afternoons)

Bark Roberts Barbara Spronk Athabasca.

Leurie Blakeman

Robyn Blackader 427-1889

Pegsz Graham

🔆 Sushila Samy

1.

ef No	Company - Individual - Position	Mailing Address	Phone Numbers
41	Action Education Femmes	#100, 8925 - 82 Avenue	Bus : (403) 469-2969
	Blanchet, Marie	Edmonton Alberta T6C 0Z2	Home: (403) 469-4401
16	Alberta Coalition Against Pornography	#304 - 223 - 12 Avenue S.W.	Bus : (403) 264-6778
	Sawatzky, Patricia	Calgary Alberta T2G 0G9	Home: (403) 241-9378
44	Alberta Council of Women's Shelters	#34, 9912 - 106 Street	Bus : (403) 429-2689
	Fleger, Marilyn	Edmonton Alberta T5K 1C5	Home: (403) 482-5371
15	Alberta Farm Women's Network	Box 452	Bus : (403) 485-6384
	Graham, Donna	Vulcan Alberta TOL 2BO	Home: (403) 485-6384
64	Alberta Farm Women's Network	9623 - 83 Street	
	Pahl, Joanne	Edmonton Alberta T6C 3A3	
1	Alberta Status of Women Action Comm.	Box 1573	Bus : (403) 421-0306
	Aubry, Danielle	Edmonton Alberta T5J 2N7	Home: (403) 452-7869
9	Alberta Status of Women Action Committee	e Lethbridge Alberta T1J 2C7	Bus : (403) 329-8338
	McInnes, Sheryl		Home: (403) 381-6868
29	Alberta Status of Women Action Committee	P.O. Box 1573	Bus : (403) 421-0306
	Meade, Cathy	Edmonton Alberta T5J 2N7	
48	Alberta Women in Support of Agriculture	Box 12 Site 2 SS3	Bus : (403) 249-4742
	Hall, Elaine	Calgary Alberta T3C 3N9	
47	Alberta Women in Support of Agriculture	Box 12 Site 2 SS3	
	Leemhuis, Ineke	Calgary Alberta T3C 3N9	Home: (403) 249-4742
56	Alberta Women with Disability	870 Alder Avenue	Bus : (403) 464-0397
	Belohorec, Anne	Sherwood Park Alberta T6H 0C2	
55	Alberta Women with Disability	870 Alder Avenue	Bus : (403) 464-0397
1	Gunn Graham, Peggy	Sherwood Park Alberta T6H 0C2	
11	Alberta Women's Institute	Box 878	Bus : (403) 000-0000
4	Hammer, Shirley Ann	Olds Alberta TOM 1PO	Home: (403) 000-0000
12	Alberta Women's Institute	6604 - 82 Avenue	Bus : (403) 469-6211
1	McKinlay, Sylvia	Edmonton Alberta T6B 0E7	Home: (403) 465-6211
17	Alberta Women's Secretariat	8th Floor, 10011 - 109 Street	
5	Riddle, Marie	Edmonton Alberta T5J 3S8	
	Alberta/NWT Network of Immigrant Women	#802 - 14 Avenue S.V.	Bus : (403) 228-9918

1 5

Ref No	Company - Individual - Position		Phone Numbers
	Busby, Olivia	Calgary Alberta T2R ON6	Home: (403) 283-9420
65	Alberta/NWT Network of Immigrant Women Kulshreshtha, Sudha	802 - 14 Avenue S.W. Calgary Alberta T2R ON6	
18	Alta Advisory Council on Women's Issues Mertick, Elva	#1004, 10010 - 106 Street Edmonton Alberta T5J 3L8	Bus : (403) 422-0668
			Fax : (403) 422-9111
46	Black Women's Association of Alberta Swan, Bernadette	Suite 800, McLeod Bldg 10136 - 100 St. Edmonton Alberta T5J 0P1	Bus : (403) 421-8737 Home: (403) 431-0669
4	Business & Professional Women's Club Gordon, Shannon	6 Douglasbank Drive S.E. Calgary Alberta T2Z 2B7	Bus : (403) 237-8990 Home: (403) 236-1549
32	Business & Professional Women's Club Wheeler, Malynda	P.O. Box 5746 Fort McMurray Alberta T9H 4V9	Bus : (403) 743-4663 Home: (403) 791-4580
45	Calgary Coalition on Family Violence Oliver, Carol	#900, 825 - 8th Avenue S.W. Calgary Alberta T2P 2T3	Bus : (403) 265-1120 Home: (403) 242-1715
8	Calgary Immigrant Women's Centre Lau, Esther	802 - 14 Avenue S.W. Calgary Alberta T2R ON6	Bus : (403) 245-6785 Home: (403) 247-5324
19	Calgary Status of Women Action Committee Croteau, Judy	#319, 223 - 12 Avenue S.W. Calgary Alberta T2R 0G9	Bus : (403) 262-1873
20	Calgary Status of Women Action Committee Dickeson, Kelly	#319, 223 - 12 Avenue S.W. Calgary Alberta T2R 0G9	Bus : (403) 262-1873
58	Canadian Council of Muslim Women Beecroft, Amina	#210, 7007 - 4A Street S.W. Calgary Alberta T2V 1A1	
36	Central Alberta Immigrant Women's Assoc Chandra, Veena	#112, 4818 Gaetz Avenue Red Deer Alberta T4N 4A3	Bus : (403) 343-2838 Home: (403) 347-2480
37	Central Alberta Immigrant Women's Assoc. Chung, Jean	#112, 4818 Gaetz Avenue Red Deer Alberta T4N 4A3	Bus : (403) 347-3856 Home: (403) 346-8818
43	Central Alberta Women's Outreach Society Koebel, Kathyrn	112 - 4818 Gaetz Avenue Red Deer Alberta T4N 4A3	Bus : (403) 347-2480 Home: (403) 343-6501
57		#209, 10010 - 107A Avenue Edmonton Alberta T5H 4H8	Bus : (403) 421-0175 Home: (403) 438-0566
3	Crowsnest Pass Women's Resource Centre	Box 2	Bus : (403) 563-5205

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Ref No	Company - Individual - Position	Mailing Address	Phone Numbers
	Reno, Lorraine	Coleman Alberta TOK OMO	Home: (403) 563-5205
38	Dossier femmes ACFA	#200, 8923 - 82 Avenue	Bus : (403) 466-1680
50	Gaulin, Agathe	Edmonton Alberta T6C 022	Home: (403) 433-7838
		#702 1017/ 100 prove	
14	Elizabeth Fry Society Hutchings, Carol	#702, 10136 - 100 Street Edmonton Alberta T5J 0P1	Bus : (403) 421-1175 Home: (403) 486-4366
	increasingly control		
40	Entre Femmes	7608 - 98A Avenue	Bus : (403) 469-4401
	Spenard-Godbout, Christine	Edmonton Alberta T6A 0C5	Home: (403) 466-5012
26	French Women's Organization	P.O. Box 961	Bus : (819) 979-5092
	Alizee, Myriam	Iqaluit N.W.T. XOA OHO	Home: (819) 979-6849
52	Grande Prairie Multicultural Assoc.	7329 - 97A Street	Bus : (403) 532-4905
	Peitrzykowski, Krystyna	Grande Prairie Alberta T8V 4X5	
53	Indo Canadian Women's Association	5316 - 89 Street	Bus : (403) 468-7170
		Edmonton Alberta T68 5P9	
5/	Indo Canadian Women's Association	5319 - 89 Street	Bus : (403) 468-7170
54		Edmonton Alberta T6E 5P9	
24	Inuvialuit Social Development Program	P.O. Box 2000	Bus : (403) 979-3109
	Allen, Gloria	Inuvik N.W.T. XOE OTO	
50	L.E.A.F.	213 Wildwood Drive S.W.	Bus : (403) 249-4928
	Guichon, Denise	Calgary Alberta T3C 3E2	Home: (403) 249-1815
39	Maria de America Assoc for Spanish Women	10311 - 147 Street	Bus : (403) 426-1744
	Lassalle, Christine	Edmonton Alberta T5N 3C2	Home: (403) 453-2207
30	Multicultural Women's Assc of Lethbridge	28 740 - 4 Avenue South	Bus : (403) 320-6834
50	Conley, Emma	Calgary Alberta T1J ON9	Home: (403) 345-3538
43	Native Citizen's Directorate	25 Eddy Street	Bus : (819) 997-5142
05	Tuharsky, Anita	Hull Quebec	Home: (613) 594-2926
	Secretary of State		
7	Native Council of Canada (Alberta)	#107, 10324 - 119 Street	Bus : (403) 429-6003
	Ronnenberg, Doris	Edmonton Alberta T5K 126	Home: (403) 488-0269
23	Native Women's Assoc. of NWT	P.O. Box 136	Bus : (403) 872-2759
	Hudson - MacDonald, Helen	Fort Smith N.W.T. XOE OPO	Home: (403) 872-5935
25	NWT Advisory Council on Status of Women	P.O. Box 31	Bus : (403) 392-6082
			The second second second second

ef No	Company - Individual - Position	Mailing Address	Phone Numbers
	Richardson, Mary	Fort Rae N.W.T. XOE OIO	Home: (403) 371-3126
27	Pauktuutit Inuit Women's Association	60 - 3400 Paul Anka Drive	Bus : (613) 238-1096
	Flaherty, Martha	Ottawa Ontario KIV 0C9	Home: (613) 421-1305
10	perspective: a women's journal		Bus : (403) 266-5878
	Morgan, Cathy	Calgary Alberta T2N 1Y1	Home: (403) 283-7172
49	P.A.C.E.	#201, 110118 - 101 Avenue	Bus : (403) 538-3487
	Smedstad, Lyn	Grande Prairie Alberta T8V 0Y2	Home: (403) 539-6692
22	Rocky Mountain House Women's Committee	P.O. Box 2037	Bus : (403) 845-4544
	Hartley, Wendy	Rocky Mountain Alberta TOM 1TO	
21	Rocky Mountain House Women's Committee	P.O. Box 2037	Bus : (403) 845-4544
	Reid, Donna	Rocky Mountain Alberta TOM 1TO	Home: (403) 729-2416
67	Secretary of State - Calgary	#240, 220 - 4 Avenue S.E.	
	Craig Hutton, Diane	Calgary Alberta T2G OL1	
66	Secretary of State - Calgary	#260, 220 - 4 Avenue S.W.	Bus : (403) 292-5541
	O'Brien, Maureen	Calgary Alberta T2G OL1	
68	Secretary of State - Calgary	#260, 220 - 4 Avenue S.W.	Bus : (403) 292-5541
	Umar, Amal	Calgary Alberta T2G OL1	
60	Secretary of State - Northern Alberta Buha, Beth	Edmonton Alberta	Bus : (403) 495-3350
			Fax : (403) 495-4873
59	Secretary of State - Northern Alberta DeSa, Vanessa	Edmonton Alberta	Bus : (403) 495-3350
			Fax : (403) 495-4873
61	Secretary of State - Northern Alberta Sauve, Suzanne	Edmonton Alberta	Bus : (403) 495-3350
			Fax : (403) 495-4873
62	Secretary of State - NWT	P.O. BOX 610	Bus : (403) 920-8270
	Chalifoux, Carol	Yellowknife NWT XIA 2N5	
13	Sexual Assualt Centre of Edmonton	Suite 204, 10179 - 105 Street	Bus : (403) 423-4102
	Karstaedt, Jane	Edmonton Alberta T5J 1E2	Home: (403) 481-9597
42	Sexual Stereotyping & Pornography	#209, 9246 - 34A Avenue	Bus : (403) 450-4777
	Sobon, Sonia	Edmonton Alberta T6E 5P4	Home: (403) 450-3835

March 18, 1991

Ref No	Company - Individual - Position	Mailing Address	Phone	Numbers
	Public Awareness of			
34	Women Looking Forward	#305, 223 - 12 Avenue S.W.	Bus :	(403) 269-1144
	Cooper, Merrill	Calgary Alberta T2R 0G9	Home:	(403) 282-2877
35	Women Looking Forward	#305, 223 - 12 Avenue S.W.	Bus :	(403) 269-1144
	Miller, Nancy	Calgary Alberta T2R 0G9		
5	Women of Color Collective	#319, 223 - 12 Avenue S.W.	Bus :	(403) 000-0000
	Bhola, Sarah	Calgary Alberta T2R 0G9	Home:	(403) 251-7276
33	Women of Unifarm	Box 85	Bus :	(403) 451-5912
	Graumans, Rita	Seven Persons Alberta TOK 120	Home:	(403) 832-2451
2	Women's Resource Society of Ft. McMurray	Box 5072	Bus :	(403) 743-2121
	Balmer, Nicole	Fort McMurray Alberta T9H 3G2	Home:	(403) 791-9210
51	Worlds of Women Together	422 - 6 Street S.E.	Bus :	(403) 528-2090
	Nandy, Joyshree	Medicine Hat Alberta T1A 1H5	Home:	(403) 526-4799
28	YWCA - Calgary	320 - 5 Avenue S.E.	Bus :	(403) 263-1550
	MacLeod, Myrna	Calgary Alberta T2G 0E5	Home:	(403) 289-7671

Edmonton Learner Centre's Community Directory

Aboriginal Multi-Media Society of Alberta

To provide information & understanding specific to the needs of Aboriginal People. • 15001-112 Avenue T5M 2V6 455-2700

Abortion By Choice

• P.O. Box 4098 T6E 4S8 429-6015

Alberta Black Heritage

• 800 MacLeod Bldg, 10136-100 Street T5J 0P1 435-0113

Alberta Environment Network

Facilitates communication, information exchange, coordination of joint activities, and policy consultation process for environmental non-government organizations.

10511 Saskatchewan Drive T6E 4S1
 433-9302

Alberta Global Education Project Professional development program providing resources and techniques to assist teachers nurturing their students' global perspective. Contact: Earl Choldin • ATA Barnett House 11010-142 Street

T5N 2R1 453-2411 ext. 328

Alberta Human Rights & Civil Liberties Association

• 502 10136-100 St. T5J 0P1 421-0846

Alberta Status of Women Action Committee

• Box 1573 T5J 2N7 421-0306



Interested in working overseas? In supporting co-operatives and community organizations in the Third World? In working on development education in Canada? Contact:

> CUSO #206, 10136-100 St. Edmonton, Alberta T5J 0P1 Phone: 429-2741

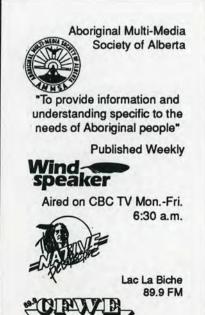
Alberta Youth Animation Project on Southern Africa Focus on church groups, schools, post-secondary youth; education, resources, networking, action on Southern Africa. Contact: Lisa Cantwell · 206 MacLeod Bldg. 10139-100 Street T5J 0P1 425-5318 **Amnesty International** Al works to ensure freedom of beliefs and political expression, to secure release of prisoners of consience and for an end to torture P.O. Box 640 SUB 11 T6G 2E0 462-1871 **Bissell Centre** Contact: Ele Gibson 10527-96 Street T5H 2H6 423-2285

Black Cultural Research

Society of Alberta
 10 Gresham Blvd. St. Albert T8N 1H9

Black Women's Association of Alberta To propagate black history, provide learning opportunities and services geared towards empowering black women. Contact: Bernadette Swan 435-0113 • #800 McLeod Bldg. 10136-100 Street T5J 0P1 421-8737

Canada World Youth • 10765-98 Street T5H 2P2 424-6411



Canadian Catholic Organization

for Development and Peace Catholic Church Third World development agency —education & fundraising in parishes, schools. People, audio-visuals, print resources.

10765-98 Street T5H 2P2 424-1557

Canadian Crossroads International • #101 10920-88th Avenue T6G 0Z1 466-9372

Canadian Physicians for the Prevention of Nuclear War

• 401, 14727-87 Avenue T5R 4E5 486-3277

CANEC

Publishing & Supply house of the United Church of Canada • 4744-99 Street T6E 5H5 436-4956

Casa Canada House

A Chilean NGO promoting international dialogue between Chileans and Canadians in the areas of culture and development. Contact: Leo Campos 474-6058 • 6819-119 Avenue T5B 4L9 474-6058

Casa Chile

· 10805-95 St. 424-0243

Catalyst Theatre

Theatre for education and social change —professional live theatre, school tours, workshops, conference shows, role plays. • 601, 10136-100 Street T5J OP1 426-5840

• 10545-92 Street T5H 1V1 448-1505



CITIZENS AGAINST RACISM & APARTHEID

No. 2205, 8210 - 111 STREET EDMONTON, ALBERTA T6G 2C7

452-0140 PHONE 433-8592

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Edmonton Learner Centre's Community Directory

Changing Together,

A Centre for Immigrant Women
 • Rm 209, 10010-107 A Avenue T5H 4H8

Christian Farmers Federation of Alberta Raises awareness of global disparities in food production and distribution and encourages justice-seeking responses. • 10766-97 Street T5H 2M1 421-8382

Citizens Against Racism and Apartheld Awareness through education; Action to bring about the end of racism and apartheid. • #2205, 8210-111 Street T6G 2C7 433-8592

CJSR FM 88

224 SUB University of Alberta T6G 2E2
 492-5244

Common Woman Books • 8724-109 Street T6G 1E9 432-9344

Consumers' Association of Canada (Alberta)

· 304, 10136-100 Street 420-3270

CUSO

#206 MacLeod Bidg. 10136-100 Street
 T5J OP1 429-2741

Edmonton Bicycle Commuters • 10701-85 Avenue T6E 2K9 433-2453

Edmonton Immigrant

- Services Association
- 11240-79 Street T5B 4K1 474-8445

This a cappella group brings the

audiences.

spine-tingling passion."

- concerts

superb vocal harmonies of South African freedom songs to Canadian

... spectacular technical expertise and

- school shows & programmes

- workshops & study groups

Call us - we'll sing! 433-5773 (Lark)

Edmonton Journal

Edmonton Inner City Housing Society

Offers decent low rent housing, and works for same in broader community.

- Contact: Ann Harvey
- 3rd FI.10765-98 Street T5H 2P2 423-1339

Edmonton Interchurch

Committee on the North

Coalition of churches working in solidarity with native people and their struggles for justice.

10765-98 Street T5H 2P2 426-4229

Edmonton Learner Centre

Resources: audiovisuals, library and people, and programs: schools animation, Third World Film Festival, Labour World; for global justice.

- 10920-88 Avenue T6G 0Z1 439-8744
- Edmonton Working Women
- Are you being treated unfairly at work? Confidential, free assistance and labour law handbook available.
- #30 9930-106 Street T5M 1C7 429-3370
- Educators for Social Responsibility • 11304-66 Street T5B 1H6 477-7439
- El Salavador Information Office • 324-9140-144 Avenue T5E 4V5 473-2264
- Environmental Resource Centre Classes, information packages and displays to promote conserver lifestyle; resource
- library, school conservation program, etc. • 10511 Saskatchewan Drive T6E 4S1 433-8711

PROJECT PLOUGHSHARES EDMONTON St. Anthony's Church, (back door) 10661-82 Ave. Edmonton T6E 2A6 433-4684

Everyone is welcome! to public meetings on the 1st Tuesday of each month. 7:30 pm. Knox Metropolitan United Church 109 St. and 83 Ave.

Eritrean Relief Association

Contact: Bereket Isaac 478-6528 • 436-7546

Eritrean Women's Organization Contact: Luul Isaac 478-6528 • 478-6528

Farmers For Peace

• 102, 10920-88 Avenue T6G 0Z1 433-8022

- Foster Parents Plan of Canada International human development agency working with children, their families and communities in developing nations. Contact: Cecilia Bertram 469-1085 • 153 St. Clair Avenue West, Toronto M4V 1P8 (416) 920-1654
- Global Village Crafts • 10432-Whyte Avenue T6E 2A2 439-8349
- Greenpeace Edmonton
- c/o 10511 Saskatchewan Drive T6E 4S1
 439-3050

Guatemala Support Group • Box 1905 T5J 2P3 439-6092

Indo-Canadian Women's Society • 5316-89 Street T5H 2P2 468-7170

International Centre

Encouraging international dimension and global awareness on campus; assistance to foreign students; study abroad.

 172 HUB International, University of Alberta T6G 2E2 492-2692



Growers and consumers promoting organic methods of food production. Organic standards, certification and product sources. Contact: Pat McIsaac 432-1084 #103, 10820-88th Ave. T6G 0Z1

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Edmonton Learner Centre's Community Directory

Juba

This a cappella group brings South African songs and issues to concerts, schools, workshops etc. Contact: Lark Clark

• 9662-86 Avenue T6C 1J9 433-5773

L'Arche Association of Edmonton

A Christian Community founded by Jean Vanier. Living, working and celebrating with mentally handicapped adults. Contact: Rosaire Blais • 7708-83 St. T6C 2Y8 465-0618

Mennonite Centre for Newcomers Contact: Ron Berezan • \$2 10830-107 Avenue T5H 0X3 424-7709

Mother Earth Healing Society • #207 8631-109 Street T6G 1E8 439-6132

National Farmers' Union Contact: Victor Julian

• 4984-93 Ave. T6B 2L6 469-3102

The Pembina Institute

Publications, workshops, national networking, policy & research on environmental issues; environmental, peace & global education. Contact: Rob MacIntosh

· Box 7558 TOE OMO 542-6272

Planned Parenthood Association of Edmonton

Pro Choice counselling, education and outreach re: sexuality, contraception and pregnancy. Special needs/language requirements accomodated. Contact: Jennifer Adler

• #1100 10117 Jasper Avenue T5J 1W8 423-3737

Presbyterian World Service and Development

Presbyterian Church in partnership with Third World people: development education, solidarity, development assistance, emergency relief.

Contact: Gail Allan

· 10765-98 Street T5H 2P2 424-2584

Princess Theatre

Since 1978, The Princess has provided an eclectic and entertaining assortment of films for the Edmonton filmgoing public. • 10337 Whyte Avenue T6E 1Z9 433-0979

Project Ploughshares

Promotion of peace and justice, with security and freedom for all, through education and advocacy.

 St. Anthony's Church, (back door) 10661-82 Ave. T6E 2A6 4334684

The Rough Theatre •#5 10516-79th Ave. T6E 1R8 -mail 433-3321 Salvalde

. P.O. Box 1377 T5J 2N2 469-8041

Sexual Assault Centre of Edmonton • #204 10179-105 Street T5J 1E2 423-4121

Social Justice Commission
 10765-98 Street T5H 2P2 420-1306

St. Barnabas Refugee Society Refugee sponsorship; assistance to refugee claimants; general settlement services. Languages — Spanish, Cambodian, Vietnamese, Chinese.

• #400-10136-100 Street T5J 0P1 429-1986

St. Paul's United Church • 11526-76 Avenue T6G 0K7 436-1555

Sustainable Agriculture Association

Growers and consumers promoting organic methods of food production. Organic standards, certification and product sources. Contact: Pat McIsaac 432-1084 • #103, 10920-88th Ave, T6G 0Z1

The UNICEF Store Contact: Pat Sonnenberg • 5920 104 Street T6H 2K3 434-6839

Tools For Peace Material collection, education, events, political action & solidarity for Nicaragua. Volunteers welcome.

• 9328 Jasper Avenue T5H 3T5 421-1495

United Church of Canada, Alberta and Northwest Territories Conference Contact: Betty Marlin • 9911-48 Avenue T6E 5V6 435-3995

United Nations Association • 11243-126 Street T5M 0R3 454-5467

Volce of Women Contact: Diana Chown 433-1525 • 8643-108 A Street T6E 4M7

Woodsworth Irvine Socialist Fellowship Open to all interested in discussion and promotion of democratic socialism, an affiliate of the NDP. • 439-6570

World Food Day Committee of Alberta Contact: Angela Bischoff, Coordinator • 28 Sundance Co-op T5H 4B4 424-3006

Vorid Vision of Canada • 204,10766-97 Street T5H 2M1 424-8628

World University Service Canada (WUSC)

• 423-4674

<u>Not only in</u> <u>Edmonton...</u> Other Learner Centres:

Similar sister organizations to the Centre exist in cities in towns around Alberta and across Canada. We encourage you to contact them as well with your interests.

• Arusha International Development Resource Centre 233-10 St. NW Calgary, Alberta T2N 1V5

270-3200

• Barbara Ward Centre PO Box 3190 St. Paul, Alberta TOA 3A0 645-2454

• Camrose International Institute 4802 49 Ave. Camrose, Alberta T4V 0M7 672-8780

• Unisphere Cross-Cultural Centre 101-6th St. SE Medicine Hat, Alberta T1A 1G7 529-2656 • World Citizen's Learner Centre 1011-4th Ave. S. Lethbridge, Alberta T1J 0P7 328-5725 • Development Education Coordinating Council of Alberta 211, 223 12 Ave. SW Calgary, Alberta T2R 0G9 269-4744

Spreading the word?

The Centre can help good causes wishing to contact the listed organizations by providing this list on mailing labels for a small fee. Conference Budget

GST # R 123269680 River Com 0470716-59-10

CRIAW/Edmonton Conference Preliminary Budget, 1991

Income	Actual	Flow-Through	
CRIAW		\$2,000.00	
CRIAW		\$8,000.00	
Fees@\$100	\$40,000.00	Based on 400	participants
U of A	\$2,000.00		
Athabasca Uni	\$500.00		
Canada Counci	\$1,000.00		
Govt, Translat	\$10,080.00		
SSHRC	\$6,500.00		

Total	\$60,080.00	\$10,000.00

Expenses

PreConference Costs

Staffing		
Clerical Work	\$3,200.00	40 weeks@8hours@\$10.00, February 1 to November 30
Coordinator	\$18,000.00	Nine months @\$2000.00
publicity	\$12,500.00	
hospitality	\$1,000.00	The second s
Program Cmm	\$6,000.00	Letters, L.D.telephone calls, to presentors, copying etc.)
Networking	\$1,000.00	
ConfProcEdito	\$6,000.00	
FundRaising	\$3,000.00	
Conference Cos	ts	
Fees Waived/R	\$5,000.00	(50 participants, local women unable to pay, invited speake
HotelCosts	\$1,300.00	(Based on 100+ room nights, lower if +150)
Meals	\$28,508.00	
Child Care	\$960.00	(Based on 3 workers, 22 hours at \$10 per hour, space \$30
Travel	\$2,000.00	(Based on two invited speakers, two others for CRIAW priz
Hotel, Exp	\$800.00	For four people, defined above, for two nights. i.e \$200 eac
Reg Kits	\$1,000.00	Based on 400 people at \$2.50 each
registration	\$4,000.00	
officeexp	\$1,000.00	
Program Costs		
A-V Equipmen	\$304.00	
Fr/EnglTransla	\$14,000.00	
-		

CRIAW/Edmonton Conference Preliminary Budget, 1991

Note: J.A asked about travel and i said no, none of the money was for that! Wrong!! Need to c CRIAW: GST# R123269680 REVENUE CANADA 0470716-5

Income CRIAW CRIAW Fees@\$100-UofA Athabasca Univ Canada Council SSHRC Govt, Translation

Flow-Through Actual \$2,000.00 \$8,000.00 -\$40,000 Based on 400 participants <+ g sf <-\$2,000-\$500~> \$1.000 \$6,500

\$7,000 - Sec State

Queretariat \$1500(min) Adv. Conneil \$

GST return

Expenses

Staffing		
/ Clerical Work	\$3,200	40 weeks@8hours@\$10.00, February 1 to November 30
Coordinator	\$14,400	6 person months at 2400; from May 1 to Dec 31/91

PreConference Costs publicity Program Cmmt XNetworking FundRaising	 \$12,500 \$3,200 (Letters, L.D.telephone calls, to presentors, copying etc.) \$1,000 (Specific invited participants, travel costs) \$3,000 - J.S. 	·
runokaising	**************************************	
Conference Costs		
Fees Waived/Reduce	\$5,000 (50 fullfee equivalents, women unable to pay, invited speaker	
Hote1Costs	\$1,300 (Based on 100+ room nights, lower if +150)	10
Meals	\$35,300 (See below for breakdown)	
Child Care	\$1,380 (Based on 4 workers, 22 hours at \$10 per hour, space \$500)	"I tang total
Travel	\$2,000 (2 invited speakers, 2 CRIAW prizes, Montreal /Ottawa axis)	
PresentorTravel		Ι.
> Canada Council	\$1,000.	
⇒SSHRC	\$6,500	
Hotel, Exp	\$800. For four people, defined above, for two nights. i.e \$200 each	
hospitality-	→\$1,000 ·	
Dea Kite	\$1,000 Perced on 400 perceip at \$2,50 perch	
Reg Kits Registration	\$1,000 Based on 400 people at \$2.50 each \$4,000. (Staffing, tables, computers etc) \$10 × 4 or \$	
Pre-registration	\$1,200 (Based on \$3.00 per person, 400 people)	
FIG-Legistration		
Program Costs	200 Program	
A-V Equipment	\$304	
Fr/EnglTranslation	\$14,000	
r r r chgi r r anoración	\$17,000	

Conference Budget

ASL Signing On-site Photocopyi Entertainment		(see attached desc	ription)		
PostConference Cos ConfProceedings VideoDocumentary 657 costs Misculture Total	\$6,000	Primarily the mo A video on feminis			
Meals Breakdown Coffee Reception Light Breakfast Lunches Banquet			each, incl con ay, 7.25*2* ay, 11.25*2	ffee, juice only *400	
A-V Equipment		tin Hotel Price List rojector, 2 day VCi			
Publicity Cost Brea	kdown	Brochures Mailing Stuffing etc two mailings Design		0.5 0.225 total total Grand Total GST @7%	\$1,545 \$2,250 \$560 \$4,355 \$8,710 \$600 \$9,310 \$662

ASL Signing \$3,000.00 On-site Photoc \$1,000.00

Total \$113,572.00

Meals Breakdown (Coffee 2@\$5.00 ea *400=\$4000; 2@3.35 ea=2600; Fri, Sat, Sun =reception + 5 mea \$10.25 \$7.25 \$7.25 11.25 11.25 \$71.27 400 \$28,508.00

A-V Equipmen Based on Westin Hotel Price List, see attached, 4 day 16 mm projector 4 days slide projector, 2 day VCR, 4 screens, four hours labour)

Publicity Cost Breakdown	Brochures	7500	0.5	\$3,750.00
	Br Mailing	5000	0.225	\$1,125.00
	Stuffing etc	5000	0.225	\$1,125.00
	two mailings			\$12,000.00
	Design			\$500.00

CRIAW/Edmonton Conference Preliminary Budget, 1991

Income	Actual	Flow-Through	
CRIAW		\$2,000.00	
CRIAW		\$8,000.00	
Fees@\$100	\$40,000.00	Based on 400	participants
U of A	\$2,000.00		
Athabasca Univ	\$500.00		
Canada Counci	\$1,000.00		
Govt, Translat	\$10,080.00		
SSHRC	\$6,500.00		

Total	\$60,080.00	\$10,000.00

Expenses

PreConference Costs

Staffing		
Clerical Work	\$3,200.00	40 weeks@8hours@\$10.00, February 1 to November 30
Coordinator	\$18,000.00	Nine months @\$2000.00
publicity	\$12,500.00	
hospitality	\$1,000.00	
Program Cmm	\$6,000.00	Letters, L.D.telephone calls, to presentors, copying etc.)
Networking	\$1,000.00	
ConfProcEdito	\$6,000.00	
FundRaising	\$3,000.00	
Conference Cos	ts	
Fees Waived/B	\$5 000 00	(50 participants local women unable to pay invited speake

Fees Waived/R	\$5,000.00	(50 participants, local women unable to pay, invited speake
HotelCosts	\$1,300.00	(Based on 100+ room nights, lower if +150)
Meals	\$28,508.00	
Child Care	\$960.00	(Based on 3 workers, 22 hours at \$10 per hour, space \$30
Travel	\$2,000.00	(Based on two invited speakers, two others for CRIAW priz
Hotel, Exp	\$800.00	For four people, defined above, for two nights. i.e \$200 eac
Reg Kits	\$1,000.00	Based on 400 people at \$2.50 each
registration	\$4,000.00	
officeexp	\$1,000.00	
Program Costs		
A-V Equipmen	\$304.00	
Fr/EnglTransla	\$14,000.00	

ASL Signing	\$3,000.00
On-site Photoc	\$1,000.00

Total \$113,572.00

Meals Breakdown

(Coffee 2@\$5.00 ea *400=\$4000; 2@3.35 ea=2600; Fri, Sat, Sun =reception + 5 mea \$10.25 \$7.25 \$7.25 11.25 11.25 \$71.27 400 \$28,508.00

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	two mailings			\$12,000.00
	Design			\$500.00

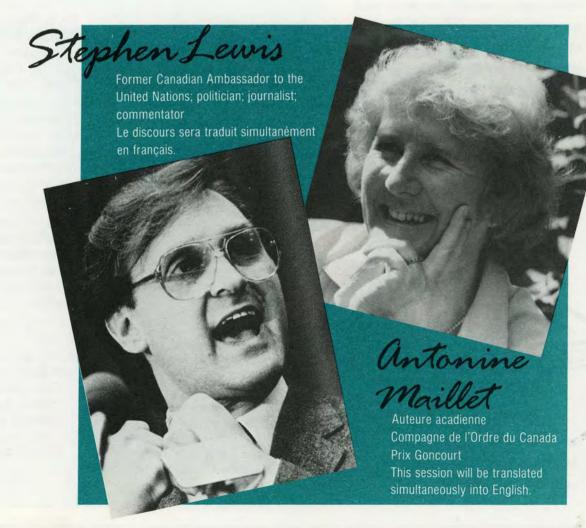


1991 CAAE CONFERENCE

Plan to join us at the fourth Annual Conference of the Canadian Association for Adult Education.

May 8 to 11, 1991

University of New Brunswick Fredericton, N.B.



Workshops

Adult Education: Making a difference

A question? An assertion. An exclamation!

However you read it, our title tells you what we will be doing and talking about from May 8th to 11th in Fredericton, New Brunswick. If you are an adult learner, a teacher of adults, a program administrator or a community worker, we hope you'll join us.

Forty activity-based workshops will provide opportunities to celebrate and critique the ongoing role of adult education in our rapidly changing world. We'll focus our deliberations on regional, national and international issues related to promoting global citizenship, increasing tolerance, improving the quality of life,

encouraging adult literacy, changing the workplace, developing sustainability and ensuring equity. More importantly, these issues will be explored in relation to older adults, native persons, minority groups, workers, families and



You will be encouraged to share ideas and experiences, discover new ways to do things, solve problems and recycle useful solutions. Workshop leaders will be drawn from adult educators in the Maritimes and across Canada. Our leaders will encourage critical thinking and reflective learning. Plan to join us and make a difference! *All workshops will be held on the UNB campus*.

Workshop Sampler

Management for the 1990's: The Future is Woman

Leader: Marguerite Henderson-Davis, Department of Extension, UNB What men can learn from women; what women can learn from men.

Bay of Fundy: A Case for Community Action

 Leader: Janice Harvey, Director, Institute for Sustainable Communities Developing sustainability in coastal communities and the Bay of Fundy ecosystem.

Danse acadienne

Animatrice: Monique Sénéchal, Professeure de danse Bring your dancing shoes and learn about Acadian culture and history through dance.

Enhancing Cultural Understanding Through Conversations

Leader: Alan Sears, Professor, Faculty of Education, UNB

An intense and intimate way to uncover the system of meaning that forms the basis of another culture.

The Hidden Curriculum: Informal On-the-job Learning

Leaders: Dorothy MacKeracher and Joan McFarland, Co-investigators, CCLOW Research Project

Identifying and documenting informal learning on the job, especially for women.

Adult Education in Maine

Leader: Dana Green, Maine State Director, Adult and Community Education Dialogue on innovations in adult education in the State of Maine.



Native Spirituality and Learning

Leader: Gwen Orechia, Director, Native Studies Program, New Brunswick Craft School The role of native spirituality in educating the whole person.

People's Participation in Developing

Sustainability

Leader: Jean Arnold, Board Member, Environment Liason Centre International, CUSO Bringing third world issues to Canadians; getting people involved in global citizenship.

Photography as Text

Leader: Peter Gross, Director, Photography Studies, New Brunswick Craft School Using photography to make sense of experience.

Smoothing the Way: Transitions into Post-secondary Education

Leaders: Judith Potter, Assistant Dean of Students, UNB Yvon LeBlanc, Director of Student

Services, Department of Advanced Education and Training Student orientation as an ongoing activity in

universities and community colleges.



Third Age Learners

Leader: Maurice Grondin, Director, Third Age Center, St. Thomas University Conversations with third age learners; a window on their learning experience.

Underpinnings for a Nation: Local Adult Education Councils

Leader: Don Chapman, Professor, Faculty of Education, UNB

A dialogue on the role of further, continuing or adult education councils, linking participants with colleagues in other provinces by audio teleconference.

Une expérience de developpement professionnel dans les colléges communautaires

Animateur: Bernard Nadeau,

Coordonnateur, Programme de perfectionnement professionnel des personnel de collèges, Université de Moncton.

Le focus de l'atelier sera les experiences d'apprentissage des enseignants des collèges communautaires impliqués dans des activités de developpement professionnel au niveau supérieur de l'éducation.

Women as Entrepreneurs

Leader: Janet Willis, Human Resource Consultant, Toronto Training programs for women as inventors and entrepreneurs.

Change in the Community College: Options for Educators of Adults

Leader: Margaret Wall, Instructor, College Instructor Preparation Program, UNB

Exploring the community college setting as a catalyst for change and professional development.

Workplace Literacy

Leader: Patrick Flanagan,

Development Consultant A panel of experts to examine workplace

literacy and the design of functional training programs.

Issues of Justice: Native Rights and Tribal Courts

Leader: Graydon Nicholas, Chair, Native Studies, St. Thomas University The relevance of native rights and land claims for all Canadians.

Réflection sur l'éducation des adultes

Animateur: Jacques Nadeau, Conseiller en Ministère de la Justice, N.-B. Récuperer l'héritage de l'éducation des adultes chez les acadiens et acadiennes.

The Media and Peace Education

Leader: Rose Dyson and Bill Fallis, Peace Education Group, CASAE An exploration of how media affect our understanding about peace and global education.

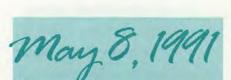
Women's Ways of Knowing

Leader: Kathryn McMorrow, Adult Education Consultant, Montreal An exploration of our own ways of knowing and of using related concepts to work more effectively with adult learners.

Workshops in Preparation

- Trolling for Money in Adult Education
- Survival in Rural Canada
- Making Community Development Happen
- Prior Learning
- Reducing Family Violence
- Women in the Trades
- What Happened to ILY?
- Creative Writing in Resource Development
- Humour for Adult Learners
- The 60-second Educational Message
- L'évaluation de l'impact sociale des mouvements coopératifs
- Future Scenarios in Adult Education

A complete listing and schedule of workshops will be available by February 15, 1991. This listing will be mailed to all advance registrants and those who request it.



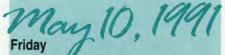
Wednesday

3-8 pm	Registration, MacLaggan
	Hall, UNB Campus
7-8 pm	Opening Activities
3-9 pm	Keynote Address
	Stephen Lewis
) pm	Reception

May 9, 1991

Thursday (

8 am-4 pm	Registration, d'Avray
	Hall, UNB Campus
9:30 am-noon	Workshops
noon-1:30 pm	Lunch
1:30-4 pm	Workshops
6:30-7:30 pm	Keynote Address
	Antonine Maillet
7:30-10 pm	Banquet



8 am-4 pm	Registration, d'Avray
	Hall, UNB Campus
9:30-10:30 am	Plenary Session
10:30 am-noon	Workshops
noon-1:30 pm	Lunch
1:30-4 pm	Workshops
4-6:30 pm	Walking Tour
6:30-10 pm	Success Fair and
	Reception



Saturday 8-9:30 am Breakfast 9:30-11:30 am Plenary Session 11:30 am-noon Closing Activities

attractions

The Setting

New Brunswick, Canada's Picture Province, offers magnificent rivers, sprawling fields, lush pastures, abundant lakes and lots of changing shoreline. While our scenery is second to none, our people are among the most hospitable in the world. While you are in New Brunswick, don't miss the opportunity to watch our craftspeople in action, visit our Acadian villages, wander our sandy beaches or hike through our coastal parklands.

Fredericton, the City of Stately Elms, is the capital city of New Brunswick. It is situated astride the St. John River in the central part of the province and combines big city amenities with small town flavour. Be sure to take time to walk along our tree-lined streets and look at our historic homes reminiscent of a bygone era.



The University of New Brunswick and St. Thomas University overlook the city from a lovely hillside setting. UNB is one of the oldest colleges in North America. Be sure to drop into the Old Arts Building to look at the historic exhibits and into the William Brydon Jack Observatory, Canada's first astronomical observatory.

For more information, contact: New Brunswick Department of Tourism 1-800-561-0123 Fredericton Visitors Information Centre 1-506-452-9500

- On the way, you can walk along Waterloo Row to admire our 19th century heritage homes, stroll along the Green and enjoy the quiet power of the St. John River, or detour through historic Christ Church Cathedral, the Provincial Legislature or local art galleries.
- Success Fair featuring displays and demonstrations celebrating adult educators and adult education projects that make a difference.
- Saturday breakfast and a flying visit to the Boyce Farmers Market.

The Conference

- Opening activities with the Addled Players and reception.
- Banquet, featuring the piano stylings of Danny Maloney, courtesy of the New Brunswick Department of Advanced Education and Training
- Walking tour of downtown Fredericton to visit some unique educational displays: the Beaverbrook Art Gallery to view its magnificent Dali and Kreighoff collections, the Fredericton Adult Learning Centre to examine its extensive collection of computer software for adult literacy, the York-Sunbury Museum to marvel at the unbelievable Coleman Frog, the National Exhibition Centre to discuss the role of museums in adult learning, and the New Brunswick Craft School to look over an array of year-end student displays.

Post Conference

On Saturday afternoon we'll help you arrange post-conference activities or organize short trips to visit the Huntsman Marine Science Centre at St. Andrews-by-the-Sea, the port city of Saint John, or the pastoral beauty of the Miramichi River.

Registration

Registration Form

Detach and return to:	Adult Education: Making a Difference	P.O Box 1574, Stn. A Fredericton, NB E3B 5G2
Please Print Clear	ly	
Name:		
Position/Title:		
Organization:		
Phone:		
Fax:		
Method of Paymer	nt	
Cheque Ma	oney Order 🛛 VISA 🗌 Mas	terCard
Purchase Order No.		
Credit Card #		
Signature		
	re that your payment is enclosed mation is given in full.	when registering by mail
Conference Fees		
	and NBACE \$257.00*	\$
Non-Member(s)		\$
	.00* strations submitted at same time)	\$
After April 1, 1991	205.00*	s
		<u>ه</u>
CAAE/NBACE Men	nbership Information	
I wish to become		•
of the NBACE for I wish to become		\$
of the CAAE for S		\$
Additional Ticket F		The second second
	e with extra tickets for 9th, @ \$30.00 each	S
Total Conference I		·
Add up total from ab	ove and enter here	\$
*includes GST		

How to Register

- 1. Fax your registration form to (506) 453-7944, using your VISA or MasterCard; OR
- 2. Mail the completed registration form along with a cheque, or money order, made payable to "Making A Difference" or with complete credit card information to: Adult Education:

Making a Difference

P.O. Box 1574, Stn. A Fredericton, NB E3B 5G2

A confirmation letter will be sent to you upon receipt of your registration and payment.

PLEASE NOTE: Post-dated cheques will not be accepted.

CANCELLATION POLICY: Cancellations will be accepted up to three weeks prior to the conference. There will be a \$25.00 administration fee. The full fee is payable if a registrant fails to attend without three weeks' prior notice. Substitutions will be accepted at any time.

Take advantage of lower fees by registering early. Registration will be limited.

Conference Package Includes

- 1. Entry to all plenary sessions, addresses and presentations
- 2. Participation in all small-group discussions and workshop sessions
- 3. Pertinent conference literature and speaker handouts.
- 4. Reception May 8th
- 5. Banquet May 9th
- Success Fair and reception -May 10th
- 7. Breakfast May 11th
- 8. All refreshment breaks
- 9. Luncheons May 9th and 10th

accommodations.

You are responsible for booking your own accommodations. A block of rooms has been reserved at St. Thomas University, with rates: \$23.00 for Single; \$17.00/person - Double. St. Thomas University cannot guarantee that rooms will be available after April 15, 1991.

To reserve your space, please contact: Fred Wallace

University Services & Purchasing by telephone (506) 452-7700, ext. 405 or FAX (506) 450-9615

Also, a number of rooms are available at:

Fredericton Inn (506) 455-1430 Keddy's Inn (506) 454-4461 Lord Beaverbrook Hotel (506) 455-3371

These rooms are available at conference rates until April 24, 1991. Be sure to mention the Adult Education Conference.

Save Money on Your Airline Reservations to Fredericton

The Conference has appointed Air Canada as the official airline for *Making a Difference*. This means that you can save at least 15%, and up to 50% (certain conditions apply) off the cost of regular economy return fares when you travel to Fredericton to attend the Conference. To obtain this saving, contact Air Canada Convention Travel toll free at 1-800-361-7585. When you call, please quote "Event Number 91-332."

Special Requirements

- UNB and St. Thomas buildings are wheelchair accessible.
- Arrangements can be made for those with special dietary restrictions.
- For those with child care needs, please contact Theresa Arnold (Children's Corner) before April 15, 1991 at: Telephone (506) 459-5032

Conference Co-Sponsors:



New Brunswick Association for Continuing Education



Services pour les participants francophones.

Des services bilingues seront disponibles à l'inscription et durant le congrès pour toute personne désirant des renseignements en français. Les ateliers décrits en français dans ce dépliant seront présentés en français. Les organisateurs essaieront de réunir les participants francophones pendant le congrès.

gres.

New Brunswick Department of Advanced Education & Training





For further information, contact:

Adult Education: Making a Difference P.O. Box 1574 Station A Fredericton, New Brunswick E3B 5G2

Tel: (506) 453-3527 Fax: (506) 453-7944



Disk:Agathe Gaulin file: ICREF

1991 CRIAW / ICREF CONFERENCE

- DECEMBER 12, 1990 -

PRESENT:

What has to be done:

Location:

- select location
- accomodation
- food on site
- child care
- physical set-up: facilities, equipment
- translation: Fr/E/ sign
- recruiting volunteers

Program:

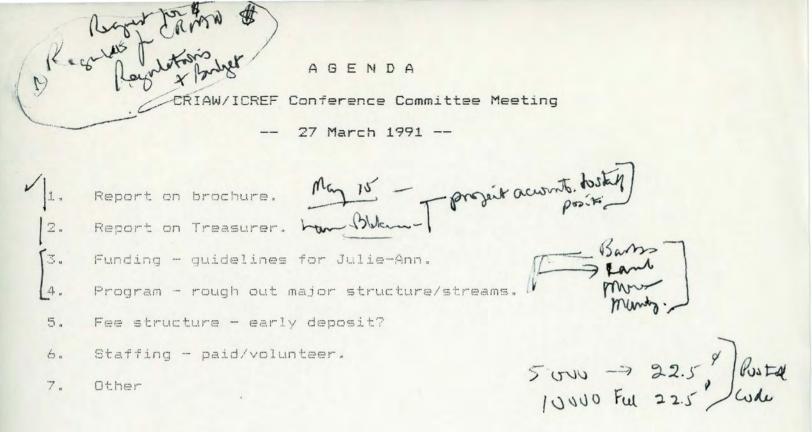
- Speakers, presentations, moderators
- list of women who have given papers
- keynote speakers, catalyst theater
- programming: when, who
- recruiting volunteers
- print program

Budget:

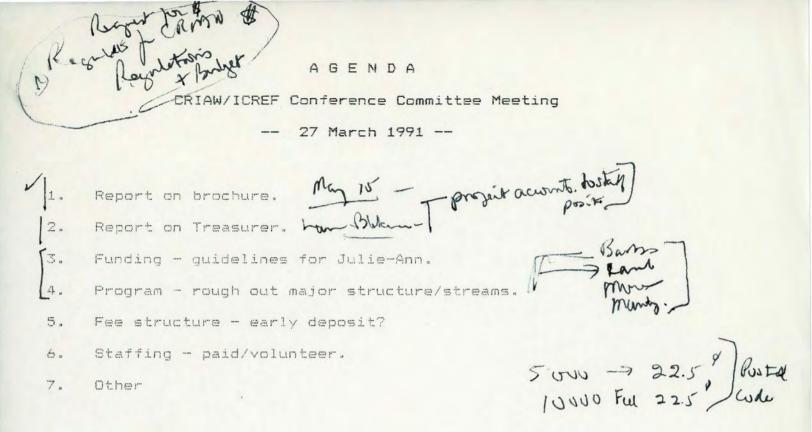
- study budget from past conferences
- determine fees, make budget
- fund raising
- recruiting volunteers

Extracurricular:

- resource fair
- taping: video/audio use court reporters
- promotions, door prizes
- tours, side trips
- NFB premiere, film room
- nurturing room: massage, music
- recruiting volunteers
- get from CRIAW a list of women who have given papers



Progra committee meeting X AUS



Progra committee meeting

Publicity:

X . Freds

- mailouts to registrants

- media
- package for participants

Registration:

- advance
- on-site

Volunteers identified:

Women's Resource Center: registration (advance and on-site)

Christiane Spénard-Godbout: French translation of written material

CRIAW Conference Planning 1991

1. Visitor's Information/Participant Packages

a. Provide information to all participants before arrival about what to see and do while in Edmonton. Many may want to add a few days and go to the mountains. How can we make their planning easier so they are more likely to attend the conference?

b. Information about women's groups in the area may also be of interest. (This list may include restaurants, bookstores, shops, stores to see, etc.)

c. Contact person in hotel so that those women getting in early can connect with other women before any of the event happens.

d. List of all participants with addresses and phone numbers so that after conference connections will be made.

e. Descriptions of workshops are needed to help facilitate last minute decisions about which sessions to attend.

2. Registration Procedures

a. Receipts should be issued to let women know that their registrations have been received and they can come. Cut off dates for receipts may be 3 weeks prior to the conference.

b. Request information about where people are staying so we can provide information. and provide rides in from the airport.3. Display table

a. invitiations should go out to groups as soon as possible. A list of the display tables and their contact names and addresses would be useful for women attending.

b. No smoking in this area dispite what hotel officials may argue

c. do not spread the displays out too much - try to create a centre of activity without people stepping on one another.

4. Theme:

a. The theme needs to be carefully explained and woven into the fabric of presentations to keep it alive.

5. Buddy system

a. for women with disabilities

6. Ambience

a. Naming the rooms to claim our space

b. vegetarian food with no milk products available

7. Program

a. schedule at least two sessions for international forums

b. open forums of the choosing

c. have programming committee strike a very clear statement of action, roles and responsibilities.

d. more time to talk with one another - built right into the program schedule

e. plan for drop-in for information about CRIAW

f. incorporate francophone women into all parts of the planning, not just the end (also disabled women and others)

g. the facility must be fully accessible.

8. French translation

a. have the remotes in a separate room to reduce distraction

b. have mechanisms handy by sessions where needed

c. look into technology and equipment as soon as possible because it is

difficult to book

9. Trouble shooting

a. sound interference

b. lighting

c. food

10. Entertainment

a. local artists should be invited soon to ensure that they will have time to practice and get their creative juices flowing

b. time to play together is essential!

b. Free annihing in this area disploy which intellection is any acque e. do not eposid the display cars are and to depart a control accelly writtened people appears on and with the Theorem

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1991 CRIAW/ICREF CONFERENCE

DECEMBER 20, 1990

PRESENT:

2...

Agathe Gaulin Marilyn Assheton-Smith Carol Murray

1. Discussion focused on Marilyn's report comparing facilities at the Hilton and the Ramada. Marilyn indicated that although the Hilton has greater aesthetic appeal, the requirement that we have over 100 occupied rooms at \$90 per night (double occupancy, i.e., 200 guests staying at the Hilton) or pay \$2900 for the conference facilities puts the Hilton at greater financial risk for the Conference budget. Members present also discussed at length the seating capacity for break-out rooms at each facility and determined that although the Hilton has marginally better facilities. Marilyn suggested that the Ballroom at the Ramada could accomodate "round table discussions" in which those not interested or not able to find seating at one of the regular sessions could hold informal discussions on preselected topics. Members present also discussed the problem of seating capacity for meals at the Ramada and suggested that lunch might be held in shifts and that if attendance figures were substantially over the 400 person capacity of the Ballroom, a rival trip to WEM could draw excess crowds away from the Saturday evening banquet. General consensus was reached that the Conference should be held at the Ramada.

Attached is a representative selection of comparative statistics.

- Administrative tasks with a reasonable degree of urgency attached:
 - a. Contact CRIAW to request our \$2,000 advance (Marilyn).
 - b. Inquire as to facilities for French language at the Ramada (Members).
 - c. Produce and distribute address and phone listing of Committee members (Agathe).
 - d. Cancel tentative bookings at the University of Alberta and the Hilton (Marilyn).
 - e. Contact the Conference Centre at the U of A to request that they cancel room bookings made by the Centre.
 - f. Begin publicity direct mailout locally (Research Centre mailing list); Calgary, Lethbridge, Red Deer - consider some rewording to our original submission to

CRIAW newsletter reflecting changes suggested by Pat and others

- suggestion that a subcommittee be formed, particularly in consultation with Peggy Graham perhaps Peggy could be seconded (through the Advisory Council on Women's Issues) to provide all our written material

- g. Write Apple Canada to request a software program for the registration procedure
- Marilyn reported that she has E-mailed CRIAW in Ottawa for the mailing lists from other Conferences.
- 4. It was agreed that the next meeting should be held on January 9, 1991 at the Ramada in order that all members become familiar with the facilities.

HOTEL STATISTICS

ITEM	HILTON	RAMADA
	\$	\$
Regular (2 persons)	100	84 (69 for 1)
Discount per 100	90	-
<u>Facilities</u> (per day) Ballroom	1200	_
Break-out rooms	2900	1680
Discount for occupied rooms - 101+	1450	200
- 76-100		570
- 51-75	_	940
- 26-50	-	1310
Seating Capacity Ballroom	600	400
Others	24-150 (8 rms)	25-70 (7 rooms)
Total	609	290

CRIAW Organizing Committee Minutes of Meeting January 9, 1991

Attended by: Marilyn Assheton-Smith Noreen Bell Pat Leginsky Carol Murray Sushila Samy

- Began with good news that Barbara Roberts and Barbara Spronk of Athabasca University will be joining the organizing committee.

- Discussion around choosing Ramada Renaissance as conference site. Carol reported on this decision. The only variable from the Hilton is the number of rooms booked, not on space, that affects conference cost. Menu was unavailable, but was to be looked at later. Ramada Renaissance meeting rooms hold 25, 25, 60, 30, 40, 40, 70 and will house 290 altogether. Tables will be removed if requested. Possibility of overflow tables in ballroom available for use. Other overflow possibility is restaurant that is not used on a regular basis.

- Questions arising around table:

Wheelchair accessibility? Display areas - how many? Is there a commuter from the airport? \$8.50 - \$9.50? Are we the only group booked that weekend? Is the staff unionized? Childcare space? Audio/video equipment availability? Translation - space? Space for sign interpreters?

- We then met with Brenda Haig and had tour of the facilities until 5:45. All questions were answered affirmatively except unionization.

- We reconvened and Sushila asked about money for the conference. Pat reported where the money came from for PEI and we had discussion about where the dollars go.

- PEI:	Coordinator worked	March-June 3 days/week July-August 1 day/week	2	\$10,000.
		Sept-Nov 3-4 days/week	5	φ10,000.

- Preliminary presentation to the CRIAW Board will take place at June meeting.

- Hiring of coordinator must be done by end of February

- We closed the meeting with the decision to meet on Thursday, January 17 at 4:00 p.m. at the Research Centre.

- To be focused on: timelines coordinator 1) hiring 2) who strategies for further calls for papers intended committee structure

1991 CRIAW / ICREF CONFERENCE

- JANUARY 28, 1990 -

PRESENT:

Agathe Gaulin Marilyn Assheton-Smith Pat Leginsky Carol Murray

1. SPACE:

After visiting the Ramada, the Hilton and the Westin, the committee has decided on this last hotel for space and financial considerations.

2. BUDGET:

We have received a copy of the P.E.I. conference budget. Marilyn will transfer it onto her computer for future adjustments.

3. PROGRAM:

Friday night: "crackerbarrel" session followed by a local musician or comic. Saturday a.m.: key-note speaker night: banquet, show, dance (?)

4. BROCHURE:

We want to produce a first brochure publicizing the conference. It should include the name of the key note speaker, a registration form and a separate sheet for another call for papers. Leslie Stewart will be contacted to prepare it.

5. MEAL PLANNING:

Reception (finger foods)Friday nightcoffee, tea, muffinsSaturday a.m.lunchSaturday noonbanquetSaturday p.m.coffee, tea, muffinsSunday a.m.lunchSunday noon

 NEXT MEETING: February 6th at 4:00 p.m.

> AGENDA: Key-note speaker Fundraising coordinator Areas for papers Brochure content Account & signing authorities Him for comment

gmc 31/1/91

Note for CRIAW conference committee, from Pat Chuchryk, Lethbridge

Message. 2367317, 47 lines Posted: 11:27am MST, Wed Jan 30/91, imported: 11:45am MST, Wed Jan 30/91 Subject: conference To: userID=ASSH From: chuchryk@HG.ULETH.CA

Marilyn,

Here's the longer message I promised.....

1) We (Lise, Joanne, Carolyn, Stella and I) had a very productive meeting. We clarified the objectives of our proposal for Edmonton, developed strategies and a plan of action, as well as a framework for proposal writing. We also developed a two stage plan (stage 1 - Edmonton; stage 2 - Toronto) since we thought it impossible to implement all of our ideas for november.

2) OUR objectives are the following:

- to build bridges and contacts between women's grass roots groups in Canada and similar groups in other parts of the world (CRIAW a facilitator)
- to learn how to do the above within Canada
- to continue our ongoing process of the redefinition of "development"
- to participate in building a global feminist network
- to continue the process of building bridges between research and the women's community
- to develop models of action research

3) To assist in meeting our objectives we plan to seek funding to assist a number of women from organizations in the "third world" to participate in a panel and in a round table

4) The panel would consist of representatives from MATCH, CRIAW, and two or three "third world" organizations. We would like this to be a plenary session...our title is SPINNING LOCAL THREAD/WEAVING GLOBAL FEMINISM

5) The round table would include many other organizations (as many as we get funding for). It would be a regular session during the conference. The title is GLOBAL PERSPECTIVES ON CHANGING LOCAL COMMUNITIES: SHARING EXPERIENCES. We would like to get feedback from the organizing committee. We would also like the organizing committees feedback and assistance with regard to the strategies you might be using for identifying interested grass-roots women's organizations particularly in Alberta, to involve them in the conference.

One more thing....I am exploring provincial sources of funding (since I am in Alberta and so will the conference) as well as private sector funding sources. We do not want to compete for the same money that conference organizers might be applying for so we need to coordinate. I should have more information on this next week.

Thanks and let me know what you and the organizers think about our ideas. Pat Chuchryk

Next, history, delete, reply, help, etc.?

@reply

?It looks wonderful Pat. Our organizing committee meets again on Wednesday ?next and I will present the plan. One of our agenda items is to try to ?identify one or two "high profile" speakers that we can use in our brochure; ?we did not come up with names yesterday but maybe some could come in with ?your proposal (like Rosemary Brown, for example). We are to bring in a ?possible list to our next meet ing. Also, we will consolidate our fund-raising ?plans at that meeting, so we should be able to identify where we might ?compete/ that was one of our concerns.

?Will get back to you in the middle of next week; there is a CRIAW executive ?meeing in ten days in Ottawa so I will discuss it all with the office at that ?time.

?Aint' e-mail wonderful? Also, I really like the linking to Toronto; we thought ?of trying to do a little on race/racism in a way that would project towards ?Toronto, and it might be useful for more than one session to do that but I ?think it important that at least one do it.- We are expecting a few women to ?be sent "from

? " the PEI meeting, women with disabilities, and if we reached back to ?the NWT (which makes sense for us in Edmonton) we might be able to integrate ?all of these themes in some really good way. I am beginning to get a tiny ?bit excited; it has been slogging here to get the basic work done but with that ?now partly behind us we can get on to the really work/fun... the program! ?Marilyn

?

CRIAW Conference Committee Agenda, Feh 6

- Who is here, who has been called, additional members.
 Laurie Blakeman, Shusheila, Peggy Graham, Grey? others?
- Minutes of last meeting
- Chairing process

- Calls to all hotels

Westin and 150 rooms,

- University conference centre @ \$30 per participant
- Spreadsheet re finances/budget; basic plan

+ Program Planning

- Proposal from CRIAW group (Pat Chuchyk/Lethbridge) link to Quebec?
- + Contact with other "interested/interesting" groups
 - PEI and women with disabilities
 - Yellowknife and Native women- Bill C31? or what? (show video)
 - Toronto and women and racism
 - Keynote speakers, possibilities
- Women and legal structures/universalism/particularism e.g GST
- Women and Health (Universal knowledge? Midwifery? etc)
- Women and sexuality.... in the women's movement? Elsewhere? Canadian Lesbian forum would likely organize a session, and/or local groups... could we link to sessions on heterosexuality? (Ann McGrath discussed this at length in relation to participation in the women's movement at a session I was in years ago) bisexuality? the celibate choice? and so on. What do each of these "locations" do to our action, our theorizing, our working together as women?
- Women's Research Network in Quebec (Ann's friend who was here; Maria de Konick).... Women's Research networks in Canada
- Something on literature, the arts? Maybe Calgary women to do? or Jan et al?
- Entertainment
- Crackerjack session
- "network contact structure" for submissions... extend

- Meal planning...
- Child-care (for volunteers/staff; for participants)
- Fund-raising; writing the proposal(s)
- Hiring for administrative work
- + Publicity
 - Brochure work
 - Peggy Graham?
- + Making the space work for us (site planning)
 - maps, Westin and city centre, Edmonton, from airport, to Jasper
 - renaming rooms
 - reorganizing the decor
 - signs, signs, signs
 - press room
 - nerve centre
 - put your feet up, visit, rest
- Displays
- + Registration desk
 - Apple Canada (call)
 - U of A offer
 - Hiring now; developing procedure, staffing tables
- Proceedings of the conference

CRIAN brownes 1 ---introduced to New mentions 2. Browne onthis - Ronal presenter a Nongh draft y it. -> Cense to leddyf . Chut to truch -> Bushove & to copy sait in Swish, / French --> gon & how -> date for mailing by Dypil 152 --> con port parens to April 30, 1991 3. Magnest of one mine, process - Rohy min propose a plan of action for this work. 4. Subsemittees (-> i heat - on-site connected of hotel enter - Mining contar penii) chiel-care; on site; Roshyn iii) Translet a) signing = Marily will church 2 Tom Doc ver Es English - Fuch sign b) Buch & pronte will chedde into Fruit / English trasht / wat ate 1). Speakers - some discussion about speakers - Glain Simi Jageed to compine Clang Bampert -) who than the workers - possity others -

(pz) v) Concert accomption - Paris Bulage & Level Johnwill that make a proposale by March 18/91 VI) Rostehpt that weald like smathing for us for this gue muting; they will also but in brokend for on culture c poetroly as a workship on putyon that is not long for suit charge) - Parmanou will by contracted by Christine VII) frogram connittee -Barbon R& Burb Sprok hu volvatered - for most muting VIII) Budgert haven moning the ment metting P.E. D. - ', ask here to contributione. IX) - Proposed mating - still in stant immediately Hyperne & I win mut Z J.A. to get proposale mitter; as a humin to join them. XI) Prohity committee; not yet designated - Part time Pesson gran of she can have orgenje; priper a ple of action xii) Proceedings need as committee, decom about feat a viduo a both Par heginer mill explore. xiii) the But he consisting total progmin hoste after regenter , mono chos of \$2 per registrant plus nome other drink wests.

1 . 1 5) Adoministre itém a) respont for float - aqueel Mu should be a fine of #100 for this porpose 6) Rapin for anyon to whether a treasure ; it possible, try to ale so by the next multy. 7) Marghe som everig event for out-Atost ef-toures 2) Next met date Mark 27, Wesherry @ 40m 6. PM.

1991 CRIAW / ICREF CONFERENCE

February 6, 1991 Organizing Meeting

Present : Marilyn Assheton-Smith, Noreen Bell, Carol Murray, Laurie Blakeman, Sushila Samy, Agathe Gaulin

1. Publicity

Brochures - logo and symbols were discussed. It was decided that 1 brochure will be sent out with call for papers with registration information

2nd brochure will be sent out with registration info and with a tear-out section for pre-registration

Leslie Stewart (who was present) will work on the brochures

2. Program

Program will be finalized between April 15 and June 1, 1991

\$300 - \$400/- to be paid to Leslie for the brochures

Following keynote speakers were suggested together with entertainers :

Rosemary Brown - Executive Director MATCH Riane Eisler Ethel Blondin Celebration of Women In the Arts Judy Rebick Edmonton Women's Music Collective Marion Dewar Carol Johnson Nancy White Belanger & Co. Connie Kaldor Faith Nolan Heather Bishop

3. Fundraising

Julie-Anne Legras was suggested as a possible fundraising co-ordinator. Laurie Blakeman will check with Julie Anne to see if she is available April - June/91

Other sources of funding will have to be looked into

4. Lethbridge Women

Would be advised to go ahead and apply for funding from Internation development agencies.

Would be asked to check with this committee if applying for funding from local sources e.g. Federal/Provincial Govt. and other local agencies.

5. Co-ordinator

It was decided to hire a student as a part-time co-ordinator to carry out the day to day tasks of organizing. The position was offered to Noreen Bell and Carol Murray on the committee. Carol accepted the position and will start immediately.

Will work 4 - 6 hours per week and will do the following :

- phoning and reminding members of meeting
- responding to letters on the conference
- starting files for the conference
- will be one of the signing authorities for the conference funds

6. Signing Authorities

Carol Murray, Marilyn Assheton-Smith, Agathe Gaulin and Noreen Bell agreed to be signing authorities for the conference account



Executive Offices

FILE#: A Origin Code: #1

JANUARY 31, 1991

SALES MANAGER: DEBBIE MACDONALD

GROUP: CANADIAN RESEARCH INSTITUTE FOR THE ADVANCEMENT OF WOMEN

NAME & TITLE OF AUTHORIZED REPRESENTATIVE: MARILYN ASHTON-SMITH

ADDRESS: UNIVERISTY OF ALBERTA CAMPUS 11043 90 AVENUE EDMONTON, ALBERTA T6E 2G1 FAX: 492-0762

- 1. The GROUP named above desires to engage the facilities and services of the Hotel, and the Hotel agrees to furnish facilities and services as stated in this Agreement. When signed by representatives of both parties, this Group Agreement will constitute a firm contract between the Group and the Hotel. Any changes to this Agreement must be in writing and signed by both parties.
- 2. GUESTROOMS The Hotel shall reserve for the Group the guestrooms and suites outlined in Section "A" of this Agreement.

SECTION A

The Westin Hotel, Edmonton is holding the following guestrooms on a TENTATIVE basis:

DATES	ROOM BLOCK	RATES - single or double occupancy Main Building - \$90.00
Friday, November 8, 1991	150	
Saturday, November 9, 1991	150	

If a room with a king sized bed in the Main Building is required the rate would be an additional \$10.00.

If guestrooms are required in the Premier Wing the rate would be an additional \$20.00. Rates quoted on this contract do not include 5% provincial room tax, or 7% Goods and Services tax.

DATES		SUITE TYPE
November 8 & 9,	1991	One-bedroom Imperial Suite

RATES Complimentary - utilizing two units of the one per fifty complimentary questroom policy.

TOTAL ROOM BLOCK = 300

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PRE & POST CONVENTION RATES

We will offer the special conference rate two days prior and two days after your conference dates. This will benefit the attendees who wish to come early or stay longer.

COMPLIMENTARY GUESTROOM POLICY

Complimentary guestrooms will be provided on a ratio of one guestroom per fifty guestrooms used during each night of your conference.

If you wish to apply the Group's unit(s) towards a suite, note that the following applies:

- A one-bedroom Main Building suite is 2 units
- A two-bedroom Main Building suite is 3 units
- A one-bedroom Premier Wing suite is 2 units
- A two-bedroom Premier Wing suite is 3 units
- Crown one-bedroom Suite is 4 units
- Crown two-bedroom Suite is 5 units
- Crown Parlour is 3 units
- Royal and Imperial one-bedroom Suite is 3 units
- Royal and Imperial two-bedroom Suite is 4 units
- Royal and Imperial Parlour is 2 units

SECTION "B"

There is a Services Sales Tax of seven (7) percent which is now in effect. This tax will apply to most goods and services, which includes room charges, food and beverage and fixed gratuities. This tax is a flow-through tax and would be shown separately on all guest billings so that a rebate may be claimed according to proposed legislation.

3. CUT-OFF DATE FOR RESERVATIONS: OCTOBER 8, 1991, AS DESCRIBED IN SECTION 5.

RESERVATIONS PROCEDURE: ROOMING LIST ____ INDIVIDUAL X OTHER

4. MEETING, BANQUET AND EXHIBIT REQUIREMENTS - The Hotel will reserve for the Group the meeting, banquet and exhibit space indicated in Section "B" of this Agreement. Hotel function space not scheduled by the Group will be made available for use by other guests. All food and beverage service to the Group within the hotel must be provided by the Hotel in accordance with the Hotel's prevailing prices for such services.

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4. MEETING, BANQUET & EXHIBIT REQUIREMENTS CONTINUED

FUNCTION Thursday, November	TIME 7 1991	ROOM	<u>SETUP</u> #	PERSONS	LA	BOUR/RENTAL
BOARD MEETING	2:00pm - 10:00pm	CONSULATE	Boardroom	20	\$	150.00
Faider Neverbar (1001					
Friday, November 8 REGISTRATION		FOVER			A/-	Channa
	4:00pm - 7:00pm	FOYER	-		NO	Charge
OPENING RECEPTION	7:00pm - 10:00pm	MAN I TOBA /	Rounds	400		
BOARD MEETING	0.00	SASKATCHEWAN	(with Head Ta	and the second	+	150 00
	9:00am - 4:00pm	CONSULATE	Boardroom	20		150.00
CHILD CARE ROOM	6:00pm - 10:00pm	MARLBORO	<i>T.B.A.</i>	<i>T.B.A.</i>	NO	Charge
Saturday, November	9, 1991					
SESSION ROOM	9:00am - 4:00pm	ATHABASCA	Theatre Style	40	\$	110.00
SESSION ROOM	9:00am - 4:00pm	LEDUC	Theatre Style	35	\$	170.00
			(Translation Bo	oth)		
SESSION ROOM	9:00am - 4:00pm	TURNER VALLEY	Theatre Style	80	\$	210.00
SESSION ROOM	9:00am - 4:00pm	DIRECTOR	Theatre Style	20	\$	90.00
SESSION ROOM	9:00am - 4:00pm	CONSULATE	Theatre Style	50	\$	150.00
SESSION ROOM	9:00am - 4:00pm	CHANCELLOR	Theatre Style	50	\$	150.00
SESSION ROOM	9:00am - 4:00pm	CHAIRMAN	Theatre Style	50	\$	150.00
SESSION ROOM	9:00am - 4:00pm	B.C.	Theatre Style	60	\$	230.00
			(Translation Bod	oth)		
SESSION ROOM	9:00am - 4:00pm	ALBERTA	Theatre Style	80	\$	230.00
SESSION ROOM	9:00am - 4:00pm	YUKON	Theatre Style	80	\$	230.00
LUNCHEON	Noon - 1:30pm	MAN I TOBA /	Rounds	400	No	Charge
(SANDWICH BUFFET)		SASKATCHEWAN				
		(No Head Table)				
CHILD CARE ROOM	8:30am - 4:00pm	MARLBORO	T.B.A.	T.B.A.	No	Charge
* BANQUET	6:30pm - 1:00am	ENTIRE BALLROOM	Rounds	400	No	Charge
		(Translation Booth)				
CHILD CARE ROOM	6:00pm - T.B.A.	CHAIRMAN	T.B.A.	Т.В.А.	No	Charge
Sunday, November 1	0 1001					
SESSION ROOM	9:00am - 4:00pm	ATHABASCA	Theatre Style	40	\$	110.00
SESSION ROOM	9:00am - 4:00pm	LEDUC	Theatre Style	40		170.00
SESSION ROOM	9.000m - 4.00pm	LLDOC	(Translation Bod		*	170.00
SESSION ROOM	9:00am - 4:00pm	TURNER VALLEY	Theatre Style	80	\$	210.00
SESSION ROOM	9:00am - 4:00pm	DIRECTOR	Theatre Style	20	\$	90.00
SESSION ROOM		CONSULATE	Theatre Style	50		150.00
SESSION ROOM	9:00am - 4:00pm 9:00am - 4:00pm	CHANCELLOR	Theatre Style	50		150.00
SESSION ROOM		CHAIRMAN	Theatre Style	50		150.00
	9:00am - 4:00pm	B.C.	Theatre Style	60		230.00
SESSION ROOM	9:00am - 4:00pm	0.0.	(Translation Bod		+	250100
SESSION ROOM	9:00am - 4:00pm	ALBERTA	Theatre Style	80	\$	230.00
SESSION ROOM	9:00am - 4:00pm	YUKON	Theatre Style	80		230.00
SESSION NOUN	5.000m 4.00pm				-	740.00

The Westin Hotel, Edmonton will be pleased to sponsor one coffee break based on $1\frac{1}{2}$ cups per person of coffee and/or tea.

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SLIDING SCALE

The Westin Hotel, Edmonton normally has a room rental charge for meeting space. As a special consideration, we will base this charge on a sliding scale related to your room pick up. Based upon your program as outlined, public room meeting rental will be determined as follows.

GUESTROOMS USED	TOTAL RENTAL
176 to 200 room nights	\$ 300.00 (Tabour only)
151 to 175 room nights	\$ 700.00
101 to 150 rooms nights	\$1,300.00
Less than 100 room nights	\$2,000.00

- 5. CONFIRMATION OF RESERVATIONS No later than four (4) weeks before the Arrival Date, the Group will confirm to the Hotel its guestroom requirements. Those guestroom requirements not confirmed will be cancelled and may be resold by the Hotel. Any guestroom requested after that date will be on a "subject to availability" basis.
- CHECK IN INFORMATION The Hotel will make a reasonable effort to accommodate early arrivals, which shall be those Group Members arriving before the Hotel's check-in time of 3:00pm.
- 7. GUESTROOM DEPOSITS Reservations will not be considered guaranteed in accordance with this Agreement until the Hotel has received from the Group or individual Guest a Room Deposit or a major credit card guarantee equal to the Room Rate for one night.
- 8. BILLING Once credit has been approved by the Hotel's Credit Manager, a Master Account will be established for the Group. At least fifteen (15) days prior to the Arrival Date the Group shall notify the Hotel in writing of those Guestrooms, Meeting Rooms, Banquet and Exhibit Spaces which are to be charged to the Master Account. This notice shall also include the names of those persons who have the authority to post charges to the Master Account. Final Master Account charges are to be paid not later than thirty (30) days from the date of billing.

All Room, Meeting, Banquet, Exhibit and incidental charges by individual or Group Members not authorized to be billed to the Master Account shall be charged to guestroom accounts to be established in the name of each individual member of the Group upon registering with the Hotel.

9. IMPOSSIBILITY OF PERFORMANCE - It is expressly agreed that each party shall be relieved of its obligations under this Agreement in the event and to the extent the performance of this Agreement is delayed or prevented by any cause reasonably beyond its control, including, without limitation, acts of God, and acts or orders of governmental authorizes, or by fire, flood or explosion, sale of the Hotel, necessary and essential construction, disruption of utility services, arrest or seizure under legal process, strike, lockout or work stoppage or other restraint of labour either partial or general, from whatever cause; but if and when the occurrence or condition which delayed or prevented such performance shall cease and be removed, it shall be the obligation of the Hotel or the Group, as the case may be, without further delay to commence the correction of such performance or confirm the correction thereof.5/

- 10. DAMAGE TO THE HOTEL PREMISES The Group accepts the responsibility for any damage to the Hotel premises caused by Group members or independent contractors employed by the Group during the time that any portion of the Hotel premises are under the Group's control.
- 11. CANCELLATION AND LIQUIDATED DAMAGES Under the terms of this Agreement, the Hotel is reserving in the name of the Group, the Guestroom requirements and Meeting, Banquet (food and beverage) and Exhibit Requirements set forth herein. In the event these reserved facilities and services are not used, the Hotel will experience significant monetary losses. Therefore, notwithstanding the provisions of Section 5, should the Group cancel this Agreement, the Group agrees to pay the Hotel as liquidated damages a charge equivalent to the appropriate percentage (%) of the total value of the Guestroom Requirements reserved for the night of highest occupancy scheduled by the Group in Section 2 hereof as dictated by the following table:

NUMBER OF MONTHS	PERCENTAGE FACTOR		
19-24 Months	10%		
12-18 Months	50%		
Less than 12 Months	100%		

Notwithstanding the provisions of Section 5, should the Group fail to confirm more than 50% of the Guestroom Requirements as described in Section 2, the Group agrees to pay the Hotel as liquidated damages a charge equivalent to the total value of the Guestroom Requirements reserved for the night of the highest occupancy scheduled by the Group in Section 2 hereof.

Notwithstanding the provisions of Section 5, should the Group cancel any of the Meeting, Banquet (food and beverage), and Exhibition Requirements within 30 days of the date upon which it is reserved, or fail to honour more than 50% of the revenue value of any Meeting, Banquet (food and beverage) or Exhibition Requirements as detailed in Section 4, the Group agrees to pay to the Hotel as Liquidated Damages a charge 'equivalent to 100% of the anticipated revenue for that function, meeting or exhibit facility.

12. CONTRACT - These meeting space requirements and guestroom requirements are reserved on a tentative basis. The Hotel reserves the right to release the meeting space and guestroom requirements for resale after discussion between the Group and the Hotel, until such time as a signed copy of this Agreement is returned to the Hotel and accepted by the Hotel. Once this agreement is mutually agreed upon, the requirements will then be considered definite.

This contract must be signed with authorized signatures and returned to the Hotel by:

Date: FEBRUARY 15, 1991

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CRIAW/ICREF CONFERENCE COMMITTEE MEETING

March 12, 1991

AGENDA

- 1. Brochure review text and revise
- 2. Subcommittees areas of responsibility - list of names to call
- 3. Budget major areas of expenditure and spending estimates
- Fundraising areas of responsibility for fundraiser
 list of organizations to contact
 possible strategies
- 5. Keynotes and Entertainment update and decisions
- 6. Administrative items float; update address listing; available hours for phone calls; wheelchair access at Hilton
- 7. Remaining tasks for Committee "assignments"
- 8. Other items

CRIAW/ICREF CONFERENCE COMMITTEE MEETING

March 12, 1991

PRESENT:

Agathe Gaulin Marilyn Assheton-Smith Barbara Roberts Barbara Spronk Robyn Blackadar Pat Leginsky Christiane Spenard-Godbout Carol Murray

1. New members were introduced, and we reviewed progress to date.

2. Carol presented a rough draft of the brochure and solicited comments. A decision was taken to incorporate both French and English on the same brochure and to tighten up the text in order to incorporate both language versions, perhaps one on top and the other below. **Carol** will redraft and **Christiane** will translate redrafted version into French. **Barbara R.** will copy edit both versions. The earliest mailing date will probably be April 1; the date for submissions was therefore changed to April 30. This will still give the Committee time to prepare a tentative program for the mid-June CRIAW Executive Committee meeting.

3. **Robyn** will propose a plan of action for the management of mailing of the brochure.

4. A discussion of subcommittees followed with committee members volunteering to be contact persons:

LOCATION - Marilyn will be contact person for the On-site Committee and will continue to communicate with the hotel contact.

CHILDCARE - Robyn will coordinate on-site childcare. Not a priority item at this time, but tentative arrangements could be investigated.

TRANSLATION - Marilyn will check into the requirements for French/English signing. Barbara S. will investigate French/English translation (costs, etc.) for keynotes, AGM, selected presentations.

PROGRAM - Barbara R. and Barbara S. will be contact persons and will outline a tentative program, perhaps within guidelines or general framework agreed upon by the Committee as a whole.

BUDGET - Marilyn will prepare a draft of the budget for the next meeting.

FUNDRAISING - Agathe and Marilyn will meet with Julie Ann to outline our fundraising requirements. Laurie will be asked to participate as well.

PUBLICITY - **Pat** will ask Peggy Graham if she would be willing to organize this committee, i.e., to propose a plan of action.

PROCEEDINGS - Pat will explore the possibility of text or video or both. Not a priority item at this time, except for the impact on finances.

REGISTRATION - **Pat's** Women's Program staff will look after registration. Pat informed the Committee that this will involve a \$10 per registrant charge and any other direct costs.

ENTERTAINMENT - Agathe reported that Pauline Belanger has agreed to work with Barbara Lauber and Carol Johnson to secure entertainment for Saturday night. The Committee confirmed that our first choice would be Connie Kaldor. The entertainment subcommittee will report with their proposal soon.

5. After some general discussion about keynote speakers, it was agreed that Glenda Simms and Claire Bonenfant would work well. Christiane will contact Claire Bonenfant and Carol will contact Laurie to confirm Glenda Simms. If these two speakers are confirmed within the next week, this information will be highlighted in the brochure.

6. The Committee agreed that a Treasurer would be required and that suggestions would be put forward at the next meeting.

7. The next meeting will be held on Wednesday, March 27, 1991 at 4 p.m., at the Women's Research Centre.

CRIAW/ICREF CONFERENCE COMMITTEE

ADDRESSES AND PHONE NUMBERS March 12, 1991

Marilyn Assheton-Smith

11005 University Avenue Edmonton, AB T6G 1Y4 437-2269 (e-mail: Assh@ Ualtamts)

Ed. Foundations 5th Floor, Ed. N. 492-2556

Noreen Bell 11006 University Avenue Edmonton, AB T6G 1Y3 433-8457

Robyn Blackadar 9515 - 101 Street Edmonton, AB T5K OW6

426-5046 (home) 427-1889 (office)

Laurie Blakeman #1004, 10010 - 106 Street Edmonton, AB T5J 3L8 422-0668; after 4:30, 422-0669 (office) 424-4158 (home)

Agathe Gaulin 9144 - 70 Avenue Edmonton, AB 433-7838 (home) 466-1680 (office)

Pat Leginsky c/o Women's Program and Resource Centre 11019 - 90 Avenue Edmonton, AB T6G 2E1 492-3093 (office) 433-0182 (home)

Carol Murray 11041 - 85 Avenue Edmonton, AB T&G OW5 439-1134

Barbara Roberts

10933 - 73 Avenue Edmonton, AB T6G 0C3 988-9335 (home)

Athabasca University 1-675-6250 (office) e-mail: barbara@cs.athabascau.ca

Sushila Samy

#609 - 10711 Saskatchewan Dr. Suite 210 Edmonton, AB T6E 4S4 431-1895 (home) 495-2071 (office)

Christiane Spenard-Godbout

7608 - 98A Avenue Edmonton, AB T6A 0C5 466-5012 (home) 469-4401 (office: M,W,R,F aft.) FAX: 469-3997

Barbara Spronk Box 9, Site 3, RR 1 St. Albert, AB T8N 1M8 458-2853 or 459-3147 (home) e-mail: barbs@cs.athabascau.ca St. John's College University of Manitoba Winnipeg, Manitoba R3T 2M5

9 January 1991

CRIAW Conference Misener-Margetts Women's Research Centre 11043-90 Ave University of Alberta Edmonton, Alberta T6G 2E1

I saw your notice in the CRIAW newsletter. I am not seeking information about the CRIAW conference, but would like to know more about your Research Centre. I have come across Geneva Misener in my research on professional women earlier this century, and would also like to know if you have more information on her.

So I wonder if you would please send me descriptive literature on the Misener-Margetts Research Centre, and, if possible, information on Misener herself. Do you know if she left any papers to an archive, and where this might be?

Many thanks. Greetings to Susan Jackel!

Yours sincerely,

May Kinnea

Mary Kinnear Professor, History Department

432-8069 J.A -> Sobournettees - - -Clust moting & a segunte sher - the prome -CCLOW - I Ednar der ferman -Act Edus des ferme in Other -

ollowing an enhanced adition of feminist events com the Person's Case to ne IN-SIGHT women's film estival, this year's CRIAW onference will be held in imonton, Alberta. Our theme 3 Global Vision/Local ction and we expect to have wide variety of resentations exploring this oncept. The Conference ommittee is currently rranging for dynamic eynote speakers who can hallenge our "local" esearch efforts with roader "global" contexts nd for floor-shaking, aturday night entertainment - all included in the egistration fee.

dmonton is a dynamic, riendly city on the 63rd arallel and averages more ours of sunshine than any ther major city in Canada! 'e can therefore almost uarantee that the sun will be shining on the November reekend, but if not 'dmonton's diverse ittractions offer something for everyone: theatre, galleries, museums, clubs, restaurants, movies, historical sites, Chinatown, Old Strathcona and, of course, West Edmonton Mall

All attractions are easily accessed from the Conference site at the Westin Hotel, located in the heart of Edmonton. The Westin has 413 guestrooms (some on nonsmoking floors), an indoor pool, a health club facility, two restaurants and two lounges. Underground parking is available, or the Grey Goose Airporter will bring you from the International Airport to the door of the Hotel.

So plan now to visit our wonderful city for CRIAW '91. If you plan an extended visit, or just want more information, please contact:

Edmonton Convention & Tourism Authority 9797 Jasper Avenue #104 Edmonton AB T5J 1N9 (403) 426-4715 weekdays

The 1991 CRIAW Conference theme -- Global Vision/Local Action -- is open to a multiciplicity of interpretations. A paper describing your research project on women and development issues, for example, or a visual arts project on

would both be appropriate to our theme. Presentations may be either academically or community based. Sessions will accommodate several presentations of roughly 20 minutes each.

The deadline for submission of abstracts or proposals is 15 April 1991. These should be addressed to:

CRIAW/ICREF Conference Committee c/o Misener/Margetts Women's Research Centre 10349 - 90 Avenue Edmonton, AB T6G 1A6

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WOMEN'S RESEARCH CENTRE UNIVERSITY OF ALBERTA

WOMEN'S RESEARCH BANK INFORMATION FORM

The Women's Research Centre at the University of Alberta would like to compile brief summaries of the research interests, previous work and future directions of those interested in women's research. Your participation as a respondent will ensure that such a vital regional network of researchers is extended and maintained. These summaries will be available through the Women's Resource Centre, University of Alberta, 11019 - 90 Avenue.

NOTE: This form will be reproduced as is, so type or print legibly. Please use one form per project.

NAME:	
AFFILIATION: (e.g. work, community, group, university)	- 1
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KEYWORDS THAT DESCRIBE YOUR WORK:	
DATE/EXPECTED DATE OF COMPLETION:	

October 1989

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Sctober 1989

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REVISED CRIAW/ICREF PROJECTIONS /- AUG. 10/90

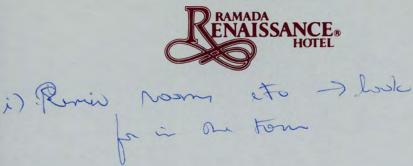
250 Estimates based on REVENUES \$14,000.00 800.00 - CRIAW Grant loan ?- Canada Council 1,000.00 - went directly to invited speakers (Maxine, Nicole, Marguerit 4,000.00 (2 signers - perdium x2.5, allon., transp from New Brune. DAWN - Signing 1,000.00 (wheel chair van funder - Transportation Province of P.E.I. 10,080.00 (translation) (Fr. Services Secretariat) 3, 360.00 (Advisory council - officespace, photo copying, telephone, mili-Province of P.E.I. 16,750.00 (based on 250 participants) Fees (estimated) 2,000.00 (local) Fundraising 10,000.00 Health & Welfare * Sec. State: 3,000.00 (actual 6500.00) S.S.H.R.C. Grant [25,000.00 Total] 10,000.00 (actual 7000.00) C.E.I.C. (Grants 7,000.00 paid directly to Voluntary Org.) to several disabled ? Miscellaneous 0.00 to pay planefare, registrat Total Revenues 75,190.00 accompation etc. - persona contracts with sec. state EXPENDITURES we didn't ever receive this Meeting Rooms 18,000.00 to us, of while 0.00 Fri. eve . 4,000.00 went to ASL 600.00 All day Sat - 10r signing . 1,000.00 to van renta All day Sun - 7r. 600.00 Total Meeting Space 1,200.00 · 13,000.00 to disabled 9. display space 40.00/day (table (x 3d ays) sisters speci. Meals equip. realed e 1,025.00 Fri. eve Refresh. Sat. Lunch 2,990.00 Sat. Banquet 4,494.40 V Sun. Lunch 2,990.00 2,250.00 3 Nutrition Brks 13,749.39 Total Meals 750.00 (had only 10 children) (approx 50000 incl. neals) Child Care (60) salary, rook rental Transportation 1,000.00 (to: from asport) Van Rental Audio-Visual Equipment 1,000.00 / Operators Translations French-English Promotion 3,470.00 actual approx 14,000.00 Interpretation 4,720.00 Equipment 5,250.00 4,000.00 (actual 2,725.40) (325.00 perdium x 2.5) x2 plustravel ASL Signing 1,000.00 (actual aprox 200.00) + Ask Cyn. Thea weaver for Photocopying (on site) reconneudations Total Site 36,139.39 1006 Garwood Ave winnipeg MB 204.474.0047

Alberton Indu Lew Endu

> fics fron displays

PUBLICITY COMMITTEE 400.00 Promotion > Advisory council, Queens printer. 663.45 Brochure Printing (2,000 copies) Stationary, Stamps 2,000.00 300.00 -Logo Design (Camera Ready) Total Publicily 3,363.45 HOSPITALITY 1,000.00 Nhonorarium for performers, Expenses hosp suite rental. Total Hospitality 1,000.00 van rental to from air port/non disabled women. PROGRAM COMMITTEE 250.00 (close) Call for papers (printing & dist) 500.00 (some Queen's printer) Program (printing) Travel/Accomd. 5,000.00 (pd. by Sec. state : Can council) (Invited Speakers) 6,000.00 actual approx 55000.00 nondisabled presenters Travel/Accomd. (Presenters) 250.00 Misc. Total Program 12,000.00 FUND RAISING COMM. 1,000.00 some postage, copying - Ad. council 1,000.00 + co-ordinators responsibility Expenses Total Fund Raising NETWORKING W/LOCAL WOMEN'S GROUPS 1,000.00 (200.00?) some travel, telephone, Mailing. Expenses Total Networking OTHER EXPENDITURES Editor - Conf. Proceedings 6,000.00 10,000.00 (plus 1000.00 bonus :) Conference co.rd. 1,000.00 Assistant co.ord . 4,687.16 (for local women) Fee Subsidy Total Other 20,687.16 75,190.00 TOTAL EXPENDITURES · Registration kits (approx. 800.00) D LOTS & long distant phone calls 200000 * NOT IN BUDGET · office expenses - telephone, photocopying, paper supplies etc (provided by Ad. council) · Assistant co-orchinator Chired 3 wks. prin to conf. 1000.00) · Displays (hotel charged us 40.00 lany, portable - we rearranged the fee, higher for gout groups, less for volunter groups - hotel charged for "set-up" time - in all, 3 days each table but we had charged for only 2 days ... so we lost here!) · Donation to St. John's An bulance 250.00 for being on hand all week end plus hotel room rental for tren to the poor 160.00.

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vii) States for "are for Broom."

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i) \$

ii) Time -lines

U) Coordinit

VI Budget.

10) Task completion



1991 CRIAW Conference

List of Subcommittees and Volunteer Tasks

LOCATION	 food on site
	 physical set-up, facilities, equipment
	 contact Noreen Bell - 433-8457

CHILDCARE - contact Robyn Blackadar - 427-1889

- TRANSLATION contact Marilyn Assheton-Smith for signing - 492-2556
 - contact Barbara Spronk for French/English translation - 458-2853

PROGRAM - organizing speakers, presenters and moderators - programming decisions - when and who - printing program - contact Barbara Roberts - 983-9335 (after 5) or

- contact Barbara Roberts 983-9335 (atter 5) or Barbara Spronk - 458-2853
- PUBLICITY mailouts to registrants

 media coverage

 package for participants

 contact Carol Murray 439-1134

 FINANCE

 coordinating budget and expenditures

 fundraising

 contact Laurie Blakeman 422-0668
 - LUNCAL LACHIE DIAMENDI TIL VUD

REGISTRATION - contact Pat Leginsky - 492-3093

Pt from 1/90 - Dec 15 This desvictor I this committee I

FEMINIST RESEARCH FORUM 27-28 October 1989

EVALUATION

Please help evaluate this year's conference, so next year's will be even better. Please circle 1 2 3 4 5 (1=terrific, 3=okay, 5=yuck).

I. CONTENT

FRIDAY EVENING:

A. Persons Case Tour	1 2 3 4 5
B. Welcome	1 2 3 4 5
C. Keynote	1 2 3 4 5

Comments

SATURDAY MORNING 1.1 Research for Immigrant Women 1 2 3 4 5

1.2 Psychological Practice 1 2 3 4 5

1.3 Historical and Contemporary 1 2 3 4 5 Research Practice

1.4 Women's Archives 1 2 3 4 5

Comments

- 2.1 Women and Development 1 2 3 4 5
- 2.2 Women and Visual Arts 1 2 3 4 5

2.3 Grantswomanship 1 2 3 4 5

2.4 Women in the Library 1 2 3 4 5

Comments

SATURDAY AFTERNOON 3.1 Women in China, 1 2 3 4 5 Immigrant Women in Canada

3.2 The Persons Case 1 2 3 4 5

3.3 Women's Studies

3.4 Feminist Approaches to 1 2 3 4 5 Curriculum Development

12345

Comments

PLENARY: Strategies for Change 1 2 3 4 5

II. SETTING AND SET-UP On a scale of 1 to 5 (1=needs met very well, 3= okay, 5= needs not met)

please indicate your evaluation of the following: Registration 12345 Tour 12345 Comments Saturaday Sessions 12345 Comments Food/Breaks Friday reception 12345 Comments Saturday lunch 12345 Comments Saturday afternoon 12345 Comments Child care 12345 Comments Accessiblity (Physical, economic, sign language 12345 interpreters) Comments Rooms/Spaces 12345 Comments

Interactive bulletin board 1 2 3 4 5 (signs and verbal) Comments

OTHER COMMENTS:

What did you like the least?

What advice do you give next year's organizers?

Thank you! In sisterhood, the organizing committee.



Joan

Tackey



Claude

Roberto







Rishia

Mc Dowell



Sharon McIrvin Abu-Laban



Cecilia

Reynolds



Lou Hammond

Ketilson

Tra











Margaret Ann Armour



Marnie

Essery



Jeannine Cornellier



Joanne Watton



Marie Riddle



Evelyne St-Amand-Hubert



Carole Johnson



Kareja Rosedell Muthoni



Lillian

Zimmerman



Christie Harcourt