

WOMEN'S RESEARCH CENTRE
FEMINIST RESEARCH FORUM PLANNING MEETING
APRIL 25 1990 7:30 PM

MINUTES (NOTES)

10 women present

This was, like the last special planning meeting, a wonderful, warm, thought-provoking and energizing meeting. And, as often happens at meetings this wonderful, the discussions are wide-ranging and very difficult to record. What follows is a general overview of the main discussions, with the odd detail thrown in whenever possible.

- Discussion of Diana's idea of a Humour Room at the Cross- she is trying to promote, and is holding meetings with the administrators. Anyone interested? call Diana at 433-1525. Someone later suggested that a Humour session at the Forum would be appropriate.

- Discussion of the CEIC Summer funding - 2 positions, Conference organizer and Research Assistant. Suggestions of women who might be interested in applying.

- Agreed that by the end of June we need to know what we will be doing exactly - re the Forum, that is.

- Discussion of State of the Art - broadly interpreted - Performance Art and Performance Research for the Forum (a therapist doing bodywork?) as a main theme

- Other themes from the last meeting: Spirituality, Lesbian Invisibility, Participatory Research, Time for women to dialogue informally (integrate with sessions), Project Soledad, Jeri Wine and SAC - all this led to a discussion of the overarching theme or title: BEYOND SURVIVAL: CELEBRATING WOMEN'S COMMUNITIES - which would incorporate many different aspects including --- where we're going, the visionary aspect, the political, women of colour, support and health/ecology issues as well as the idea of linking communities in a political sense. This title suggests that we're getting beyond the isolation of women, and the idea of women as victim. Now, "how do I become" -reflects the yearning for something much more productive, the "getting beyond therapy" aspect of healing. Agreed that "Healing/Co-creation/Being Political" is what we're after. The Psych research group may be interested in pursuing this? **Marilyn** will ask.

- the aforementioned Humour and Healing Committee mentioned Janice and Michelle as possible sources of help

-the use of film/video was discussed: Soledad Project, In Her Chosen Field, Burning Times, with workshops for more specific work-how to apply the research in the context of filmmaking etc.

(OVER)

- Vision of the Forum as having 3 or 4 General themes (with panels, sharing, dialogues with facilitators(?) so everyone can participate (like the native women 'sharing circle' format) with Action research running throughout - ie. how to apply that research. (EG. if academic gives a paper on deconstruction in literature, then we show how it can be applied in our lives). There could be one workshop every once in a while, or, within the same session divide it into theory and action. Possible? why not. Intersperse poetry reading, music, humour, performance art. Humorous poetry. Friday Sept 21st is the Fall Equinox.

- Discussion of the great variety of communities which could be represented - a few too many communities at this stage in the planning is a good idea. We will need to pare down the list of issues by 'who can do what' - and this list will need continual assessment. First to get the program planning themes outlined: subcommittee of 5 volunteer to meet *Mon May 7th at 8pm at Marilyn's to try to put forward a structure, clarify the themes. Carol Murray, Noreen Bell, Marie Carlson, Diana Chown, and Marilyn.

- Some women tentatively expressed interest in specific areas: Immigrant/native - Noreen; Spirit/Healing/Political - Mary and Marie, Sexuality - Susan; Healing - Carol.

-Next tasks - hire Seed workers, do a large mailing to give notice of Forum and call for papers ASAP, come back together to share work and ideas and fun..

- NEXT MEETING: MONDAY MAY 14 1990, AT 7:15 PM at the Centre

WOMEN'S RESEARCH CENTRE
FORUM PLANNING COMMITTEE MEETING

14 May 1990

Present: Mary Potrebenko, Marilyn Assheton-Smith, Diana Chown, Carol Murray, Winnie Tomm, Susan Belcher, Rosemarie Solomon, Carolyn Geekie, Eileen Morouney.

1. Introductions
2. Marilyn explained results of last meeting - chart of proposed workshops and proposed schedule.
3. Discussion on the following items ensued:

Music for Friday night/registration:

- Mary suggested a keyboard jazz musician.
- Susan suggested Joan from Edmonton Symphony Orchestra.

Friday night discussion with keynote speaker:

- Marilyn suggested the Executive Director of Winn House.
- Winnie suggested Ellie Bodner - YWCA Director.

Saturday AM plenary:

- Janice Williamson was suggested (speaking about humour).
- Winnie suggested Lenore LeMay (on humour).

Workshops:

- Susan suggested "Just Players" - an immigrant women's drama group (Padma, Women's Resource Centre - contact person).
- the drama group, "Changing Together" was suggested.
- Susan suggested the Mennonite Centre for Newcomers for immigrant women section.

Saturday PM plenary:

- Winnie suggested the term neo-paganism be used instead of eco-feminism, in order to leave it more open to feminist spirituality in general.
- Winnie offered to participate in this section.

The Motherhood Conference was discussed.

More on Workshops:

- Mary suggested inclusion of current research topics: health issues, reproductive technologies, mental health, midwifery, PMS, menopause.
- Susan and Rosemarie agreed that a stream of health issues is missing in current proposals.

- Winnie suggested Robyn Mott (PMS), and Mary Johnson (Health Centre) as presenters for the health section.
- Marilyn suggested trying to incorporate the health section with the sections on women in the workplace and women and legal relations.
- Marilyn suggested a workshop on methodology had been left out, and should be incorporated into the sessions.
- Rosemarie and Susan suggested sessions on women and addictions/co-dependency.

The possibility of a poster session was suggested.

Forum title:

- Mary suggested the current title be altered to avoid connotations of sexual abuse survivor, for example.
- the titles, "Feminist Research Forum: Linking Women's Communities", and "Feminist Research Forum: Celebrating Women's Communities" were suggested.

The Committee agreed to give the subcommittee the "go ahead" to carry out the changes suggested.

The next **OPERATIONS COMMITTEE MEETING** will be on 11 June, at the Centre.

The small group, **FORUM PLANNING SUBCOMMITTEE MEETING**, will meet 18 June, at a member's home (to be determined later).

MISENER/MARGETTS WOMEN'S RESEARCH CENTRE

SMALL FORUM PLANNING COMMITTEE MEETING

18 June 1990

Present: Carol Murray, Marilyn Assheton-Smith, Diana Chown, Noreen Bell, Eileen Morouney.

Regrets: Pat Leginsky, Marie Carlson.

The five submitted proposals were reviewed.

Marilyn reported that Chantal St. Pierre, Edmonton, indicated that she would be available to present on "women and illiteracy" if this were to fit into our program.

The Saturday PM plenary was discussed; all agreed that the panel should be organized by women with community ties to avoid domination of academic discussion. Winnie will chair this session. Focus on strengthening ourselves, embracing the audience; each member of the panel contributing what they know - taking with them what they need/want to extract from the discussion.

CRIAW has expressed interest in sponsoring the Friday PM wine and cheese.

Committee agreed we will stress to presenters the need to make sessions as interactive as possible.

Workshops - The following format was tentatively arranged:

STREAM I. *Women in the Arts...*

- film
- text (Peggy Grahme)
- drama

STREAM II. *Women in the Workplace...*

- entrepreneurship (R Van Vliet, L. Rachynshy)
- ghettoized women's work (H.Olson, D.Badir, P.Valentine)
- immigrant women's labour (Shushila)

STREAM III. *Feminist Theory and Practice...*

- methodology (Pat L.)
- pedagogy (Debra Shogun)
- generational dialogue (R Sydie)

STREAM IV. *Women and Health...*

- new reproductive technologies (Liz Hagell)
- PMS, birthing, menopause, "cycles"
- co-dependency (Rosemarie Solomon)

ACTION LIST:

- Noreen** -organize film and text sessions
-contact women associated with post-partum work
- Carol** -organize "women's cycles" session
-contact Jean Mah, Marj Holmgren
- Marilyn** -contact Liz Hagell, Rosemarie Solomon, Cora Weber-
Pillswax, Pat Leginsky, Hope Olson, and Shushila
- Eileen** -contact Debra Shogan, Rosalynnd Sydnie, Marie Carlson,
Mary re: drama session, Lucy Rachynski

MISENER/MARGETTS WOMEN'S RESEARCH CENTRE

SMALL FORUM PLANNING COMMITTEE MEETING

24 June 1990

Present: Carol Murray, Marilyn Assheton-Smith, Eileen Morouney.

Regrets: Noreen Bell, Diana Chown, Marie Carlson.

It was decided that Lucy Rachynsky et al. would remain in Stream II, Session 1, while Rosalyn Van Vliet would be moved to share a session with Shushila in Stream II, Session 2. Marilyn will talk to Lucy about drawing in the audience and leaving time for questions.

Carol proposed to make the first two sessions in Stream II (Women and Health) one long session with a coffee break. The session would go as follows:

NRT's-----Home birth-----PMS-----Menopause.

The Pedagogy, Ghettoized Women's Work, and Generational Dialogue sessions are okay and will be available for the August meeting.

For the Methodology session Mary suggested Project Soledad as an example of an action research project.

Marilyn spoke to Geri Wine who is committed to speaking Friday night.

Workshops - The following format was agreed upon:

STREAM I. *Women in the Arts...*

- film
- text (Peggy Grahme)
- drama (Marie Carlson - preliminary work only)

STREAM II. *Women in the Workplace...*

- i. entrepreneurship (L. Rachynshy)
- ii. ghettoized women's work (H.Olson, D.Badir, P.Valentine)
- iii. immigrant women's labour (Shushila, R. Van Vliet)

STREAM III. *Feminist Theory and Practice...*

- i. methodology (Pat L.)
- ii. pedagogy (Debra Shogun)
- iii. generational dialogue (R Sydie)

STREAM IV. *Women and Health...*

- i. NRT's - Home birth - PMS - Menopause
(Liz Hagell) (Robyn Mott) (S.Abu-Laban)
- ii. co-dependency (Rosemarie Solomon)

ACTION LIST:

Carol, -contact Eunice Scarfe
-contact Winnie Tomm

Eileen -contact Liz Hagell, Jane Karstadt, Monica Zurita.
-contact Common Woman Books re: Peggy Grahme and
"Orange Couch", "Other Voices" contacts.
-letter to participants re: August 7th meeting and
tone of forum.
-letter to Insight, Edmonton Women's Health
Collective and Common Woman Books inviting them to
have a displays or posters at the forum.

Minutes of the Post "Feminist Research Forum" Meeting,
Women's Research Centre, November 8, 1988

Present: Marilyn Assheton-Smith, Cathy Bray, Jan Williamson, Bridget Elliot, Lisa Austin, Winnie Tamm, Shirley Neuman, Pat Leginsky, Rosa Spricer, Marlene Brouwer, Cheryl Malmo, Donna Christianson-Cooley, Mair Smith, Sharon Frantz-Lutzer, Aureene Costuros.

Regrets: Diana Chown.

1. The meeting began with a round of introductions, including research interests and/or visions for the Women's Research Centre (WRC). Diverse interests were expressed, and the question of funding was mentioned several times.

2. Agenda. Marilyn suggested our discussion focus on the possible structure for a WRC organizing committee or collective, and in relation to this, task definition for the WRC. Jan read a series of questions which arose from the Feminist Research Forum – questions raised by Forum participants as well as her own. These questions can be kept in mind as we continue to develop the WRC.

3. It was suggested that there should be many points of access to the WRC, with the Centre acting in an enabling capacity ("enabling" here is left open as multi-faceted).

4. Space and Residency. The issue of space was raised, along with the related question of residency. It was pointed out that there will be 5 offices becoming available in the near future next to the Women's Studies office in Trailer Complex 1. It was recognized that more space would be required for actual research activities/projects, and that having researchers in residence would greatly enhance the WRC's recognition among the research community as a centre for research. One possible way to provide longer-term academic researcher residency is to secure funding for post-doctoral fellowships.

5. Funding. It was acknowledged that there are both academic and non-academic sources of funding and that both source types should be pursued. It was also noted that research dollars should be raised especially for non-academics to do research through the centre. Related to both the residency and the funding discussions was the mention of the importance of having a co-ordinator/administrative person to be at the Centre full-time. Although there is an administrative clerk working 10 hours per week at the Centre, it was agreed that having a full-time worker would greatly facilitate our efforts to become more established and active. It was noted that it is very difficult to secure funding for a full-time office worker position relative to acquiring funds for short-term projects or materials and equipment. In light of this difficulty, it was suggested that we may have to plan to build the WRC from a research base, rather than relying on funding for a full-time co-ordinator to do much of the ground work.

6. Task Definition. A number of key task areas were put forth as points from which we can continue to develop the WRC. These are: producing newsletters; organizing a membership; community outreach; developing a research bank/directory; fundraising; U. of A. liaison; Athabasca University liaison; search for space; undergraduate student representative; graduate student representative; fun maintenance; and empowerment. See attached for list of individuals volunteering for these tasks.

Some of these tasks lend themselves to be engaged in by committees, while other tasks can be accomplished individually. However, the intention was to remain flexible enough to accommodate whatever needs to be done by whomever wants to do it.

7. Research Projects. A number of research interests were also identified and a number of women expressed interest in pursuing these together in the future. These were:

Spirituality/Theology/the Goddess: Donna, Marlene, Mair, and Winnie.

Science: Sharon.

Cultural Studies: Bridget and Jan.

Native Women's Studies: Marilyn.

Feminist Therapy: Rosa, Cheryl, Donna

It was suggested that these people could form organizing committees around their research interests.

A fuller research agenda will be addressed at the next meeting scheduled for **January 17th, 1989, from 7 - 9 p.m.** at the WRC house.

Cathy is putting together a newsletter at the end of November to inform widely of this meeting. She will include progress reports on tasks, as well as include in some detail the discussions and ideas about the WRC that have been raised at the Forum and at meetings. Cathy's deadline is Nov. 29th for receiving information to include in the newsletter.

Tasks and Workers: Tentative List

<u>Producing Newsletters:</u>	Cathy Bray
<u>Organizing a Membership:</u>	???
<u>Community Outreach:</u>	Pat Leginsky
<u>Developing a Research Bank/Directory:</u>	Bridget Elliot, Jan Williamson, Sharon Frantz-Lutzer (Science)
<u>Fundraising:</u>	Marilyn A-S, Shirley Neuman
<u>U. of A. Liaison:</u>	Shirley Neuman
<u>Athabasca University Liaison:</u>	Cathy Bray
<u>Facilities:</u>	Rosemary Liburd
<u>Undergraduate Student Liason:</u>	Winnie Tomm
<u>Graduate Student Representative:</u>	Sharon Frantz-Lutzer
<u>Fun Maintenance:</u>	Mair Smith, Lisa Austin, Pat Leginsky
<u>Empowerment:</u>	Pat Leginsky
<u>Ongoing Administrative Tasks:</u>	Aureene Costuros

WOMEN'S RESEARCH CENTRE
COMMUNITY CONSULTATION for the
3RD ANNUAL FEMINIST RESEARCH FORUM
March 27 1990, 7 to 9 pm

MINUTES (NOTES)

1. Welcome and self-introductions : 20 women present, thank you!

2. Agenda approved.

3. Background on Research Centre and the Forum.

Discussion and Suggestions:

- Res. Centre set up to bring academics and community together around the issue of knowledge - knowledge in action

- we want to build a research forum that reflects more of the interests of community women, of different communities of women

- is it possible to accomodate all interests? many communities are marginal, living at the edge -

- the fact that the forum is held on campus may put up barriers that are too intimidating. The difficulty is in communicating - opening up communication among communities - should we look at a different venue? Women who go to university aren't ordinary women, they are privileged women.

- the Research Centre could look at giving presentations to explain the Centre at events such as the ASWAC assembly - 'this is who we are and this is what we're doing' idea

- the forum needs to look at different sectors of women and what research they're doing and how they can intersect/interact

- what realistically can be done when so many women are so busy prior to the forum

- participants need to take the time to work out how they are going to bridge gaps with each other during the sessions - agreed that this was a major error in last years forum preparations - setting aside time to communicate very important

- idea re special sessions for women to talk about their interests, such as health/history/politics/spirituality - set up tables at lunch with each assigned a different interest area

- integrate the sessions so that women don't have to choose between community and academia

- develop dialogues between communities - for eg. panel of Jeri Wine and Sexual Assault Centre and ...etc. ie.. special interest groups of women to dialogue about different approaches to issues - the whole society in a microcosm - as at the family conference - how did they do it? (Noreen and Debbie were there)

- the rooms around ED N 2-115 can be difficult re size and re ambience - esp. if a large turnout. The Kiva is good, but needs cushions or pillows for comfort. Grad Student lounge on the main floor has couches and atmosphere.

- Community building notion is important, intentionally creating events/sessions by using drama/images/gestures/sound in an integrative way

- build group process by showing Forum - goers that their participation throughout the whole weekend is important for the celebration aspect - build a model to recreate year after year - that *having fun is important*
- the forum as a place where women can be equal and can have common experiences together
- how to build in to it workshops on particular research, both academic and action-research that is part of our everyday life
- try to have the forum an empowering event for women who "do research" and who don't realize that they do
- the idea of the 'privilege of experience' - we need to show how both theory and practice go together
- structure could drive the forum - the bridging that is so essential could be achieved by means of the structure
- focus on linkage at the "plenary" (and call it something else!) Language is critical. Call the Proceedings something else.

4. Research Themes, Topics and Issues to address. Discussion:

- Who is doing what research? how to convey this
- How accessible is the research?
- Where does it go?
- Theoretical Circles idea (change the wording)
- Voices vs. violence
- Survivor support
- Maintenance Enforcement - why it can't work
- Women in the Workforce - Trade Deal and Privatization
- Home Birthing/Midwives
- Health Issues - Self-help, PMS, menopause
- Immigrant women's groups
- women in the Arts- Celebration of, Other Voices
- use of Popular Theatre - new group The Weaker Vessel
- Women's Music Collective
- Women and Housing - Rosemary S's thesis, Co-ops, Inner City
- Poverty issues
- Lesbian visibility group
- Spirituality and Relationships
- Prostitution and AIDS
- Native women isolation, could tie in with immigrant women
- changes in family structures
- issues of choice, reproductive technologies

ROUND - what are women most interested in, and WHO will participate
 Marie Carlson, Peggy Graham, Leslie Crawford, Rosemary Solomons, Sue Carnahan? Noreen Bell? Debbie Foster?

Meeting adjourned for refreshments

- notice will go out re next planning meeting to list of 20 'for your info' and whoever can continue to participate, however little, will be welcomed with joy and rewarded by the goddesses

RESEARCH IS JUST A FANCY WORD FOR 'FINDING OUT'

WOMEN'S RESEARCH CENTRE
OPERATIONS COMMITTEE MEETING
MONDAY JANUARY 8 1990, 4 PM

AGENDA

1. APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
3. ANNOUNCEMENTS AND CORRESPONDANCE
4. NEW BUSINESS
 - a) Weds pm meetings at the Research Centre conflicts
 - b)

5. OLD BUSINESS
 - a) Newsletter
 - b) Research Presentation Jan 24 - advertise
 - c) Discussion of community involvement, ?meeting?
 - d)
 - e)
 - f)

6. ADJOURNMENT:

NEXT MEETING: FEB

1990

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE

MEETING MONDAY JANUARY 8, 1990, 4 PM

MINUTES

PRESENT: M. Assheton-Smith, M. Burton, S. Belcher, D. Chown, P. Leginsky, B. Roberts, M. Potrebenco

REGRETS: W. Tomm, J. Williamson

1. APPROVAL OF AGENDA. Approved with the addition of CRIAW Conference Committee, 1990 Research Forum, Fundraising, and Proceedings.

2. APPROVAL OF MINUTES of November 29/89 . Approved.

3. ANNOUNCEMENTS AND CORRESPONDENCE:

a) Burning Times premiere has been rescheduled to May 1990 due to problems with completion.

b) AU is sending \$500 to the Research Centre's Conference Fund.

c) Invitations are extended to all interested women re lecture series on Writing Women's Autobiography - contact Shirley Neuman of the English Department.

4. NEW BUSINESS:

a) Date mix-up. Compromise solution reached over double-booking for January 24 Research presentation and Mair's class. The class will find an alternate venue for the 24th and we will keep the Research Centre free for them subsequent Wednesday evenings.

b) CRIAW Conference Planning. **Marilyn** and **Barbara** will meet Thurs January 16/90 to work on concrete ideas for possible structures to be established for planning the conference.

c) Discussion of Venue and Date for the Third Annual Feminist Research Forum. Tentative date Sept 21 and 22, agreed. **Marilyn** will book some of the larger rooms on the floor and inquire into keys for smaller rooms so that they can be used as storage.

5. OLD BUSINESS:

a) January Newsletter. The presses are about to roll. Add 1990 Forum date and "Adopt a Computer" appeal. **Barbara** will bring computer to the centre and will check into a computer specialist to help us.

b) Advertising for January 24th and February presentations discussed. Diana will look after Folio ad, Marilyn will talk to Anne McGrath re topic and date, and MP will send out notices to mailing list, poster pertinent women's gathering places and arrange for campus to be postered.

c) Community Involvement/Structure: Tabled until next meeting.

d) Proceedings. Many of the Forum presentations have not been received to date. Publication will go ahead at the end of January with what is in hand. MP will submit list of those Forum participants who requested proceedings to Pat.

e) Fundraising. Discussion of possibilities to pursue, such as: matching grants, Minister of the Status of Women, Foundations, U of A for a specified line item and /or some Research Officer's time. All these suggestions are contingent on the progress of the letter of agreement outlining responsibilities for each university.

f) Third World Film Festival, March 2, 3, 4th 1990. Agreed to apply to advertise the Research Forum at the Film Fest.

6. ADJOURNMENT:

NEXT MEETING: Weds. Jan 31/90 at 4:30
Main agenda item: Theme for the Forum

FEB meeting: Feb 28/90 at 4:30
Main agenda item: Money Raising

MAR meeting: DATE?
Main agenda item: How to keep research going.

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE MEETING

MINUTES - NOV 29 1989

Present: S. Belcher, D. Chown, P. Leginsky, M. Potrebenko, W. Tomm, J. Williamson
Regrets: M. Burton, Marilyn Assheton-Smith.

1. **AGENDA** approved.
2. **MINUTES** of November 15th 1989, consisting of suggestions for next year's Forum, approved with additions.
3. **ANNOUNCEMENTS AND CORRESPONDANCE:**
 - a) Janice announced the feminist art exhibit to be held in the spring entitled "Dangerous Goods: Contemporary Feminist Art Practice". Janice also requesting donations on behalf of sponsors of this exhibit. Can the Research Centre afford to donate \$200? Tabled for budget review.
 - b) Metro Cinema will be showing Goddess Remembered on Dec 15 and 16th at 8 pm at Canada Place NFB Theatre. The next film in this series Burning Times will be released around International Women's Day.
4. **OLD BUSINESS:**
 - a) Letter to Food Services. Janice is looking after this and will consult with Marilyn A-S.
 - b) Pat reported that 'thank you' letters to the Forum participants are being typed.
 - c) Community participation. Discussion of how to achieve this goal tabled to January meeting.
 - d) Elly Daniken's visit. Sponsors? Janice referred Elly to the Sexual Assault Centre. Members also suggested Rande Warne would be a good contact.
 - e) Newsletter. Discussion. Agreed that the Newsletter would include: evaluation of Forum(Diana and Jan), recommendations for next year's Forum,(Diana,Jan) Review of Lorraine's research presentation, (Mary) An article on Community Research (Pat). Review of CRIAW conference? (Pat will ask a potential volunteer). Section on Funding? (Marilyn)
 - f) Tapes from the Forum. Agreed that they be held at the Resource Centre.

2.

MINUTES of Operations Committee Nov 29/89 (continued)

5. NEW BUSINESS:

a) Next Research Presentations. Winnie suggested Brenda Cech who is doing research on feminist spirituality, for January, Pat suggested Anne McGrath for February. Winnie and Pat will contact Brenda and Anne.

6. ADJOURNMENT:

NEXT MEETING : JANUARY 8 1990, 4 PM

WOMEN'S RESEARCH CENTRE
OPERATIONS COMMITTEE MEETING
MONDAY JANUARY 8 1990, 4 PM

AGENDA

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4. NEW BUSINESS
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 - e)
 - f)
6. ADJOURNMENT:

NEXT MEETING: FEB 1990

Recommendations for 1990 Women's Research Forum based on evaluation by Operations committee, November 15, 1989

1. The need for a committee set up well in advance just for planning the forum.
2. Hold the forum in Jan. or Feb. so that the planning doesn't have to take place during the summer.
3. Have more of a plenary at the end. See #5.
4. Panels should have practioners as well as academics on each. This was not a unanimous recommendation. Another recommendation that was not unanimously accepted was the idea of having three streams at the conference: academic, action research and community work.
5. A theme for the forum would avoid accepting all submissions for workshops and would allow for inviting people. Maybe an overarching theme with several streams. The plenary at the end would bring this to a conclusion or similar connection made. P.S.: Mailings can be done free by Athabasca University.
6. A strong chair for each session is necessary. Chairs should have phone numbers and ther information re their participants well in time to iron out any problems, to discuss hopes for workshop, etc.
7. Need a package for each presenter
 - with information re womens' Research Centre
 - with research info
8. Suggestion re drawing on grad students or women's groups to help in planning and carrying out the forum.
9. At this year's forum community women didn't feel valued. If we want to involve women's groups we need to contact them much sooner.
10. Food was wonderful--but too cramped and close to the wine, causing conjection and lack of mixing. Caterer needs to know what door is best to use to bring the food. Also the need for less desserts was seen. Also lots of table and chairs for lunch.
11. University coffee service was bad. Janice will write letter on this.
12. At wime and cheese and lunch students and outsiders didn't feel included sometimes. Need some kind of "hostessing" arrange beforehand.
13. More student presentations were recommended.
14. Need to dicsuss with women's groups and program committee re: how to connect or disconnect academic and community women.
15. Publicity committee is needed which starts much earlier.
16. Besides publicity commitee, committees may be needed for registration, food, child care, set up, trouble shoot. In particlular, well before hand, a committee that looks after the actual needs of the evening and day of the forum should be sit up. It could later be expanded and broken up into the above committees. On this:

we need more than one shift for registration people; also trouble shooters. Say three hour shifts.

17. All workshops must be taped. Ellen Solomon can supply tape recorders.

21. Follow up: Letters to presentors to thank them and ask for their papers for publication of proceedings.

22. Other details: we need coat racks brought in if we use the same space again. Registration table needs to be set up so that it's obvious what must be picked up at the time of registration.

23. Several respondees expressed concerns about environmental issues. Paper cups + plates rather than styrofoam.

AGENDA

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE

MEETING Weds. September 13 1989

7 PM at the Centre

Welcome to Susan Belcher

1. Approval of Agenda
2. Approval of Minutes
3. Announcements and information.
4. Old Business:
 - Meeting with Professors Emeriti
 - Forum Panels and Presentations - Who has been, needs, contact
 - Forum Brochure/ pre-registration
 - Forum Letter to participants
 - Appeal for display information - BR
 - Forum Advertising -
-
-
5. New Business
 - Ste $\frac{1}{2}$ grant application for Nov or May?
 - Data base for funding needs compiling?
 - New uses for centre
 -
 -
 -
6. Adjournment -

NEXT MEETING -

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE

Meeting Weds Sept 13 1989 , 7 PM

MINUTES

Present: M. Assheton-Smith, D. Chown, M. Burton, P. Leginsky,
B. Roberts, W. Tomm, J. Williamson, M. Potrebenco

1. **AGENDA.**

Approved with additions.

2. **MINUTES.**

Approved as is.

3. **ANNOUNCEMENTS & INFORMATION:**

a) Barbara Roberts moved, Marilyn seconded, that the Operations committee re-name themselves the "Ladies Research Club and Women's Auxiliary". - Motion tabled.

b) Susan Belcher was welcomed and introduced to members.

c) Susan announced the WUS International Development Seminar for Post-Secondary students (who can understand French). Call the International Centre for particulars.

d) **INSight** preparations going well and on schedule.

e) **IBM** compatible has been ordered.

f) **Persons Case** opens on Oct 15 and will continue 10 am to 5 pm for 2 weeks. Diana is looking for Docents. Call 433-1525.

4. **OLD BUSINESS:**

a) Marilyn reported on meeting with the Professors Emeriti.

b) **Forum - workshops and panels:**

- Marilyn read a motion from Janice. Janice moved that the Operations Committee table the forum until January 1990. Motion defeated.

- Members agreed to determine a more convenient "permanent" date for the Forum at the November meeting.

- Considerable discussion followed regarding the minutiae and other details around the panels and workshops - juggling participants, places and times - to try to fit everyone's preferences. Many decisions were made and noted by Marilyn on the rough draft of the brochure.

- Many tasks were delegated:

Janice to check into alternative possibilities re liquor.
Barbara will compile a beginners guide for Funding workshop.
Mary, Marilyn, Pat & Diana will meet on Monday to finalize the brochure - to be at printers by the 19th.
Marilyn will draft the letter to participants, **mary** will send out letters, brochures, and will look into video equipment.

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Minutes of Operations Committee meeting Sept 13/89 (continued:)

Some Members agreed to look into possible chairs for 2 workshops - new faculty members in English were one suggestion.

c) Forum - Publicity

- Brochure - (see above) Leslie will do layout on the MAC Diana to talk to Folio and Lasha Morningstar re articles Mary to contact the Bullet "Livewire", Marilyn to talk to the Bullet 's Nora Ambercrombie Mary to talk to Barb Evans, Duane Burton re workshop, and Aureene re involvement, and to the Bagel Tree when we have a better idea of numbers.

d) Forum - Funding:

- Discussion of financial report prepared by Marilyn. Marilyn and Pat will look into financing from U of A sources. Everyone will check into the other possibilities suggested, including:
 - Women's Secretariat, AASUA, AWA, VP Research, Dianne Kieren, Barbara Spronk, and the Clifford E. Lee Found.

e) Forum - Organizations to invite to set up tables:

CRIAW, Women's Studies, Resource Centre, Data Base (?)
Persons Case, Common Woman Books (asked) etc.....

ASWAC, Q's Secretariat, Awareness group

5. NEW BUSINESS:

- a) Roster of Events for the year for the Centre to be determined at the next meeting.
Prepare a list of presenters to distribute at the Forum.

b) Several other items on the agenda tabled due to lack of time.

6. Adjournment:

NEXT MEETING: October 4th at 2 pm at the Centre

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE

Meeting Tues. August 15 1989

7 pm at the Centre

AGENDA

1. Approval of Agenda
2. Approval of Minutes
3. Announcements and Information
4. Old Business
 - computers - Pat and Barbara
 - newsletter - improvements for next time
 - library card for centre - Pat
 - sign - Diana
 - Forum - Topics -

- Historical Res for film - MP talked to Barb Evans who suggested we also ask Duane Burton. Other possibilities are Sara Berger and Mairi mcLean.

- ask Marie Gordon about LEAF workshop?

-

-

-

- Forum - Advertising -

-

-

- Forum - MP would like to propose some sort of a tribute to Gloria Demers, (researcher/writer for Studio D), perhaps combine with "film" workshop?

5. New Business

6. Adjournment - - Next Meeting - ?

**Women's Research Centre
Operations Committee
Meeting, Tuesday, August 15, 1989, 7 pm.**

Present: D. Chown, P. Leginsky, B. Roberts, J. Williamson, M. Assheton-Smith, W. Tomm, M. Burton

1. AGENDA:

Approved with addition of Professors Emeriti under "New Business."

2. MINUTES of July 10, 1989. Approved with the following corrections.

Under 5a) New Business. "Bit-mail" should read "Bitnet."

Under 5b) Emily Murphy House. Time is incorrect and should read to contact D. Chown for details of next meeting.

3. ANNOUNCEMENTS AND INFORMATION

a) D. Chown is 50.

b) The Women's Resource Centre was successful in obtaining funding from government sources to employ 3 women to work on Insight, the women's film festival.

c) The Raging Grannies will be guests (and graciously received) at the Women's Resource Centre on Sunday, August 20, 1989, 7:30 pm.

4. OLD BUSINESS

a) **Computers.** Pat reported that she is in the midst of an ongoing debate with the feds, but in the interim an offer of a personal computer has come to the Women's Resource Centre directly.

Barbara reported that a couple of tentative configurations for a workstation are being investigated. Alternative possibilities were discussed.

b) **Newsletter.** Congratulations to the editor! The next issue will follow the Forum. Volunteers will be solicited for input.

c) **Library Card.** Ideal scenarios for borrowing privileges were outlined. Melody will investigate possibilities.

d) **Sign.** Diana cheerfully announced that holes have been drilled!

e) **Forum. Topics**

The Committee discussed the topics forwarded for inclusion in the Forum Program. The tentative list included the following schedule of topics, some with titles.

a) Feminist film-making - Barb, Duane, ~~Adrienne?~~ Olenka

b) Indonesian textiles - to fit in w/ other cultural stuff (Janice?)

c) Women and development - ~~Debra~~ or Salvadoran ♀

d) Immigrant women in Canada - new Salvadoran - ask Debbie re others

e) ASWAC Anti-Poverty Campaign - Helen Creases

f) Coalition of Strategies: abortion + child custody

g) Information Sources for Women: the Herstory Archives and library systems - Pat, Melody ch. Susan

h) Women and visual arts -

i) The Persons Case: an example of research methodology - Debra, Cathy C?

j) Grantsmanship - C Bras?

Barbara suggested offering round-table or sign-up seminars in which women could gather to discuss their current research strategies, methods, problems, etc. The Persons Case serves as a model session for the format.

f) Forum. Advertising

a) Someone will be approached to coordinate publicity and its distribution.

b) Videotaping of sessions is being investigated as is funding to cover costs.

5. NEW BUSINESS

Professors Emeriti. The constraints of operating out of the house were outlined by Marilyn. Possible solutions were explored. Marilyn, Barbara and Janice will follow-up.

6. NEXT MEETING. September 14, 1989, 7 pm.

Deadline for session information: August 30, 1989.

*Native ♀?
Chinese ♀ in Changing Society*

? Sandy handling research

Maxie Rosemary Child Abuse

*P + Resources
Pat Hope Melody*

WRC

Ann Hall's Methodology

*Marilyn - phone: Ann Hall, Cathy Caranagh, Marlene Brouer
Sandy Neisan, Leslie Crawford*

WOMEN'S RESEARCH CENTRE

MEETING JULY 10, 1989, 2 PM

AGENDA

1. Approval of Agenda
2. Approval of Minutes of June 12, 1989
3. Announcements
 - Household Workers Conference
 - ~~Susan Belcher~~
 -
4. Old Business
 - newsletter
 - Kay Anderson - *carried over*
 - computer - *Past snooping for mac - Cathy & Barbara try end of mo will have*
 - the FORUM
 - *sign -*
5. New Business
 - *motion on signing*
 - requests for library privileges
 - EM-
 - *and signing officer for Bank act*
 - *Susan Belcher*
6. Adjournment
 - next meeting - Aug 15th, Tues, 7 pm at the Centre

WOMEN'S RESEARCH CENTRE , OPERATIONS COMMITTEE

Meeting JULY 10 1989, 2 PM at the Centre

Present: D. Chown, P. Leginsky, B. Roberts, J. Williamson, M. Potrebenko

Regrets: M. Assheton-Smith, W. Tomm

1. Agenda : Approved with minor re-arrangements. Add "Second signing officer" under 5.

2. Minutes of June 12 1989: Approved.

3. Announcements and Information:

a) Randi Warne will be Nelly McClung, so we will have our "Evening with Nelly" Friday October 27.

b) The Persons Case Exhibition Committee and Barbara Evans will produce a Person's Day video for the exhibit. Also, LEAF will be hosting a reception for the Person's Case celebration on October 20th.

c) Diana Chown's big Five-0 celebration is on the 17th of July in Victoria, BC. Members of the committee agreed to be there in spirit.

d) Pat is looking into MacIntoshes for the Centre - to accompany our soon to be delivered IBM computer. Pat the intrepid investigator, has already acquired an Imagewriter printer for the Centre. (Praise be's).

e) There will be a Household Worker's Conference at the YWCA on Sat July 15 1989, 8:30 to 5 PM.

f) There will be a Participatory Research Conference at the U of A in Calgary this week, Thurs to Sat inclusive. Marilyn will be attending as our representative.

4. Old Business:

a) "June" Newsletter is mostly in the MAC. Marilyn has a few items to add. Committee agreed to produce and distribute a flyer on the Forum if the Newsletter is delayed past July 17th. Mary, Pat and Janice will look after.

b) Barbara and Cathy Bray anticipate the purchase of IBM by August.

c) The Forum:

- Committee members brainstormed egs of publications to consider for advertising - ASWAC & other women's pubs, Bullet, Folio, Museum, Archives, Historical and Church publications.

- Tour of the Person's Case Exhibit confirmed: Friday Eve, before the Nelly production.

- Alcohol for the reception discussed: Janice and Diana provided ctte with details on different possibilities.

- Pat will ask N.W. Media and Access if they are interested in video-taping "An Evening with Nelly" or any of the panel discussions / presentations.

- Forum TOPICS:

- Women's Archives - Susan Jackel is interested and will arrange for Nancy Adamson (of U of T's Canadian Archives) to be present. Nancy has agreed to come and Susan has agreed to help with travel costs. Janice will convey the committee's appreciation to Susan.

- Janice proposed a workshop on "Current Feminist Research on Feminist Cultural Production" (title to be refined) and suggested some women experts from the third world presently in Edmonton who would be excellent.

- Marilyn suggested the CRIAW kit may be useful for the Reproductive Rights and New Reproductive Technologies workshop. See article in the recent "Differences" Journal also. (an aside: Kathy Somerville has done in-depth work on this subject for her Athabasca U. Health course, MP)

- Mary will approach ASWAC re organizing a Women and Poverty workshop.

- Committee will approach Olenka Melnyk and Barbara Evans re organizing a workshop/presentation on "Researching women's history for feminist film making" . Many women involved in drama productions were also mentioned at this juncture, and the topic "Research on women's material culture" was suggested.

- Mary will ask CW Books to set up a book display. Question of whether to ask other groups deferred until amount of display space can be properly assessed.

- Decision about registration fee also deferred.

5. New Business

a) Future Work:

- We need to provide research status and library privileges for visiting scholars, grad students, and community women affiliated with the Research Centre. Pat will talk to Melody Burton re possible mechanism to allow us to obtain a borrowing card.

- We need more office space. Work on this has begun.

- We need more E-mail accounts. AU will be on "Bit-Mail" after Sept.

- "Phd Support Committee" proposal discussed, but not finalized.

b) Emily Murphy House:

- A committee is being re-organized in order to set up a foundation and apply for the Emily Murphy house. Women are welcome to join - next meeting is Sept 5th, 8 a.m. at Convention Inn South.

c) The Research Centre has received a letter from Susan Belcher, teacher at Athabasca University, accepting the position of AU rep on our committee. Susan is out of town for the summer and will begin attending meetings in Sept. Susan also requests space in the centre for research purposes. The committee agrees to allot space as soon it becomes available.

d) Moved by Barbara Roberts, seconded by Janice Williamson, that Mary Potrebenko replace Aureene Costuros as a signing officer for the Women's Research Centre account number 501848 at the Canada Trustco Mortgage Company on Whyte Avenue at 109th Street. - Passed unanimously.

6. Adjournment :

- Next Meeting - Tues Aug 15/89, 7 PM at the Centre

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6. Adjournment :

- Next Meeting - Tues Aug 15/89, 7 PM at the Centre

WOMEN'S RESEARCH CENTRE, OPERATIONS COMMITTEE
MEETING JUNE 12, 1989

AGENDA:

1. Approval of Agenda
2. Approval of Minutes
3. Announcements
4. Old Business
 - i) Centre sign
 - ii) Naming committee
 - iii) Newsletter
 - iv) Fees
 - v) Ursula Franklin's visit
 - vi) House odds and ends
 - vii) Forum
 - Fri eve
 - identifying chairs
 - book rooms
 - AWSA
 - fees
5. New Business
 - i) computer
6. Other Business
7. Adjournment
 - next meeting-

WOMEN'S RESEARCH CENTRE, OPERATIONS COMMITTEE MEETING

MINUTES OF MONDAY JUNE 12, 1989

Present: M. Assheton-Smith, D. Chown, P. Leginsky, B. Roberts, W. Tamm, J. Williamson, M. Potrebenko

1. Agenda Approved with the understanding that we focus on the Forum and the Newsletter.

2. Minutes of May 24/89 Approved as is.

3. Announcements :

i) INSIGHT 89 date changed from Oct 13/14 to Oct 20/21 because it conflicted with the ASWAC convention. Unfortunately, the Native Women's Symposium is also the Oct 20/21 weekend, in Lethbridge.

ii) Diana announced that the Person's Case Exhibition Committee received their grant, (applause). Plans are to open on Oct 15 in the foyer of Rutherford Library, stay there for 2 weeks, then continue on tour. The exhibition ctte is now "assembling the ingredients".

iii) The Women's Research Centre was mentioned with plaudits at both the AU and the U of A convocations recently.

iv) Cathy Bray and Barbara Roberts are considering donating a computer (IBM clone) to the WRC by July. It will be AU property and AU will look after maintenance. Everyone will look into modems and printers to add to it.

v) Barbara is looking for someone to replace Shirley Kabachia who is unable to continue on the committee.

vi) Ursula Franklin's visit: it was a wonderful opportunity for us to discuss many different aspects of women's research.

4. Old Business :

i) Names committee - Marilyn has written a letter to Nanci L. and Doris R. outlining the task. They have agreed to have something together by Sept.

ii) Marilyn will contact Kay Anderson.

iii) Proposal to continue Research Presentations along the same lines as last year discussed, accepted. Suggestions: keep it to one or two people, vary it, "be flexible", try to make sure that presentations reflect different stages in the research process, plan for one each month except October, put notices in campus newspapers, CWB and perhaps The Bullet. Mary will look into this.

iv) The 2nd Annual Feminist Forum :

-discussion.

- Marilyn distributed a rough guide to help organize the discussion.
- Registration fee still to be decided.
- Rooms are booked, except for 115, Marilyn to negotiate.
- Randi will do opening presentation on Nelly McClung.
- When to visit the exhibit, undecided.
- Bagel Tree will do both wine and cheese and luncheon. Janice will look into liquor regulations and procedure - to improve on last years' cash bar system.
- Agreed that pre-registration is important and notices to be out by Sept 1st.
- Janice described a "draw your community" procedure used at other forums to facilitate people getting to know each other and to focus discussion at plenary. Everyone to work on adapting this idea for the forum, as well as developing ideas for the plenary - such as 'how a research community works?'
- Diana will look into taping the sessions.
- Newsletter will ask for topics/proposals for the workshops and panel sessions, then if necessary, selected presenters will be approached. Many fascinating topics mentioned, including some 'theme' sessions and others stressing methodology. Aunt Alice Goes to Hollywood is on the agenda for next years Forum.

v) Newsletter:

Discussion. Mary and Marilyn will aim for a June publishing date. Mary needs access to a Mac. Pat will write blurb on Archives Project. Ask for volunteers for Forum. Suggestion re Update of women's groups activities (like Movement) - concern expressed that groups are drifting apart, (Pat), need "collation politics" (Janice) to allow collaboration - perhaps an annual directory? a STEP project? (Winnie). Ideas tabled until everyone can think on them.

vi) Women's Research Centre sign - should be here any day now.

vii) Dream for the summer - Paint this ~~sign~~ house.

5. New Business

i) Computer (see "Announcements")

6. Adjournment

-Next Meetings - Mon. July 10/89 , 2 - 4 pm at the Centre

Tues. Aug 15/89, 7 - 9 pm at the Centre

WOMEN'S RESEARCH CENTRE, (WRC) OPERATIONS COMMITTEE MEETING

MINUTES OF WEDNESDAY MAY 24, 1989

Present: M. Assheton-Smith, Diana Chown, Pat Leginsky, Barbara Roberts, M. Potrebenko

Regrets: W. Tomm, J. Williamson

1. Approval of Agenda.

2. Minutes of April, not available.

3. Old Business:

i) Ursula Franklin's visit

Marilyn reported on details of Ursula's itinerary. Members of the Operations Committee were invited to attend a Wine and Cheese and Dessert Party for Ursula hosted by the Voice of Women on Saturday June 10th, 7:30 pm, at 10935-85 Avenue.

ii) Naming the Centre

Marilyn will contact Doris Robbins and Nancy Langford regarding the progress of the Naming Committee.
Marilyn

iii) Sign for the Centre

Diana wrote a letter on behalf of the Operations Committee to
He replied that the delay is due to the inclusion of "AU" on the sign and that it may need prior approval from the Visual Identity Committee of the U of A.
Diana will follow this up.
Diana

4. New Business:

i) Theoretical Circle Proposal:

This idea arose from a Women's Resource Centre meeting, as one way of doing research. As Marilyn described it, the Circle would be composed of 5 to 7 people for a period of 1 to 4 months. The structure would be task oriented for the creation of a monograph with empirical and theoretical content, which would reside in the centre and eventually be presented publicly. The Research Centre would help co-ordinate the whole process and perhaps raise money. A procedural suggestion from Barbara - to record on tape all of the circle meetings - was unanimously agreed to. This proposal was accepted as another of the research components of the Centre and Marilyn volunteered to write a blurb for the Newsletter.

Marilyn

ii) Interactive Bulletin Boards

Proposed by Barbara to enable women attached to the Centre to share information, and to facilitate projects such as theoretical circles. Unlike regular bulletin boards these notices would be interactive. **Barbara** will write a description for the Newsletter.

iii) Space considerations

Reviewed and discussed problems and needs for more space and furniture. The Committee agreed to allocate space to the Archival Project as soon as some becomes available. **Mary** will apply to Central Stores (Surplus Sales) for a desk and a chair.

6. Other Business

i) New Committee Member

Marilyn requested that Kay Anderson be contacted as a possible community representative for the Centre. The Committee agreed that **Marilyn** contact her on our behalf.

ii) Fees for Forum and Membership

The Committee discussed possible ways to approach the fee structure. Unresolved discussion of \$15 Forum fee and \$5 or \$10 general membership fee, tabled to next meeting.

iii) Parking Sticker

Committee agreed to pay for parking space for staff member.

7. Next Meeting of the Committee will be **Monday June 12, 1989** at 7:00 pm at the Centre. The main agenda item will be the Fall Forum.

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE

Meeting Wednesday April 19 1989, 10 AM at the Centre

Present: M. Assheton-Smith, D. Chown, S. Kabachia, B. Roberts, M. Potrebenko

Regrets: P. Leginsky, W. Tomm, J. Williamson

1. Welcome to Shirley Kabachia, Athabasca University.
2. Introductions (Round)
3. Approval of Agenda.
4. Approval of minutes of March 22 meeting. Approved as amended.
5. Announcements and Information:
 - a) Committee agreed that Susan Jackel would be the Research Centre's representative at the National Action Committee of the Status of Women's Annual General Meeting in May 1989.
 - b) Lorraine Courtrille's research project: Committee agreed that Lorraine use the upstairs office of the research centre while working on her project on native women and battering. Lorraine to start work on April 25/89.
 - c) Marilyn explained the budgetting process, as well as the contingency grant (Bill Cairns?)
 - d) Ursula Franklin will be here in June to receive an honorary degree from U of A. Diana will phone Ursula to verify the exact dates of her visit.
 - e) Cathy Bray presented her research on "Embodiment" at the Centre on April 11th. A very enthusiastic group participated.
- In this context the committee agreed to emphasize to individual researchers, (in the newsletter, etc), that "the process" is just as important as content, and that research at any stage of completion can be interesting to the group participants. They would encourage researchers to share details regarding how and why they chose to do their research the way they did.
5. Old Business :
 - a) Newsletter - Barbara suggests that we list working groups in the Newsletter, and request that each group organize a workshop for the forum. Also enquire about interest in the idea of a Big Sister Support Group for researchers. Barbara agreed to work on this idea in the fall.
 - b) Name Committee - A committee was struck to look into names for the Centre. Anyone can propose a name and provide background information. Marilyn will contact Doris Robbins and Nanci Langford.
 - d) Space applications. The committee agreed to apply for

2.

more space.

e) Sign for the Centre. Diana will investigate and apply for sign.

c) The Feminist Forum:

-the committee recommends that the Forum be co-sponsored by the Women's Research Centre and the Alberta Women's Studies Association.

- The Committee adjusts the dates of the Forum so that it will coincide with the Person's Case Exhibit. Committee agrees to have a "field trip" to the exhibit, and a reception to follow.

- The Committee recommends The Bagel Tree be the caterers for the reception and the luncheon.

- Marilyn will approach Randi Warne about the possibility of performing as Nelly McClung.

- Discussion of space considerations and possible alternatives to 211-5 ED. North. Final agreement: same as last year.

- Members stressed the importance of not conflicting with the Symposium on Native Women in Lethbridge. General agreement.

6. Adjournment

- Next Meeting - Weds. May 24 1989 at 10 AM or 2 PM at the Centre (Mary will contact members),

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE

Meeting MARCH 22 1989

Present: M. Assheton-Smith, C. Bray, D. Chown, P. Leginsky, B. Roberts, M. Potrebenko

Regrets: W. Tomm

1. Approval of Agenda. Approved.

2. Approval of Minutes of February 14 1989. Approved as is.

3. Announcements :

- CEIC funding for specific research projects, see C. Bray.
- Cranberry jelly - see J. Williamson.

4. Old Business :

- The Co-ordinating Committee on Women's Studies met one week ago (March 14/89) for the purpose of dissolving and replacing itself with the Operations Committee. Marilyn will check our accounts to verify that no monies are lost in the changeover. The Operations committee will be partly replaced by new elected members at the AGM in the fall.

5. New Business :

a) AGM and Forum: Committee agreed that it be province-wide and that all members look into funding possibilities.

b) Operations Committee. Committee discusses Pat's proposal regarding composition, purpose and responsibilities of the Operations Committee (see attached). General agreement that the committee will follow this proposal.

c) Minutes: Members agreed on the need to keep rough hand-written minutes of both the Research Presentations and the Operations Ctte on file for future reference, while official minutes of the Operations Committee would be typed and displayed at the Research Centre for the public.

d) Future work: Over the next year the Centre will concentrate on raising funds, hosting regular research presentations, expanding research activities, and organizing the AGM and Feminist Forum.

Discussion of how to get grants - recommendations that we: i) document the process for ourselves and others, ii) build a funding file and iii) develop a "big sister" system to assist women

2r

researchers.

It was agreed that we need to develop a base of Research Assistants for the Centre. We also need more space, more workers, more money and a director with 6 credit release time to help the centre through this "organizationally challenged" stage.

Committee discussed tentative criteria for use of the Research Centre space. (See separate posting).

e) Immediate Tasks:

- Naming the centre- everyone.
- Flyer - Pat and Janice to put together mock-up.
- Newsletter - ? and Mary.
- Budget statement and explanation - Marilyn.
- Computer for the Centre - Barbara.
- Sign for the Centre - Diana.

6. Adjournment: - Next Meeting, April 19, 10 AM at the Resource Centre.

WOMEN'S RESEARCH CENTRE
OPERATIONS COMMITTEE MEETING

11 June 1990

Present: Mary Potrebenko, Marilyn Assheton-Smith, Pat Leginsky, Susan Belcher, Melody Burton, Eileen Morouney.

Regrets: Jane Brindley, Diana Chown, Winnie Tomm.

Meeting discussion focused on 5 main issues:

- 1) Theme for CRIAW Conference
- 2) Reflection on last year, projections for coming year (no summer meetings)
- 3) staff budget
- 4) let committee know about SEED positions
- 5) committee membership

Update on Forum '90:

- small committee meets Monday, 18 June at 7:00 pm.
- Pat suggested a list of names for possible Forum involvement and will bring or send this to the small committee meeting.

1) CRIAW: Marilyn will be attending meetings in Toronto this week. The conference theme and venue had been tentatively decided. Proposed venue was U of A campus. Pat and Marilyn had reservations about this venue and it was agreed that this decision would be postponed until July after a more thorough search has been done. Marilyn will contact members by phone after talking with Susan, Eileen will look into hotels suggested by the committee as alternative choices for the venue.

The proposed theme for the conference was:

Global Vision Global
Local Action Locale (in a circular pattern).

- 2) Reflections on the past year:
 - focus seen to have been on combining university and community.
 - evenings went well.
 - Pat suggested Centre needs community action projects- examples of what can be done.
 - it was agreed that next year's focus should be one particular project such as the Periodicals Index, the

Archives Project, yet projects need to be more research oriented.

- Pat suggested that now would be a good time to pursue a project and funding.

- Marilyn described the index search form she has devised for research assistants.

- Pat will contact the Vancouver Research Centre and a Vancouver health collective to see how they got their funding going.

- in July the committee will focus on a specific project, keeping in mind the need to complete such a project annually and to publish.

3) Staff Budget: discussion of this issue was tabled until the next meeting.

4) Marilyn described the set up with Carolyn and Eileen (CEIC, SEED positions).

5) Committee Membership: Marilyn proposed the expansion of membership from 7 to approximately 12. Community people suggested were: Carol Murray, Daphne Reid, Hope Olson, Sandra Neison, and Noreen Bell.

- Melody suggested contacting grad/under grad student's associations to see if there are women interested in sitting on the committee.

- Pat suggested looking for women from NAIT and/or Grant McEwan.

- Marilyn will raise the question of community women interested in sitting on the committee to the small committee on 18 June.

- Susan suggested Jennifer Hyndman at the Social Planning Committee, or someone from Edmonton Working Women.

Committee will work on this until the Fall, attempting to pull it together then.

Naming the Centre was discussed. "Meisnner/Margetts Women's Research Centre" was agreed upon. It was agreed that the next step would be to search for a logo.

**Operations Committee, Women's Research Centre
Agenda, Wednesday April 18, 1989.**

1. Welcome to Shirley Kabachia, Athabasca University.

2. Agenda test

3. Minutes

4. Information and small decisions:

- a) Susan Jackel and NAC meeting in May - Agreed that SJ could be the Res C at the NAC meeting in May.
- b) Lorraine Coutrielle's research - include upstairs office in centre, starting in ~~May~~ ^{April 25}
- c) Bill Cairns and budgetting process - Diana will phone her + get dates
- d) Ursula Franklin here in June - Diana will phone her + get dates
- e) Research meeting on April 11 - C Bray's presentation
- f) Anything else from Mary? - ~~house~~ wife's lament

5. Somewhat larger discussions

- a) Newsletter
- b) Name Committee
- c) Feminist Forum in October
- d) Summer activity in the house?

6. Work from last meeting that may need to be on hold for the moment

- a) Sign for the Centre - Diana will look into
- b) Brochure for the Centre - Winnie + Pat

7. ^{Business arising} Other business?

8. Next meeting

- May 28th Thurs - 1st - 10-12
 - at Res Centre - 2nd or altern 2-4
 (later is the Leand)

* phone Winnie - 492-7078
 Pat -
 Janice - 492-2436
 (back on 8th of June) 492-7792

left messages
 Maya

Outreach first
 + to Vand? Oise?
 put on agenda
 table on 24th

2 Steps + where to work - Res Centre?

WOMEN'S RESEARCH CENTRE, OPERATIONS COMMITTEE MEETING

MINUTES OF MONDAY JUNE 12, 1989

Present: M. Assheton-Smith, D. Chown, P. Leginsky, B. Roberts, W. Tomm, J. Williamson, M. Potrebenko

1. Agenda Approved with the understanding that we focus on the Forum and the Newsletter.

2. Minutes of May 24/89 Approved as is.

3. Announcements :

i) INSIGHT 89 date changed from Oct 13/14 to Oct 20/21 because it conflicted with the ASWAC convention. Unfortunately, the Native Women's Symposium is also the Oct 20/21 weekend, in Lethbridge.

ii) Diana announced that the Person's Case Exhibition Committee received their grant, (applause). Plans are to open on Oct 15 in the foyer of Rutherford Library, stay there for 2 weeks, then continue on tour. The exhibition ctte is now "assembling the ingredients".

iii) The Women's Research Centre was mentioned with plaudits at both the AU and the U of A convocations recently.

iv) Cathy Bray and Barbara Roberts are considering donating a computer (IBM clone) to the WRC by July. It will be AU property and AU will look after maintenance. Everyone will look into modems and printers to add to it.

v) Barbara is looking for someone to replace Shirley Kabachia who is unable to continue on the committee.

vi) Ursula Franklin's visit: it was a wonderful opportunity for us to discuss many different aspects of women's research.

4. Old Business :

i) Names committee - Marilyn has written a letter to Nanci L. and Doris R. outlining the task. They have agreed to have something together by Sept.

ii) Marilyn will contact Kay Anderson.

iii) Proposal to continue Research Presentations along the same lines as last year discussed, accepted. Suggestions: keep it to one or two people, vary it, "be flexible", try to make sure that presentations reflect different stages in the research process, plan for one each month except October, put notices in campus newspapers, CWB and perhaps The Bullet. Mary will look into this.

iv) The 2nd Annual Feminist Forum :

-discussion.

- Marilyn distributed a rough guide to help organize the discussion.
- Registration fee still to be decided.
- Rooms are booked, except for 115, Marilyn to negotiate.
- Randi will do opening presentation on Nelly McClung.
- When to visit the exhibit, undecided.
- Bagel Tree will do both wine and cheese and luncheon. Janice will look into liquor regulations and procedure - to improve on last years' cash bar system.
- Agreed that pre-registration is important and notices to be out by Sept 1st.
- Janice described a "draw your community" procedure used at other forums to facilitate people getting to know each other and to focus discussion at plenary. Everyone to work on adapting this idea for the forum, as well as developing ideas for the plenary - such as 'how a research community works?'
- Diana will look into taping the sessions.
- Newsletter will ask for topics/proposals for the workshops and panel sessions, then if necessary, selected presenters will be approached. Many fascinating topics mentioned, including some 'theme' sessions and others stressing methodology. Aunt Alice Goes to Hollywood is on the agenda for next years Forum.

v) Newsletter:

Discussion. Mary and Marilyn will aim for a June publishing date. Mary needs access to a Mac. Pat will write blurb on Archives Project. Ask for volunteers for Forum. Suggestion re Update of women's groups activities (like Movement) - concern expressed that groups are drifting apart, (Pat), need "collation politics" (Janice) to allow collaboration - perhaps an annual directory? a STEP project? (Winnie). Ideas tabled until everyone can think on them.

vi) Women's Research Centre sign - should be here any day now.

vii) Dream for the summer - Paint this ~~sign~~ house.

5. New Business

i) Computer (see "Announcements")

6. Adjournment

-Next Meetings - Mon. July 10/89 , 2 - 4 pm at the Centre

Tues. Aug 15/89, 7 - 9 pm at the Centre

**Second Annual Feminist Research Forum
Friday and Saturday October 27 and 28
Sponsored by the Women's Research Centre...etc
and the Alberta Women's Studies Association**

held at the Education Building, University of Alberta, 2-115 and break-off rooms

Friday p.m.

Registration... enough of a fee to include at least one wine ticket
Randi Warne and Nellie McClung (recognition for the historical ^{exhibit} display at the Arts ^{Old Rutherford Foyer}
Bldg and the committee etc... research as historical, political, however we want to
define this (i.e. thinking of introducing this)
-about one hour 7:30 to 8:30?

Wine and Cheese do you think everyone? Can we avoid the cash bar? Food from the
Eagle Tree?

Saturday

Session time one

Session time two

lunch behind the meeting rooms

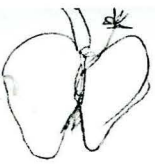
Session time three

Plenary?

To the display?

Anything else?

Added note: Nancy Langford and Doris Robbins doing the names committee work.



Women's Research Centre
University of
Alberta/Athabasca
University
 11043-90 Ave.
 (phone 492-8950)

Newsletter #2
June 1989

1. Women's Research Centre News

a) Operations *ag*
 Operations Committee
 metamorphosis
 Minutes etc.

b) Research *welcome to B. Roberts?*
 Lorraine *ask Susan*
 Mina *Marilyn*
 Cathy (presentation etc)
 - Archives Project

2) Related News

a) Participatory Research in
 Calgary

b) Lethbridge Native Women
 Conference

c) CRIAW in Yellowknife

3. Fall Feminist Research Forum

-Call for Paper/Presentations
 -describe
 -help

4. Tribute to Ursula Franklin

5. Other Announcements

-another spirituality group
 -Edmonton Women's Network

Newsletter

6. Names Committee

7. Conceptual Circles (Theoretical
 Circles): invited, closed... working
 group... research circles... specific
 task... product oriented..
prolegomena to research
 e.g.s violence, custody etc.

8. Interactive Notice Board, Barbara
 Roberts

9. Report from Mary

10. This "months" issue...e.g. custody

11. Blairmore meeting maybe

WOMEN'S RESEARCH CENTRE

OPERATIONS COMMITTEE

Meeting Weds Sept 13 1989 , 7 PM

MINUTES

Present: M. Assheton-Smith, D. Chown, M. Burton, P. Leginsky,
B. Roberts, W. Tomm, J. Williamson, M. Potrebenco

1. AGENDA.

Approved with additions.

2. MINUTES.

Approved as is.

3. ANNOUNCEMENTS & INFORMATION:

a) Barbara Roberts moved, Marilyn seconded, that the Operations committee re-name themselves the "Ladies Research Club and Women's Auxiliary" - Motion tabled.

b) Susan Belcher was welcomed and introduced to members.

c) Susan announced the WUS International Development Seminar for Post-Secondary students (who can understand French). Call the International Centre for particulars.

d) **INSight** preparations going well and on schedule.

e) **IBM** compatible has been ordered.

f) **Persons Case** opens on Oct 15 and will continue 10 am to 5 pm for 2 weeks. Diana is looking for Docents. Call 433-1525.

4. OLD BUSINESS:

a) Marilyn reported on meeting with the Professors Emeriti.

b) **Forum - workshops and panels:**

- Marilyn read a motion from Janice. Janice moved that the Operations Committee table the forum until January 1990. Motion defeated.

- Members agreed to determine a more convenient "permanent" date for the Forum at the November meeting.

- Considerable discussion followed regarding the minutiae and other details around the panels and workshops - juggling participants, places and times - to try to fit everyone's preferences. Many decisions were made and noted by Marilyn on the rough draft of the brochure.

- Many tasks were delegated:

Janice to check into alternative possibilities re liquor.

Barbara will compile a beginners guide for Funding workshop.

Mary, Marilyn, Pat & Diana will meet on Monday to finalize the brochure - to be at printers by the 19th.

Marilyn will draft the letter to participants, **mary** will send out letters, brochures, and will look into video equipment.

.....>

.....2

Minutes of Operations Committee meeting Sept 13/89 continued:

Some Members agreed to look into possible chairs for 2 workshops - new faculty members in English were one suggestion.

c) Forum - Publicity

- Brochure - (see above) Leslie will do layout on the MAC
Diana to talk to Folio and Lasha Morningstar re articles
Mary to contact the Bullet "Livewire", **Marilyn** to talk to the Bullet 's Nora Ambercrombie
Mary to talk to Barb Evans, Duane Burton re workshop, and Aureene re involvement, and to the **Bagel Tree** when we have a better idea of numbers.

d) Forum - Funding:

- Discussion of financial report prepared by Marilyn.
Marilyn and Pat will look into financing from U of A sources.
Everyone will check into the other possibilities suggested including:
 - Women's Secretariat, AASUA, AWA.
 - VP Research, Dianne Kieren, Barbara Spronk, and the clifford E. Lee Found.

e) Forum - Organizations to invite to set up tables:

CRIAW, Women's Studies, Resource Centre, Data Base (?)
Persons Case, Common Woman Books (asked) etc.....

5. NEW BUSINESS:

- a) **Roster** of Events for the year for the Centre to be determined at the next meeting.
Prepare a list of presenters to distribute at the Forum.

- b) Several other items on the agenda tabled due to lack of time.

6. adjournment:

NEXT MEETING: October 4th at 2 pm at the Centre

Minutes of the Women's Research Centre Meeting,
February 14, 1989

Present: Diana Chown, Winnie Tomm, Pat Leginsky, Barbara Roberts, Susan Jackel, Melody Burton, Janina Vanderpost, Joan King, Marilyn Assheton-Smith, Janice Williamson, Barbara Evans, Carol MacKenzie, Lin Clark, Cathy Mowat, Moira Proskin, Suzanne Schulz, Jennifer Hansen, Marilyn Allison, Aureene Costuros.

Regrets: Cathy Bray.

1. Meeting began with a round of introductions. As the Centre seems to be constantly attracting new people to its meetings, this appears to be a fine way for everyone to become familiar. It was agreed to discuss ongoing work of the Centre and general information before Susan Jackel's presentation.

2. **Marilyn Assheton-Smith** advised that the administrative clerk position of the Centre would be coming vacant by the end of February. Aureene is resigning from the position due to other commitments. She asked anyone who is interested in the position to talk to her.

Marilyn suggested that there be a designated time and place for doing the business of the Centre which is separate from the scheduled presentations. It was agreed.

3. **Pat Leginsky** mentioned that there would be a number of activities scheduled around International Women's Day on March 8, 1989. The Women's Program and Resource Centre is having an open house on Friday, March 10 from 4-8 p.m. at the program house located at 11019-90 Ave. There will be a parade on March 11 at 2 p.m. starting at the YWCA. Also at the YWCA will be displays and entertainment that day.

4. **Winnie Tomm** announced a seminar entitled "Women of Colour" to be held on March 8 and 9 at the HUB International Centre. There will be a number of workshops held over a two day period which will include group discussion. Faith Nolan will be giving a concert on March 8 in association with the seminar. Tickets are \$5 for both the seminar and concert. Contact Winnie for details at the Women's Studies office.

Winnie announced that the Women's Studies Program is sponsoring lectures by Thelma McCormack on March 6 and 7 on the topic of feminist research.

5. **Barbara Roberts** advised that the history working group is forming. Barbara, Diana Chown and Frances Sirepa? have met to set the group in motion.

Barbara announced that there will be a meeting of women's studies academics (in the generic sense) in Calgary on Friday, March 3 in the evening and Saturday, March 4 during the day. Barb is taking RSVPs if anyone is interested.

see over

6. **Moira Proskin** advised that she is the editor of Contact, a newsletter for adults in continuing education, and she is willing to publish any news of women's events.

7. **Susan** announced a call for papers for the Western Canadian Studies Conference to be held at the Banff Centre February 16-18, 1990. The focus is to be on interdisciplinary perspectives in research into gender and family in Western Canada. The deadline for submission of abstracts is June 30, 1989.

8. **Susan** did a presentation on the Mothers of Confederation, a work in progress. Essentially she addressed the issue of feminist historians' endeavours to recover women's history in a way that remains faithful to the facts at the same time as exploring new interpretations from a contemporary feminist perspective.

9. The next meeting will be on March 16, 1989 at 7:30 p.m. The main agenda will be discussions of the work of those who attend the meeting. Business (facility stuff) will also be discussed.

submitted by Aureene

Minutes of the Women's Research Centre Meeting.
January 17, 1989

Present: Diana Chown, Cathy Bray, Winnie Tomm, Pat Leginsky, Rosa Spricer, Marlene Brouwer, Mair Smith, Sharon Frantz-Lutzer, Barbara Roberts, Susan Jackel, Melody Burton, Asha Sinha, Rosemary Liburd, Nanci Langford, Janina Vanderpost, Barbara Rice, Trisha Leskie, Aureene Costuros.

Regrets: Donna Christianson-Cooley, Marilyn Assheton-Smith.

1. **Marlene** reported that the spirituality group met 4 times since the last meeting to discuss all kinds of women's spirituality. She issued an invitation to the showing of the film Behind the Veil, as advertised in the last newsletter, and she emphasized that a discussion to follow would be encouraged.

Marlene mentioned a Women and Spirituality conference to be held at Carlton University June 1 - 4, 1989. She is interested in going and will send related information to the Research Centre.

2. **Susan** mentioned a group, in which she and **Barbara Roberts** are involved, called the Canadian Women's Historians, who are doing historical work on women. There are active sister chapters in Toronto and Montreal and they are looking to become regional. There is already a name for this chapter - W.A.S.H. - Women in Alberta and Saskatchewan Historians. The group is designated to meet on Mondays but nothing else has been formalized. The contact is Susan Jackel at 492-5086 (Canadian Studies' number).

A lengthy and lively discussion about women and local history gathering ensued. **Nanci Langford** is doing her Ph.D. in historical sociology. **Randi Warne** and **Cathy Cavanaugh** may also be potential members of W.A.S.H. **Susan** mentioned a conference in Western Canada in 1990 regarding women's history.

Susan mentioned the 60th anniversary of the Person's Case was coming up on October 18, 1989. She is putting together information such as short biographies of the Alberta Five and a report card of the progress or lack thereof in the last 60 years. The celebration will be a one day event on campus--a celebration of the tradition of activism. Specific women are doing each of the biographies. They are as follows (I think): Louise McKinney - Nanci Langford; Nellie McClung - Randi Warne; Emily Murphy - Susan Jackel; Henrietta Muir Edwards - Diana Chown; and Irene Parlby - Cathy Cavanaugh. The Provincial museum should be approached to see if they are doing anything or would like to participate in putting on the celebration.

Janina mentioned an excellent film on the Person's Case that is at the Women's Secretariat, but it cannot be shown as the copyright has run out.

3. **Barbara Roberts** brought up the Aid to Scholarly Publications and the Social Sciences and Humanities Library, neither of which has a women's studies committee to referee proposals for women's research. Barbara invited anyone to become involved in getting them to establish women's studies committees. Barb will assist in this endeavor.

4. Funding questions were raised. **Susan** said that the Canadian Advisory Council for the Status of Women had 1.2 million to give towards research.

Other possible sources were suggested: funding for immigrant women from Secretary of State Multiculturalism; funding for education and education/prevention from Health and Welfare; CRIAW has 13 research grants of \$3000 each that are dispensed every November-the orientation there is toward action research.

Lorriane Coutrille has been awarded a \$15,000 grant from ? to research Native Canadian women's experiences in battered women's shelters.

Marilyn is continuing the search for funds and has approached Elaine McCoy, the Minister Responsible for Women's Issues. A response in this regard is pending.

5. **Rosa** reported that she and **Cheryl Malmo** had met since the last meeting to discuss a feminist therapy project involving a training video for counsellors. Cheryl's spouse works at ACCESS and therefore they have access to all the requisite equipment. Rosa invited more women to participate in the group.

6. **Rosemary** raised the issue of facility. There is a problem with the Research Centre space not being used to its potential. We do not know to what extent the two grad students with offices in the centre are using the space. She announced that there was a key available at the Women's Program & Resource Centre so that anyone can use the centre during the day. The location of this key will also be mentioned in the next newsletter. Winnie will bring her students from the Women's Studies Program for afternoon meetings. There will be a schedule posted for booking the conference room, which we must keep in mind we share with the Professors Emeriti.

We have been given a portrait of Emily Murphy by the U of A President.

7. **Barbara, Cathy Bray** and **Marilyn** have met and are drafting up a proposal for a formal relationship between the University of Alberta and Athabasca University regarding what each will provide for the Centre. The Vice Presidents of each University must approve and sign the proposal.

8. **Sharon** reported that not much has happened with the science research project but it is developing slowly. She has been in contact with **Margaret-Ann Armour** of W.I.S.E.S.T. and Sharon is suggesting that there be a tapping into the people of W.I.S.E.S.T. and the UAY (Subcommittee of Grad and Undergrad Students).

9. There was a discussion of forming new research groups and contacting those that already exist. We have no formal way of dealing with this. **Aureene** suggested that a contact person be designated for each group so that she could put interested individuals in touch with the appropriate group. This idea was discussed but did not meet with much favor. One group has closed and the members want to stay close knit as they are, not wanting to disperse energies to lots of people. It was suggested that new people could attend meetings to hear reports of projects and then to join or create new groups. Aureene expressed concern that if people could not be put on contact with others through the centre when they called, we could lose them altogether if they have to wait for the next meeting.

10. **Melody** suggested scheduling research presentations to increase the profile of the centre. The presentation could be for research in progress or fine tuning papers or discussing ideas we are excited about or creating a dialogue on other research. These presentations can simply be an exchange among ourselves or treated as practise opportunities for the development of presentation skills in a supportive atmosphere. These presentations should be planned far enough in advance so that some publicity for them can take place such as in the newsletter, and can perhaps be called a "Feminist Research Evening". A subgroup could be formed to organize a presentation. **Susan Jackel** expressed interest here.

Susan will do a brief presentation at the next meeting regarding reinterpreting Canadian history and women's history, entitled "Mothers of Confederation".

11. The deadline for **Cathy Bray** to receive information to be put in the next newsletter is January 31, 1989.

12. The next Research Centre meeting is February 14, 1989 at 7:30 p.m.