



Secretary
of State

Secrétariat
d'Etat

Vanessa Desa

Social Development
Officer

Agent de
Développement

Canada 

Room 101, Harley Court*	Pièce 101
10045 - 111 Street	10045 - 111e rue
Edmonton, Alberta	Edmonton, Alberta
T5K 1K4	T5K 1K4
(403) 420-3350	(403) 420-3350

Summary of State

1)

Ann request

Amount granted March 23 1985 \$22,000²¹

Report Sept 1985 10,648²² expended

No further reporting 12,704²¹ unpaid expenses

2)

Dallas request Aug 23 1985 \$16,157⁹¹

Amount granted Dec 10 1985 (Amnd) 13,300

Expenditure report Sept '85 April '86 15,014⁶⁰



University of Alberta
Edmonton

Department of
Physical Education and Sport Studies

Canada T6G 2H9

P-421 Universiade Pavilion

January 21, 1985

Ms. Reva Joshee,
Secretary of State
Main Floor
10045 - 111 Street
Edmonton, Alberta
T5K 1K4

Dear Reva,

First of all, thank you for attending our committee meeting on January 17th. Your assistance and helpful suggestions were very much appreciated.

Enclosed please find the proposal for the project on the development and implementation of Women's Studies at the University of Alberta. Please also refer to the documentation attached to the grant application for a complete understanding of the project, as only a very brief summary of our activities and needs is included on the form itself.

Please do not hesitate to call me if you require further information.

Yours sincerely,

M. Ann Hall
Professor

MAH/seb

Enclosed

Expected participants in project — Participants prévus:

YOUR ORGANIZATION OR GROUP ONLY
L'ORGANISATION OU LE GROUPEMENT SEULEMENT

OTHERS FROM YOUR CULTURAL GROUP
D'AUTRES MEMBRES DU GROUPE CULTUREL

DIFFERENT CULTURAL GROUPS
DIVERS GROUPES CULTURELS

Expected number of people
participating in project:
Nombre prévu de
participants:

ON SALARY
RÉMUNÉRÉS

1

VOLUNTARY
BÉNÉVOLES

Committee Members (16)
plus others both
TOTAL
within & outside the university.

(a) Main objective(s) of project:
Grands objectifs du projet:

The primary objective of the project is the development (e.g., type of program, content, structure, where housed, personnel, courses, etc.) and eventual implementation (i.e., how to bring it about) of a formalized program of study in Women's Studies at the University of Alberta.

(b) Describe the activities planned during the period for which this grant is required
Décrire les activités prévues pour la période visée

The work of the Advisory Committee on Women's Studies as laid out in the documentation attached over ~~an~~ 8 month period.

(a) Give a brief description of the project; include in your description the methods you plan to use to achieve objectives, a time-table for implementing the project, activities planned and the resources to be used. (e.g. speakers, audio-visual equipment etc.)
Donnez une brève description du projet: les méthodes que vous comptez employer pour atteindre les objectifs, le calendrier d'exécution du projet, les activités prévues ainsi que les ressources qui seront utilisées (conférenciers, matériel audio-visuel, etc.)

(b) Explain how these activities will help your organization meet its objectives:
Expliquez en quoi ces activités aideront l'organisation à atteindre ses objectifs.

See documentation attached but, in brief, the methods, timetable, personnel, and resources include the following:

- (1) Hiring of full-time administrative coordinator from March 1, 1985 to October 31, 1985 who would assist the Committee in its day-to-day work as well as in the collection and preparation of the documentation required to prepare a substantial report.
- (2) The holding of two workshops/retreats primarily for the Committee Members but they will also include two or three related resource people. The purpose of the spring workshop (March or April) is to examine and decide upon all aspects of the development (see above) of Women's Studies at U of A; the purpose of the second (October) is to decide upon the actual implementation of the proposed program;
- (3) General administrative costs such as xeroxing, telephone, office space, postage and printing.

Follow-up and evaluation plans — Contrôle et évaluation — Projets:

This project will not end as of October 31, 1985 but if all goes well we, as a Committee, will have fulfilled a portion of our mandate which is to advise on policy at the U of A with regard to the development of Women's Studies as an academic program. If what we recommend is accepted by the administration, faculty and students of our university once it has gone through all the proper channels, then the work of developing, modifying, and consolidating a Women's program begins.

1. PROJECT BUDGET - BUDGET DU PROJET

EXPENDITURES - DÉPENSES		INCOME - REVENU		ASSURED - ASSURÉ	POTENTIAL - POSSIBLE
TRAVEL - TRANSPORT Workshops	\$ 440	FINANCIAL COMMITMENT FROM YOUR ORGANIZATION OR GROUP RESSOURCES DE L'ORGANISATION OU GROUPEMENT		\$	\$
PUBLICITY - PUBLICITÉ	\$	PRIVATE DONATIONS DONS		\$	\$
SALARIES - RÉMUNÉRATION Full-time Administrative Coordinator	\$ 15,400	SOCIAL AGENCIES (SPECIFY) ORGANISMES SOCIAUX (PRÉCISER)		\$	\$
HONORARIA - INDEMNITÉS Resource persons (workshops)	\$ 900	FED. DEPT. AND AGENCIES (SPECIFY) MINIST. ET ORGANISMES FÉD. (PRÉCISER)		\$	\$
FACILITIES (RENT ETC.) INSTALLATIONS (LOCATION, ETC.)	\$	PROV. DEPT. AND AGENCIES (SPECIFY) MINIST. ET ORGANISMES PROV. (PRÉCISER)		\$	\$
MATERIALS - FOURNITURES Administrative costs	\$ 4,000	MUNICIPAL GOV'T. BODIES (SPECIFY) ORGANISMES MUNICIPAUX (PRÉCISER)		\$	\$
REPORT AND EVALUATION RAPPORT ET ÉVALUATION Accom/Meals (2 workshops) Miscellaneous (workshops)	\$ 3,180 100	OTHER (SPECIFY) AUTRES (PRÉCISER) University of Alberta (see documentation attached)		\$ 2,000	\$
OTHER (SPECIFY) AUTRES (PRÉCISER)	\$ 24,020				
TOTAL	\$	TOTAL		\$ 2,000	\$

2. Total amount requested from the Dept. of the Secretary of State
Montant total demandé au Secrétariat d'État

\$ 22,020

13. For which of the Items in the Expenditures for the project do you plan to use the grant?
A quel(s) poste(s) des dépenses pensez-vous affecter les fonds demandés?

Travel, salaries, honoraria, workshop expenses, and part of the administrative costs.

4. Is your request for a sustaining grant under consideration with any other funding source?
Avez-vous demandé une subvention de soutien à une autre source de financement?

NO / NON YES / OUI IF "YES" PLEASE SPECIFY SOURCE: / DANS L'AFFIRMATIVE, PRÉCISER LA SOURCE:

1. _____ AMOUNT REQUESTED / MONTANT DEMANDÉ \$ _____

2. _____ AMOUNT REQUESTED / MONTANT DEMANDÉ \$ _____ 3. _____ AMOUNT REQUESTED / MONTANT DEMANDÉ \$ _____

ALL APPLICANTS MUST COMPLETE THIS SECTION - TOUS LES REQUÉRANTS DOIVENT REMPLIR CETTE SECTION

SECTION - C

PLEASE NOTE

It is understood that funds granted by the Department of the Secretary of State with respect to this application are made available on the express conditions that the said funds will be used by the applicant only for the purposes specified in the application and the applicant agrees that any part of the grant not used for such purposes will be forthwith returned to the Department. It is further understood by the applicant that the Department of the Secretary of State is not responsible for any indebtedness or other liabilities which are or may be incurred by the applicant group or its agent(s) and that no request for assistance to cover such liabilities (deficits) will be entertained by the Department.

The Federal and Provincial regulations applicable to salaries and source deductions must be complied with whenever grant monies are to be used for payment of salary/honoraria or other such purposes.

For further information, please consult your Departmental contact.

REMARQUE

Il est entendu que les fonds octroyés par le Secrétariat d'État relativement à la présente demande ne le sont qu'à la condition expresse que lesdits fonds ne seront pas utilisés par le requérant à des fins autres que celles spécifiées dans la demande et que le requérant retournera sans délai au Ministère toute partie de la subvention qui n'aura pas été utilisée à ces fins. Il est de plus entendu que le Secrétariat d'État n'est responsable d'aucune dette ou d'aucun passif contracté ou susceptible d'être contracté par le requérant ou son (ses) agent(s) et que le Secrétariat d'État ne saurait donner suite à aucune demande d'aide portant sur ces passifs (déficits).

L'utilisation de la subvention pour le versement de salaires et (ou) d'indemnités ou à d'autres fins est assujettie aux règlements provinciaux et fédéraux sur les salaires et déductions à la source.

Pour de plus amples renseignements, prière de consulter l'agent chargé de la liaison au Ministère.

I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION PROVIDED BY ME IN THIS GRANT APPLICATION FORM IS ACCURATE AND COMPLETE AND THAT THIS GRANT REQUEST IS ENDORSED BY THE ORGANIZATION I REPRESENT. IF THIS GRANT IS APPROVED A RECORD OF EXPENDITURES AND A REPORT OF ACTIVITIES WILL BE FORWARDED UPON COMPLETION OF THE FUNDED ACTIVITY.

JE CERTIFIE QUE LES RENSEIGNEMENTS CONTENUS DANS LA PRÉSENTE DEMANDE DE SUBVENTION SONT, AUTANT QUE JE SACHE, EXACTS ET COMPLETS, ET QUE LADITE DEMANDE EST APPROUVÉE PAR L'ORGANISATION QUE JE REPRÉSENTE. SI LA SUBVENTION EST OCTROYÉE, UN ÉTAT DES DÉPENSES ET UN RAPPORT D'ACTIVITÉ SERONT TRANSMIS AU MINISTÈRE AU TERME DE L'ACTIVITÉ FINANCÉE.

Name / Nom: M. Ann Hall Position / Poste: Chair Organization / Organisation: Advisory Committee on Women's Studies

(Authorized Signing Officer) - (Agent autorisé à signer)

Signature



Date

January 21, 1985

REFERENCE NO. No. DE RÉFÉRENCE
PROGRAM — PROGRAMME
SUB-PROGRAM — SOUS PROGRAMME

GRANT APPLICATION FORM — DEMANDE DE SUBVENTION

SECTION — A ORGANIZATION — ORGANISATION

1. Name of Organization — Nom de l'organisation ADVISORY COMMITTEE ON WOMEN'S STUDIES		2. Address of Organization — Adresse de l'organisation c/o M.A. Hall Dept. of Physical Education & Sport Studies University of Alberta Edmonton, Alta. T6E 2H9	
Person Responsible for Grant — Responsable de la subvention Ann Hall	Tel. No. — N° tél. 432-2831	Tel. No. — N° de tél. 432-2831	

Is your Organization — S'agit-il d'une organisation?
 NATIONAL / REGIONAL / PROVINCIAL / LOCAL / TERRITORIAL
 NATIONALE / RÉGIONALE / PROVINCIALE / LOCALE / TERRITORIALE

5. How long has your Organization been established? / Depuis combien d'années l'organisation poursuit-elle ses activités? **5 months**

Affiliation — (If affiliated with other voluntary organizations please name them) / Affiliations (Si l'organisation est affiliée à une ou plusieurs autres organisations bénévoles, veuillez la (les) nommer.)
 None as it is a volunteer advisory committee to the Vice-President (Academic) of the University of Alberta. However, see affiliations of individual committee members in documentation attached.

Is your Organization Incorporated? / L'organisation est-elle constituée en société? NO / YES
 If "YES" under which laws is it incorporated? / Dans l'affirmative, en vertu de quelles lois?
 FEDERAL / PROVINCE OF

Is your Organization Registered? / L'organisation est-elle enregistrée? NO / YES
 If "YES" please give registration number / Dans l'affirmative, veuillez indiquer le numéro d'enregistrement

Does your Organization have — L'organisation a-t-elle
 (a) A board of Directors? / (a) un conseil d'administration? YES / NO
 ELECTED MEMBERS / APPOINTED MEMBERS
 And/or / Et/ou (b) An Executive? / (b) un bureau de direction YES / NO
 ELECTED MEMBERS / APPOINTED MEMBERS

If these positions are elected how often are elections held? / Si les membres sont élus, quelle est la fréquence des élections? **n/a**
 If these positions are appointed who appoints them? / Si les membres sont nommés, Comité appoints others.

NAME — NOM	POSITION — POSTE	ADDRESS — ADRESSE	TEL. No. — N° TÉL.
Ann Hall	Chair	Dept. of Physical Educ. & Sport Studies University of Alberta	HOME DOM. 439-1574 BUS. BUR. 432-2831
See documentation attached.			
Immediate past principal officer — Dernier grand responsable	POSITION — POSTE	ADDRESS — ADRESSE	TEL. No. — N° TÉL.
n/a			

9. Memberships — Membres
 WHO IS ELIGIBLE FOR MEMBERSHIP? / QUI PEUT DEVENIR MEMBRE? **n/a**
 HOW MANY MEMBERS DO YOU HAVE NOW? / COMBIEN DE MEMBRES COMPTE L'ORGANISATION À L'HEURE ACTUELLE?
 OFFICIAL LANGUAGE USED / LANGUE OFFICIELLE
 English / French

1. The group(s) your organization serves — Groupe(s) dont s'occupe l'organisation
Students & Staff of the University of Alberta and other educational institutions; women in the community.

AGE RANGE / MOYENNE D'ÂGE FROM / DE TO / À

INCOME LEVELS — REVENU
 ALL INCOME LEVELS / 3 - \$5,000 / 5 - \$10,000 / 10 - \$20,000 / OVER \$20,000

ETHNO-CULTURAL BACKGROUND — GROUPE(S) ETHNO-CULTUREL(S) REPRÉSENTÉ(S)
 ALL CULTURAL BACKGROUNDS / ANGLO-CANADIAN / FRANCO-CANADIAN / INDIAN, INUIT OR METIS / OTHER

GEOGRAPHIC AREA — RÉGION GÉOGRAPHIQUE
 NATIONAL / PROVINCIAL / LOCAL / OTHER

2. What are the main objectives of your organization? — Quels sont les principaux objectifs de votre organisation?
 Our terms of reference are as follows: (1) To gather information on the various initiatives re Women's Studies at the U of A; (2) To disseminate this information widely on campus and elsewhere as appropriate; (3) To coordinate the development of new and existing activities to avoid duplication and to work towards a balanced approach to the subject; (4) To advise on policy at the U of A with regard to the development of Women's Studies as an academic program; (5) To undertake liaison with other interested groups and individuals where no mechanism exists at the U of A.

Are these objectives according to a written constitution? / Ces objectifs figurent-ils dans un acte constitutif? NO / YES
 If Yes, Please attach a copy of your constitution / Dans l'affirmative, joindre une copie de votre constitution.

3. What services and activities or programs does your organization provide to its membership? / Quels services, activités ou programmes l'organisation fournit-elle à ses membres?
 As above; see also Section B.

FOR DEPARTMENTAL USE ONLY — SECTION RÉSERVÉE AU SECÉRÉTARIAT D'ÉTAT			
RECEIVING OFFICER — DEMANDE REÇUE PAR:	DATE RECEIVED FROM ORIGINATOR / DEMANDE REÇUE DE L'ORGANISATION LE	DATE SENT TO S.S.D.O./A.R.D. OR P.D. / DEMANDE ENVOYÉE À L'A.P.D.S. OU AU D.R.A.	
DATE RECEIVED FROM S.S.D.O./A.R.D. OR RECEIVING OFFICER / DEMANDE REÇUE DE L'A.P.D.S. OU DU D.R.A. LE	DATE SENT TO REG. DIRECTOR / DEMANDE ENVOYÉE AU DIRECTEUR RÉGIONAL LE	DATE SENT TO GRANTS UNIT / DEMANDE ENVOYÉE À LA SEC. DES SUBVENTIONS LE	

Have you previously received grants from the Dept. of the Sec. of State?
 L'organisation a-t-elle déjà reçu des subventions de la direction générale de la Citoyenneté et du Civisme du Sec. d'État?

NO / NON YES / OUI → IF "YES" PLEASE PROVIDE DETAILS BELOW.
 DANS L'AFFIRMATIVE, PRÉCISER CI-DESSOUS

Date	Amount Received Montant reçu	Purpose of Grant — Objet
_____ 19__	\$ _____	_____
_____ 19__	\$ _____	_____
_____ 19__	\$ _____	_____

E: If insufficient space, please append a separate list. — REMARQUE: Si l'espace est insuffisant, veuillez annexer une liste distincte.

Have you previously received grants from other Departments of the Federal Government?
 L'organisation a-t-elle déjà reçu des subventions d'autres ministères fédéraux?

NO / NON YES / OUI → IF YES PLEASE PROVIDE DETAILS BELOW.
 DANS L'AFFIRMATIVE, PRÉCISER CI-DESSOUS

Date	Amount Received Montant reçu	Department — Ministère	Purpose of Grant — Objet
_____ 19__	\$ _____	_____	_____
_____ 19__	\$ _____	_____	_____
_____ 19__	\$ _____	_____	_____

E: If insufficient space, please append a separate list. — REMARQUE: Si l'espace est insuffisant, veuillez annexer une liste distincte.

BUDGET FOR FISCAL YEAR — BUDGET-ANNÉE EN COURS

N/A	INCOME REVENU	19__ to / à 19__	EXPENDITURES DÉPENSES
PARENT OR AFFILIATED ORGANIZATION ORGANISATION MÈRE OU AFFILIÉE	\$		FULL-TIME SALARIES (INCLUDING FRINGE BENEFITS) RÉM. À PLEIN TEMPS (Y COMPRIS LES AVAN. SOCIAUX) \$
MEMBERSHIP DUES CONTRIBUTION DES MEMBRES	\$		PART-TIME SALARIES (INCLUDING FRINGE BENEFITS) RÉM. À TEMPS PARTIEL (Y COMPRIS LES AVAN. SOC.) \$
STATE DONATIONS DONS	\$		HONORARIA INDEMNITÉS \$
FEDERAL AGENCIES (SPECIFY) ORGANISMES SOCIAUX (PRÉCISER)	\$		TRAVEL — DÉPLACEMENTS \$
FEDERAL DEPTS. AND AGENCIES (SPECIFY) MINISTÈRES ET ORGANISMES FÉDÉRAUX (PRÉCISER)	\$		OFFICE EXPENSES (RENT, ETC.) FRAIS DE BUREAU (LOCATION, ETC.) \$
PROVINCIAL DEPTS. AND AGENCIES (SPECIFY) MINISTÈRES ET ORGANISMES PROVINCIAUX (PRÉCISER)	\$		BUILDING MAINTENANCE ENTRETIEN DES LOCAUX \$
MUNICIPAL DEPTS. AND AGENCIES (SPECIFY) ORGANISMES MUNICIPAUX (PRÉCISER)	\$		MATERIALS (SPECIFY) FOURNITURES (PRÉCISER) \$
OTHER (SPECIFY) AUTRES (PRÉCISER)	\$		OTHER (SPECIFY) AUTRES (PRÉCISER) \$
TOTAL	\$		TOTAL \$

E: (If insufficient space, please append a separate list. — REMARQUE: Si l'espace est insuffisant, veuillez annexer une liste distincte.)

SECTION — B DETAILS OF GRANT — DÉTAILS DE LA SUBVENTION

IF YOUR REQUEST FOR A GRANT IS TO SUSTAIN YOUR ORGANIZATION FOR A SPECIFIC PERIOD OF TIME, ANSWER QUESTIONS 1, 4, 8(b), 9(b), 12 and 14. IF YOU REQUIRE A GRANT FOR A SPECIFIC PROJECT LASTING A LIMITED TIME, ANSWER ALL THE FOLLOWING QUESTIONS EXCEPT 8(b), 9(b) and 14.
 S'IL S'AGIT D'UNE DEMANDE DE SUBVENTION DE SOUTIEN POUR UNE PÉRIODE LIMITÉE, VEUILLEZ RÉPONDRE AUX QUESTIONS 1, 4, 8(b), 9(b), 12 et 14. S'IL S'AGIT D'UNE DEMANDE DE SUBVENTION POUR UN PROJET PRÉCIS D'UNE DURÉE LIMITÉE, VEUILLEZ RÉPONDRE À TOUTES LES QUESTIONS SAUF 8(b), 9(b) et 14.

TYPE of grant applied for? / Type de subvention demandée?
 SUSTAINING OPERATIONS GRANT / SOUTIEN PROJECT GRANT / PROJET

Project Title — Titre du projet: **Women's Studies at the University of Alberta: Development and Implementation**
 3. Status of Project — S'agit-il d'une activité
 NEW / NOUVELLE ONGOING / PERMANENTE

Period of time for which this grant is to be used: / Période pendant laquelle cette subvention sera utilisée:
 FROM March 1 19 85 TO October 31 19 85
 5. Scope of Project — Envergure du projet:
 NATIONAL / NATIONALE REGIONAL / RÉGIONALE
 PROVINCIAL / PROVINCIALE LOCAL / LOCALE

Person responsible for project — Responsable du projet:
 NAME — NOM: Ann Hall POSITION — POSTE: Chair ADDRESS — ADRESSE: Dept. of Physical Educ. & Sport Studies, University of Alberta, Edmonton, T6E 2H9
 TEL. NO. — N° DE TÉL.: HOME DOM. 439-1574 BUS. 432-2831

Other principal personnel involved: / Autres responsables:
 NAME — NOM: _____ POSITION — POSTE: _____ ADDRESS — ADRESSE: _____
 TEL. NO. — N° DE TÉL.: HOME DOM. _____ BUS. _____
 Additional documentation: _____
 Attached: _____

Revised

Secretary of State Application

Project Name: WOMEN'S STUDIES AT THE UNIVERSITY OF ALBERTA:
DEVELOPMENT AND IMPLEMENTATION

Background to the Project

In the spring of 1984, an ad hoc Committee chaired by Dr. Amy Zelmer (Associate Vice-President, Academic) was established at the University of Alberta to prepare a proposal to the Department of Secretary of State for the establishment of an endowed Chair in Women's Studies. In conjunction with Athabasca University, a proposal was submitted in August 1984 for a joint Chair in Women's Studies for the Prairies and Northwest Territories.

At the same time as the proposal was submitted (August, 1984), Dr. Peter Meekison, the Vice-President (Academic) established an Advisory Committee on Women's Studies which has the ongoing responsibility for co-ordinating and stimulating academic activity related to Women's Studies at the University of Alberta.

The specific terms of reference of the Advisory Committee are as follows:

- (1) To gather information on the various initiatives re Women's Studies at the U of A
- (2) To disseminate this information widely on campus and elsewhere as appropriate
- (3) To co-ordinate the development of new and existing activities to avoid duplication and to work towards a balanced approach to the subject
- (4) To advise on policy at the U of A with regard to the development of Women's Studies as an academic program
- (5) To undertake liaison with other interested groups and individuals, where no mechanism exists at the U of A.

The members of the Advisory Committee are at present sixteen people: twelve who are members of the academic staff; two students; and two from outside the university community. Many members of the Committee both teach and do research in some aspect of women's studies depending upon their subject field or discipline, and in addition most members of the Committee are actively involved in women's issues, organizations and associations in the women's community at large. The members are as follows:

Marilyn Assheton-Smith: Associate Professor, Department of Educational Foundations (Sociology of Education); Alberta representative on the Board of Directors of the Canadian Research Institute for the Advancement of Women (CRIAW); member of the Canadian Congress for Learning Opportunities for Women (CCLOW); past Board member of the Alberta Status of Women Action Committee (ASWAC); member of the U of A Academic Women's Association (AWA); teaches ED FDN 501 Women, Education and Work.

Pat Clements: Professor, Department of English and Assistant Dean, Faculty of Arts; member of CRIAW; member of AWA; currently working on A Feminist Companion to Literature in English (a bibliographical and biographical guide to women writers from the middle ages to the twentieth century). Teaches ENGL 670 Feminism and Literature.

Rebecca Coulter: Coordinator, Women's Studies, Athabasca University; member of the Canadian Committee on Women's History, Canadian Women's Studies Association; member of CRIAW; member of CCLOW; member of ASWAC; member of Edmonton Working Women.

Dallas Cullen: Associate Professor, Department of Organizational Analysis (Faculty of Business); member of CRIAW; member of the National Women's Studies Association; member of the Canadian Women's Studies Association; member of the U of A Task Force on Women in Science, Engineering, Scholarship and Technology (WISEST); member of AWA; lectures frequently on women in administration and management to the female dominated professions (e.g., nurses, librarians, etc.); teaches ORG T 442 Sex Roles in Organizations.

Christine Davies: Professor, Faculty of Law.

Barbara Eyles: Student, member of the U of A Women's Centre.

Ann Hall (Chair): Professor, Department of Physical Education and Sport Studies; member and past President of CRIAW; founding member of ASWAC; member of AWA; lectures frequently and does research in the area of sport and gender; teaches P ED 546 Sport and Gender.

Susan Jackel: Assistant Professor, Canadian Studies Program, Faculty of Arts; member of CRIAW; member of the Canadian Committee on Women's History, Canadian Women's Studies Association; member of AWA; member of WISEST; chairs the U of A President's Interim Advisory Committee on Women's Issues; has taught non-credit courses in the Women's Program, Faculty of Extension; teaches CANST 401 Canadian Feminism.

Norah Keating: Associate Professor, Department of Family Studies; member of CRIAW; member of AWA; works extensively in the area of social gerontology and especially with women; currently working on a research project about women in farming.

Jean_Lauber: Professor, Department of Zoology; member of CRIAW; member of the Association of Women in Science; member of the Canadian Federation of University Women (former chair of the Status of Women and Human Rights Committee); member of the University Women's Club; founding member and former President of AWA; member of the Charter of Rights Coalition; former U of A Associate Vice-President (Academic) with responsibility for Women's Affairs; City of Edmonton Certificate of Appreciation - Women in the Environment; Edmonton YWCA 'Tribute to Women' Award.

Rosemary_Liburd: Associate Professor, Student Counselling; specialist in the psychology and counselling of women; member of the Women and Psychology Section, Canadian Psychological Association; active in a women's research group; teaches non-credit courses in the Women's Program, Faculty of Extension; teaches ED PSYCH 597 Counselling Girls and Women.

Birdie_Mandelblatt: student; member of the U of A Women's Centre.

David_Mills: Assistant Professor, Department of History; Prairie representative for the Association of Canadian Studies; teaches HIST 371 History of Women in Canadian Society and HIST 470 Seminar in Women and the Family.

Ros_Sydie: Associate Professor, Department of Sociology; member of CRIAW; member of AWA; teaches non-credit courses in the Women's Program, Faculty of Extension; teaches SOC 301 Sociology of Sex Roles, SOC 577 Seminar in Sex Stratification and Differentiation.

Sandy_Susut: Coordinator, Women's Program, Faculty of Extension; member and past Alberta director of CLOW; member of ASWAC; member of AWA; member of Edmonton's Everywoman's Place; member of the Ad Hoc Committee on the Charter of Rights and Freedoms; member of the advisory group, Women's Educational Research Project (CLOW); community development work resulting in the establishment of Changing Together: A Centre for Immigrant Women; teaches non-credit courses in the Women's Program, Faculty of Extension.

Sheila_Wynn: Director, Women's Secretariat; Government of Alberta; member of CRIAW; founding member of ASWAC.

The Advisory Committee began its work in September 1984 and continues to meet on a bimonthly basis. Thus far we have focussed primarily on items one and four of our terms of reference: gathering information on the various initiatives re Women's Studies at the U of A and advising on policy at the U of A with regard to the development of Women's Studies as an academic program. Early on it was agreed that our basic agenda would be as follows: (a) What are the alternatives/models for Women's Studies on a university campus? (b) What issues stem from each alternative/model? (c) What do we want on our campus? (d) What needs to be done in the short term and in the long term to achieve what we want?

Women's Studies at the University of Alberta: Current Status

Although the University of Alberta does not have a formal program in Women's Studies, we are nonetheless actively engaged in a wide range of activities in the area. For example, undergraduate and graduate level courses dealing specifically with women and/or gender are currently listed in many departments and faculties. It is important to note, however, that virtually all of these courses came about through individual initiatives often by members of the Committee. In some cases, the courses are extra to an individual's already heavy teaching load or there is no guarantee by the Department or Faculty that they will be offered on a permanent basis. These courses are as follows:

Anthropology

ANTHRO 410 Sex and Status in Comparative Perspective

Business

ORGT 442 Sex Roles in Organizations

Canadian Studies

CANST 401 Canadian Feminism

Comparative Literature

C LIT 366 Women in World Literature

Educational Foundations

ED FDN 501 Women, Education and Work

Educational Psychology

ED PSYCH 597 Counselling Girls and Women

English

ENGL 670 Feminism and Literature

History

HIST 206 Introduction to the History of Women

HIST 371 History of Women in Canadian Society

HIST 413 Women in Modern European History

HIST 470 Seminar in Women and the Family

Law

Law 585 Women and the Law

Physical Education and Sport Studies

P ED 546 Sport and Gender

Slavic and East European Studies

INT D 347 Women and Socialism: USSR and Eastern Europe

Sociology

SOC 301 Sociology of Sex Roles

SOC 491 Gender Stratification and Differentiation

SOC 577 Seminar in Sex Stratification and Differentiation

Extension

Women's Program (see below)

St. Stephen's College

CHR T 318 Feminist Theology

Faculte Saint Jean

ANTHE 410 Sexe et statut social: aproche comparative

SOCIE 301 Sociologie de la femme

As noted, several members of the Advisory Committee teach these courses. In addition, several other courses in, for example, Family Studies, Psychology and Education include substantial portions that deal with topics specific to women. Obviously there are gaps in our course offerings (for instance, in psychology, economics, political science, and all of the sciences) particularly at the undergraduate level. The offering of badly needed new courses, particularly core courses, would be an immediate benefit of a formalized Women's Studies program.

Active scholarship in Women's Studies is also exemplified by the large number of graduate (both Masters and Ph.D) theses completed which are either about girls or women and/or utilize feminist scholarship. Among the academic staff, there are many individuals committed to the academic discipline of Women's Studies be it through teaching or by means of their own scholarly research and publishing.

The Women's Program in the Faculty of Extension links the resources of the University of Alberta with the needs and interests of women in the community. In the three and one half years since its inception in 1981, the Women's Program has developed and offered over 150 non-credit courses, workshops, public forums and major conferences to over 5000 people, largely women. In addition to direct course offerings, the Women's Program also provides informal counselling and referral to women seeking information on resources, services, organizations and issues. In fact, the program is in the process of setting up an extensive, computerized Women's Resource Centre which will contain books, periodicals, articles and information on, by and about women and issues of special concern to women. The Women's Program also maintains an active liaison with women's organizations and has been instrumental in organizing women on such issues as pension reform and the Charter of Rights and Freedoms. As well, major research activities have also been stimulated by the Women's Program such as two provincial conferences on women and research organized in conjunction with other academic staff at the University of Alberta. These conferences brought women from unions, community groups and women's organizations together with academic and community researchers to discuss and engage in the process of collaborative research on women's issues.

Finally, several campus organizations provide support and communication networks for women's activities and Women's Studies. For instance, the Academic Women's Association, a group open to faculty, administrative staff and graduate students, has sponsored

speakers, conferences and programs related to women's issues; the task force on Women in Science, Engineering, Scholarship and Technology (WISEST) is actively working with young women in science at the high school through to the graduate levels of study as well as conducting several research projects concerning women in science; there is also the President's Advisory Committee on Sexual Harassment; the Women's Centre is an undergraduate student organization which provides support and information to women students and organizes meetings on women's issues; and finally, the President's Interim Advisory Committee on Women's Issues has been established to advise the President on matters which concern women at the University of Alberta, and which are not being addressed by specific bodies.

What we lack at the University of Alberta is a formalized program of study in Women's Studies, be it a degree program, concentration, minor, major or whatever. It is to the development and implementation of such a program that this project application is directed.

Description of the Project

Although the Advisory Committee on Women's Studies has been given the mandate (by the Vice-president, Academic) to explore the possibility of a formalized program in Women's Studies at the University of Alberta, the Committee is not part of the administrative structure of the university. We have not been provided with financial resources and, given the economic constraints imposed on the University of Alberta as a whole, none appears to be forthcoming. We are expected to make recommendations and advise on policy concerning the development and implementation of Women's Studies as an academic program. Not only is this a time-consuming task especially for people who must teach several courses, and carry out extensive research programs, publish and do their share of administrative work, it is also an exceedingly urgent and vital one. Most of us come in contact daily with students who express a desire and need for a Women's Studies program at Alberta. (It should be noted that although Athabasca University has recently begun a program in Women's Studies, it is a distance education university; however, students would eventually be able to transfer credit courses to a Women's Studies program at U of A should such a program come into existence.)

Our immediate need is for a full-time administrative coordinator who would assist the Committee in its day-to-day work as well as in the collection and preparation of the documentation required to prepare a substantial report for the Vice-President (Academic). Funding for such a position is not available from within the university. Although an administrative coordinator would work very closely with the Committee's chairperson, she would be responsible to the Committee as a whole since it is the Committee which defines the specific tasks and priorities. Nonetheless, we know now that we need to examine student need on the campus and elsewhere; we need to assess carefully other programs and models; we need to compile course syllabi and reading lists used elsewhere in Women's Studies; and we

need to make more contacts within the university among those who have expressed an interest in Women's Studies.

Although we meet as a Committee on a bimonthly basis, it is only for a couple of hours at most. This is not nearly enough time to conduct our business let alone engage in prolonged discussion. Nonetheless, each Committee member is committed to giving more time if it can be concentrated. Therefore, our wish is to have two workshops/retreats at Westridge Lodge which is 25 miles outside of Edmonton -- one in the early spring and the other in the fall. The purpose of the first workshop is to examine and decide upon all aspects of the development (e.g., type of program, content, structure, where housed, personnel, courses, etc.,) of Women's Studies at U of A, and the purpose of the second is to decide upon the actual implementation (i.e., how to bring it about on this campus) of such a program of study. Although each workshop would be primarily for the benefit of the Committee members, it will be necessary to include two or three resource persons.

Third, as with all committees of this nature, we require some administrative support for xeroxing, telephone, mailing, printing, office supplies, and office space in the Women's Program house. Certainly, a major portion of these costs will be absorbed by the university itself which is why we are requesting only half of these particular costs from the Secretary of State. It should also be noted that each Committee member volunteers their time from an often hectic teaching, research and administrative schedule.

Project Budget

(1) Personnel

Full-time administrative coord. for 8 month period (Mar.-Oct.) @ \$1,750 per month;	\$14,000	
employee benefits (10%)	<u>1,400</u>	
		\$15,400

(2) Workshops/Retreats

Based on 20 people (twice);
one night through to the next
day:

Travel: 50 mi @ 22 cents per mi	220	
Accommodation/food/meeting room:		
14 Double @ \$75 per person	1,050	
6 Single @ \$90 per person	540	
Honoraria for resource people 3 x \$150	450	
Miscellaneous expenses	<u>50</u>	
	2,310	4,620

(3) Administrative Costs

Xeroxing	600	
Long distance telephone	400	
Office Space (\$200 x 8 mos.)	1,600	
Mailing (postage)	400	
Office Supplies	400	
Printing (survey, final report)	<u>600</u>	
		<u>4,000</u>
TOTAL:		\$24,020



Room 101, Harley Court
EDMONTON, Alberta
T5K 1K4

1600/A (84)

January 24, 1985

Advisory Committee on Women's Studies
Ann Hall
c/o M.A. Hall
Department of Physical Education & Sport Studies
University of Alberta
EDMONTON, Alberta
T6E 2H9

Dear Ann Hall,

Your application for funding to support the project entitled "Women's Studies at the University of Alberta: Development Implementation" was received in the office.

Your request has been assigned the following reference number: 1600/A (85). Please use this reference number on all subsequent correspondence or materials you send us.

If you have any questions concerning your application or our departmental granting process, please contact me as I am the officer responsible for your application.

I may be in touch with you if further information is required to complete the assessment.

Yours truly

Reva Joshee



Approvisionnement et Services
Canada

Supply and Services
Canada

543-2592466

BATCH/LOT-0317 DAO/BCM-0000 27-MARS/MAR-1985 Talon N° - Stub No.

SECRETARY OF STATE OF CANADA * SECRETARIAT D'ETAT DU CANADA

Détails - Particulars	Montant - Amount
RELEASE FULL AMOUNT UPON MINISTERIAL APPROVAL	
TB791723 1 84	22000.00
TOTAL	22000.00

AU VERSO

SEE REVERSE

Adresser correspondance concernant
la présente remise à:

Approvisionnement et
Services Canada

Bureau des Services du District de Hull,
Hull, (Québec)

Prière de citer le numéro du talon
du chèque

Correspondence concerning this
remittance should be directed to:

Supply & Services Canada

Hull District Services Office,
Hull, Quebec

Please quote cheque stub number.



The Secretary of State of Canada Le Secrétaire d'État du Canada

Minister responsible for
the Status of Women

Ministre responsable de
la condition féminine

Minister responsible for
the Status of Disabled
Persons

Ministre responsable de
la condition des personnes
handicapées

Ottawa K1A 0M5

Ottawa K1A 0M5

March 23, 1985

Ann Hall
ADVISORY COMMITTEE ON
WOMEN'S STUDIES
Dept. of Physical Education
and Sport Studies
University of Alberta
Edmonton, Alberta
T6E 2H9

Dear Ann Hall:

I am pleased to inform you that a grant of \$22,000.00 has been awarded to your organization for its project "Women's Studies at the University of Alberta: Development and Implementation". A cheque for this amount is enclosed.

It is encouraging to learn of the objectives of your organization and I feel confident that the proposed activities will contribute toward attaining the objectives of the Women's Programme.

To assist us in evaluating the effectiveness of our support to voluntary organizations, it would be appreciated if you would submit, to the district office of the Department of the Secretary of State in your area, a report on the activities carried out under this grant within two months of the project's completion.

May I offer you and the members of your organization my congratulations and best wishes for success.

Yours sincerely,

Honourable Walter F. McLean, P.C., M.P.

Encl.



FINAL ACTIVITY/FINANCIAL REPORT

Name of Organization: Advisory Committee on Women's Studies

Address: 11019 90 Avenue
Edmonton, Alberta

Postal Code: T6G 2E1

Phone: 432-3093

Contact Person(s):	<u>Dallas Cullen</u>	PHONE	# <u>432-5721</u>
	<u>Ann Hall</u>		<u>432-2831</u>
	<u>Leslie Stewart</u>		<u>432-3093</u>

Reference number: 1600/A (85)

1. Did your organization achieve its objectives?

FULLY PARTLY NOT AT ALL

2. If your group was not able to achieve what it set out to do, what are the reasons?

Since our project is a long-term one, we have not achieved our final goal - establishment of a Women's Studies program. However, the development of our proposal is well under way, and the probability of success is high.

3. Did you modify, change or add any objectives during the implementation of the project?

YES NO

If yes, please indicate these changes and the reasons for them.

The administrative support which the funding gave us permitted us to undertake additional work promoting and publicizing Women's Studies (see question #6).

4. In addition to Secretary of State, are there other organizations, groups or individuals who have given your group some type of support? (examples include rent-free space, labour, equipment, advice, money)

YES

NO

If yes, in this column please list sources of support

In this column please list the type of support

University of Alberta:

Vice-President (Academic)

Endowment Fund for the Future

Money for Women's Studies course in Philosophy department, books and journals (see detailed budget in proposal for Women's Studies Lecture Series).

Funds for visits of Distinguished Guest Lecturers, Dr. Dale Spender and Dr.

Alison Jaggar.

5.a) What aspects of your project have been the most successful?

1) Administrative support has enabled us to do much more than we would have otherwise.

2) The retreat at which we developed our proposal was a very positive and productive meeting.

b) How could your project have been improved?

Earlier hiring of administrative support and earlier scheduling of first retreat might have been useful. Second retreat will now take place in December.

6. As a result of funding from the Secretary of State, has your group started additional activities?

YES

NO

If yes, list additional activities:

Women's Studies Courses brochure; publicity for Distinguished Guest Lecturer; audio tapes of Distinguished Guest Lecturer.

7. What has been the impact or result of this project?

Interest in Women's Studies is increasing, as is the visibility of our
committee. We expect that a Women's Studies degree program will be
implemented.

8. Have there been any changes in your group as a result of the project?

YES

NO

If yes, please describe:

The success of our project so far has had a positive impact on the morale
and effectiveness of our group.

9. What other comments or suggestions do you have regarding your project and/or the programs of the Department of Secretary of State?

Funding has permitted us to progress faster than we would have otherwise.

Authorized Signing Officer:

Name:

M. ANN HALL

Signature:

[Handwritten Signature]

Date:

OCT. 8/85

Authorized Signing Officer:

Name:

Signature:

Date:

Authorized Signing Officer:

Name:

Signature:

Date:

THIS REPORT SHOULD BE SIGNED BY AT LEAST ONE BOARD OR MANAGEMENT COMMITTEE MEMBER

EXPENDITURES

Salaries		8,524.43	
Transportation/Travel		1,263.45	
Materials & Supplies			
Flyer (xeroxing)	17.07		
Letraset	13.45		
Calendar	5.00		
Masking Tape	1.99		
Computer Disks	9.95		
Computer Use	3.95		
Postage	3.01		
Universities Act (one copy)	2.00		
Business Cheques	16.60	73.02	
Telephone (long distance)		40.34	
Publicity		642.39	Expenses re: Spender (330.39)
Other			Brochures -- typesetting (50.00)
Workers' Compensation	45.00		Brochures - printing (262.00)
Reception for Dr. Dale Spender at Women's Program House	53.29	98.29	
		<u>10,641.92</u>	

UNPAID EXPENSES

Salaries	(benefits included. i don't know how to figure vacation pay so subtracted amt already)	6875.57
Rental (office)		1600.00
Transportation/Travel		2000.00
Materials & Supplies		
Long distance telephone	359.66 (400.00 - 40.34)	
Xeroxing	500.00	
Postage	400.00	
Office supplies	326.98 (400 - 73.02)	1586.64
Other		
Printing (survey, final report)	400.00	
Miscellaneous expenses	50.00	
Taping of Dr. Dale Spender's lectures	192.00	<u>642.00</u>
		\$12704.21



Approvisionnement et Services
Canada

Supply and Services
Canada

543-2912225

BATCH/LOT-0136

DAO/BCM-0001

13-DEC /DEC-1985

Talon N° - Stub No.

SECRETARY OF STATE OF CANADA *

SECRETARIAT D'ETAT DU CANADA

Détails - Particulars	Montant - Amount
RELEASE FULL AMOUNT UPON MINISTERIAL APPROVAL	13300.00
TOTAL	13300.00

AU VERSO

SEE REVERSE

2555 195-848
00, 00000
00, 00000

Adresser correspondance concernant
la présente remise à:

Approvisionnement et
Services Canada
Bureau des Services du District de Hull,
Hull, (Québec)

Prière de citer le numéro du talon
du chèque.

Correspondence concerning this
remittance should be directed to:

Supply & Services Canada
Hull District Services Office,
Hull, Quebec

Please quote cheque stub number.

The Secretary of State of Canada

Minister Responsible for
the Status of
Disabled Persons



Le Secrétaire d'État du Canada

Ministre responsable de
la condition des personnes
handicapées

December 10, 1985

Ms. Dallas Cullen
ADVISORY COMMITTEE ON WOMEN'S
STUDIES
11019 - 90 Avenue
University of Alberta
Edmonton, Alberta
T6G 2E1

Dear Ms. Cullen:

I am pleased to inform you that a grant of \$13,300.00 has been awarded to your organization for its project "Women's Studies Lecture Series". A cheque for this amount is enclosed.

It is encouraging to learn of the objectives of your organization and I feel confident that the proposed activities will contribute toward attaining the objectives of the Women's Programme.

In order to evaluate the effectiveness of our support to voluntary organizations, I am requesting that you submit a report on the activities carried out under this grant by June 1, 1986 to:

Mr. Marc Arnal
Regional Director
Department of the Secretary of State
Harley Court Building, Ground Floor
10045 - 111th Street
Edmonton, Alberta
T5K 2M5

Telephone: (403) 420-3350

.../2

May I offer you and the members of your organization my
congratulations.

With every best wish,

Yours sincerely,

A handwritten signature in black ink, appearing to read "Benoit Bouchard". The signature is fluid and cursive, with a large initial "B" and a long horizontal stroke.

Benoit Bouchard

Encl.



10045 - 111 Street
Room 101, Harley Court
Box 189
EDMONTON, Alberta
T5K 1K4

1600/A (5241J) (85)

August 14, 1985

Advisory Committee on Women's Studies
Dallas Cullen
Chairperson
11019 90 Avenue
University of Alberta
EDMONTON, Alberta
T6G 2E1

Dear Dallas Cullen,

Your application for funding to support the project entitled "Women's Studies Lecture Series" was received in the office.

Your request has been assigned the following reference number: 1600/(5241J) (85). Please use this reference number on all subsequent correspondence or materials you send us.

If you have any questions concerning your application or our departmental granting process, please contact me as I am the officer responsible for your application.

I may be in touch with you if further information is required to complete the assessment.

Yours truly

Vanessa Desa
Social Development Officer

Copy in "Lecture Series" file as well (with written background information).

REFERENCE NO. N° DE RÉFÉRENCE
PROGRAM - PROGRAMME
SUB-PROGRAM - SOUS-PROGRAMME

GRANT APPLICATION FORM - DEMANDE DE SUBVENTION

SECTION - A ORGANIZATION - ORGANISATION

1. Name of Organization - Nom de l'organisation Advisory Committee on Women's Studies	2. Address of Organization - Adresse de l'organisation 11019 90 Avenue University of Alberta Edmonton, Alberta T6G 2E1
3. Person Responsible for Grant - Responsable de la subvention Dallas Cullen	Tel. No. - N° tél. 432-5721
	Tel. No. - N° de tél. 432-3093

4. Is your Organization - S'agit-il d'une organisation?
 NATIONAL / REGIONALE / PROVINCIAL / LOCAL LOCALE / TERRITORIAL TERRITORIALE

5. How long has your Organization been established? / Depuis combien d'années l'organisation poursuit-elle ses activités?
 1 year

6. Affiliation - (If affiliated with other voluntary organizations please name them) / Affiliations (Si l'organisation est affiliée à une ou plusieurs autres organisations bénévoles, veuillez la (les) nommer.)
 None as it is a volunteer advisory committee to the Vice-President (Academic) of the University of Alberta. However, see affiliations of individual committee members in documentation attached.

7. Is your Organization Incorporated? / L'organisation est-elle constituée en société?
 NO / YES OUI

If "YES" under which laws is it incorporated? - Dans l'affirmative, en vertu de quelles lois?
 FEDERAL / PROVINCE OF

Is your Organization Registered? / L'organisation est-elle enregistrée?
 NO / YES OUI

If "YES" please give registration number / Dans l'affirmative, veuillez indiquer le numéro d'enregistrement

8. Does your Organization have - L'organisation a-t-elle

(a) A board of Directors? / (a) un conseil d'administration
 YES OUI / Elected MEMBRES ÉLUS / And/or Et/ou / (b) An Executive? / (b) un bureau de direction
 NO NON / Appointed MEMBRES NOMMÉS / YES OUI / Elected MEMBRES ÉLUS / NO NON / Appointed MEMBRES NOMMÉS

If these positions are elected how often are elections held? / Si les membres sont élus, quelle est la fréquence des élections?
 n/a

If these positions are appointed who appoints them? / Si les membres sont nommés, qui les nomme?
 Vice-President appointed some, committee appoints others.

9. Who are the principal officers of your organization? - Quels sont les principaux dirigeants de l'organisation?

NAME - NOM	POSITION - POSTE	ADDRESS - ADRESSE	TEL. No. - N° TÉL.
Dallas Cullen	Chair	4-30E Business Building, U of Alberta	HOME 433-6094 DOM. _____ BUS. 432-5721 BUR. _____
See documentation attached.			HOME _____ DOM. _____ BUS. _____ BUR. _____
Immediate past principal officer - Dernier grand responsable			
Ann Hall	Chair	Dept. of Physical Education & Sport Studies, University of Alberta	TEL. No. - N° TÉL. HOME 439-1574 DOM. _____ BUS. 432-2831 BUR. _____

10. Memberships - Membres

WHO IS ELIGIBLE FOR MEMBERSHIP? / QUI PEUT DEVENIR MEMBRE?
 n/a

HOW MANY MEMBERS DO YOU HAVE NOW? / COMBIEN DE MEMBRES COMPTE L'ORGANISATION À L'HEURE ACTUELLE?

OFFICIAL LANGUAGE USED / LANGUE OFFICIELLE
 English / French
 Anglais / Français

11. The group(s) your organization serves - Groupe(s) dont s'occupe l'organisation
 Students & staff of the University of Alberta & other educational institutions; women in the community.

AGE RANGE / MOYENNE D'ÂGE FROM / DE 15 TO / À 99

INCOME LEVELS - REVENU
 ALL INCOME LEVELS / 3 - \$5,000 / 5 - \$10,000 / 10 - \$20,000 / OVER \$20,000 PLUS DE \$20,000

ETHNO-CULTURAL BACKGROUND - GROUPE(S) ETHNO-CULTUREL(S) REPRÉSENTÉ(S)
 ALL CULTURAL BACKGROUNDS / ANGLO-CANADIAN / FRANCO-CANADIAN / INDIAN, INUIT OR METIS / OTHER
 TOUS LES GROUPE(S) / CANADIEN-ANGLAIS / CANADIEN-FRANÇAIS / INDIEN, INUIT OU MÉTIS / AUTRE

GEOGRAPHIC AREA - RÉGION GÉOGRAPHIQUE
 NATIONAL / REGIONAL / PROVINCIAL / LOCAL / OTHER
 TOUTES LES RÉGIONS / RÉGION / PROVINCE / MUNICIPALITÉ / AUTRE n/a

12. What are the main objectives of your organization? - Quels sont les principaux objectifs de votre organisation?
 Our terms of reference are as follows: (1) To gather information on the various initiatives re Women's Studies at the University of Alberta; (2) To disseminate this information widely on campus and elsewhere as appropriate; (3) To coordinate the development of new and existing activities to avoid duplication and to work towards a balanced approach to the subject; (4) To advise on policy at the University of Alberta with regard to the development of Women's Studies as an academic program; (5) To undertake liaison with other groups and individuals where no mechanism exists at the University of Alberta.

Are these objectives according to a written constitution? / Ces objectifs figurent-ils dans un acte constitutif?
 NO / YES OUI

If Yes, Please attach a copy of your constitution / Dans l'affirmative, joindre une copie de votre constitution.

13. What services and activities or programs does your organization provide to its membership? / Quels services, activités ou programmes l'organisation fournit-elle à ses membres?
 As above. See also documentation attached.

FOR DEPARTMENTAL USE ONLY - SECTION RÉSERVÉE AU SECRÉTARIAT D'ÉTAT

RECEIVING OFFICER - DEMANDE REÇUE PAR:	DATE RECEIVED FROM ORIGINATOR / DEMANDE REÇUE DE L'ORGANISATION LE	DATE SENT TO S.E.D.O./A.R.D. OR F.D. / DEMANDE ENVOYÉE À L'A.F.D.S. OU AU D.R.A.
DATE RECEIVED FROM S.E.D.O./A.R.D. OR RECEIVING OFFICER / DEMANDE REÇUE DE L'A.F.D.S. OU DU D.R.A. LE	DATE SENT TO REG. DIRECTOR / DEMANDE ENVOYÉE AU DIRECTEUR RÉGIONAL LE	DATE SENT TO GRANTS UNIT / DEMANDE ENVOYÉE À LA SEC. DES SUBVENTIONS LE



7. Expected participants in project — Participants prévus:

YOUR ORGANIZATION OR GROUP ONLY
L'ORGANISATION OU LE GROUPEMENT SEULEMENTOTHERS FROM YOUR CULTURAL GROUP
D'AUTRES MEMBRES DU GROUPE CULTURELDIFFERENT CULTURAL GROUPS
DIVERS GROUPES CULTURELSExpected number of people
participating in project:
Nombre prévu de
participants:ON SALARY
RÉMUNÉRÉS

1 (part time)

VOLUNTARY
BÉNÉVOLESCommittee members &
others both within TOTAL approx. 20
and outside the university.8(a) Main objective(s) of project:
Grands objectifs du projet:

The primary objective of the project is to make the public, both within and outside of the university community, aware of the discipline of Women's Studies. A second objective is to promote the vast range of scholarly work that is encompassed by Women's Studies, and to provide a forum for the exchange of views between women in academic and non-academic communities.

Finally, the long-term goal of the Committee is the development of a Women's Studies program which addresses the needs of both the academic and non-academic communities. The Committee feels that the Lecture Series will play a major role in the actualization of this goal.

8(b) Describe the activities planned during the period for which this grant is required
Décrire les activités prévues pour la période visée

The activities planned for the period of the project include a series of lectures by four internationally recognized women scholars who will speak on their research as it relates to issues of importance to women. Each lecture will be followed by an open discussion session to allow for and encourage exchange between audience members and the speaker.

An art exhibit by a world-renowned woman artist and a public reception in conjunction with the opening of the art exhibit are also planned.

9(a) Give a brief description of the project; include in your description the methods you plan to use to achieve objectives, a time-table for implementing the project, activities planned and the resources to be used.
(e.g. speakers, audio-visual equipment etc.)

Donnez une brève description du projet: les méthodes que vous comptez employer pour atteindre les objectifs, le calendrier d'exécution du projet, les activités prévues ainsi que les ressources qui seront utilisées (conférenciers, matériel audio-visuel, etc.)

9(b) Explain how these activities will help your organization meet its objectives:
Expliquez en quoi ces activités aideront l'organisation à atteindre ses objectifs.

See documentation attached, pages 6 through 8.

10. Follow-up and evaluation plans — Contrôle et évaluation — Projets:

See documentation attached, page 8.

11. PROJECT BUDGET - BUDGET DU PROJET			
EXPENDITURES - DÉPENSES		INCOME - REVENU	
		ASSURED - ASSURÉ	POTENTIAL - POSSIBLE
TRAVEL - TRANSPORT	\$ 1,922.91	FINANCIAL COMMITMENT FROM YOUR ORGANIZATION OR GROUP RESSOURCES DE L'ORGANISATION OU GROUPEMENT	\$ 1,443.75
PUBLICITY - PUBLICITÉ	\$ 2,720.00	PRIVATE DONATIONS DONS	\$
SALARIES - RÉMUNÉRATION	\$ 1,443.75	SOCIAL AGENCIES (SPECIFY) ORGANISMES SOCIAUX (PRÉCISER)	\$
HONORARIA - INDEMNITÉS	\$ 2,500.00	FED. DEPT. AND AGENCIES (SPECIFY) MINIST. ET ORGANISMES FÉD. (PRÉCISER)	\$
FACILITIES (RENT ETC.) INSTALLATIONS (LOCATION, ETC.)	\$	PROV. DEPT. AND AGENCIES (SPECIFY) MINIST. ET ORGANISMES PROV. (PRÉCISER)	\$
MATERIALS - FOURNITURES	\$ 2,500.00	MUNICIPAL GOV'T. BODIES (SPECIFY) ORGANISMES MUNICIPAUX (PRÉCISER)	\$
REPORT AND EVALUATION RAPPORT ET ÉVALUATION	\$	OTHER (SPECIFY) AUTRES (PRÉCISER)	\$
OTHER (SPECIFY) AUTRES (PRÉCISER) Art Ex. & Reception; Workers (Ex. Recept.); Meals & Accom.	\$ 8,615.00	Contribution from Ring House Gallery toward cost of Art Exhibit	\$ 2,100.00
TOTAL	\$19,701.66	TOTAL	\$ 3,543.75

12. Total amount requested from the Dept. of the Secretary of State
Montant total demandé au Secrétariat d'Etat

\$ 16,157.91

13. For which of the items in the Expenditures for the project do you plan to use the grant?
A quel(s) poste(s) des dépenses pensez-vous affecter les fonds demandés?

The grant will be used for all of the above expenditures with the exception of salaries which will be paid by the Advisory Committee, and part of the cost of the Art Exhibit, which will be paid by Ring House Gallery.

14. Is your request for a sustaining grant under consideration with any other funding source?
Avez-vous demandé une subvention de soutien à une autre source de financement?

NO / NON YES / OUI IF "YES" PLEASE SPECIFY SOURCE: / DANS L'AFFIRMATIVE, PRÉCISER LA SOURCE:

1. _____ AMOUNT REQUESTED / MONTANT DEMANDÉ \$ _____

2. _____ AMOUNT REQUESTED / MONTANT DEMANDÉ \$ _____ 3. _____ AMOUNT REQUESTED / MONTANT DEMANDÉ \$ _____

ALL APPLICANTS MUST COMPLETE THIS SECTION - TOUS LES REQUÉRANTS DOIVENT REMPLIR CETTE SECTION

SECTION - C

PLEASE NOTE

It is understood that funds granted by the Department of the Secretary of State with respect to this application are made available on the express conditions that the said funds will be used by the applicant only for the purposes specified in the application and the applicant agrees that any part of the grant not used for such purposes will be forthwith returned to the Department. It is further understood by the applicant that the Department of the Secretary of State is not responsible for any indebtedness or other liabilities which are or may be incurred by the applicant group or its agent(s) and that no request for assistance to cover such liabilities (deficits) will be entertained by the Department.

Any information released or announced to the public concerning the subject matter of this grant/contribution shall adequately acknowledge the contribution made by the Department of the Secretary of State of Canada.

The Federal and Provincial regulations applicable to salaries and source deductions must be complied with whenever grant monies are to be used for payment of salary/honoraria or other such purposes.

For further information, please consult your Departmental contact.

REMARQUE

Il est entendu que les fonds octroyés par le Secrétariat d'Etat relativement à la présente demande ne le sont qu'à la condition expresse que lesdits fonds ne seront pas utilisés par le requérant à des fins autres que celles spécifiées dans la demande et que le requérant retournera sans délai au Ministère toute partie de la subvention qui n'aura pas été utilisée à ces fins. Il est de plus entendu que le Secrétariat d'Etat n'est responsable d'aucune dette ou d'aucun passif contracté ou susceptible d'être contracté par le requérant ou son (ses) agent(s) et que le Secrétariat d'Etat ne saurait donner suite à aucune demande d'aide portant sur ces passifs (déficits).

Toute communication au public de renseignements relatifs à l'objet de la présente subvention/contribution devra faire pleinement état de la contribution du Secrétariat d'Etat du Canada.

L'utilisation de la subvention pour le versement de salaires et (ou) d'indemnités ou à d'autres fins est assujettie aux règlements provinciaux et fédéraux sur les salaires et déductions à la source.

Pour de plus amples renseignements, prière de consulter l'agent chargé de la liaison au Ministère.

I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION PROVIDED BY ME IN THIS GRANT APPLICATION FORM IS ACCURATE AND COMPLETE AND THAT THIS GRANT REQUEST IS ENDORSED BY THE ORGANIZATION I REPRESENT. IF THIS GRANT IS APPROVED A RECORD OF EXPENDITURES AND A REPORT OF ACTIVITIES WILL BE FORWARDED UPON COMPLETION OF THE FUNDED ACTIVITY.

JE CERTIFIE QUE LES RENSEIGNEMENTS CONTENUS DANS LA PRÉSENTE DEMANDE DE SUBVENTION SONT, AUTANT QUE JE SACHE, EXACTS ET COMPLETS, ET QUE LADITE DEMANDE EST APPROUVÉE PAR L'ORGANISATION QUE JE REPRÉSENTE. SI LA SUBVENTION EST OCTROYÉE, UN ÉTAT DES DÉPENSES ET UN RAPPORT D'ACTIVITÉ SERONT TRANSMIS AU MINISTÈRE AU TERME DE L'ACTIVITÉ FINANCÉE.

Name / Nom: Dallas Cullen Position / Poste: Chair Organization / Organisation: Advisory Committee on Women's Studies

(Authorized Signing Officer) - (Agent autorisé à signer)

Signature: Dallas Cullen Date: Aug 13, 1985

14. Have you previously received grants from the Dept. of the Sec. of State?
 L'organisation a-t-elle déjà reçu des subventions de la direction générale de la Citoyenneté et du Civisme du Sec. d'Etat?

<input type="checkbox"/> NO NON	<input checked="" type="checkbox"/> YES OUI	IF "YES" PLEASE PROVIDE DETAILS BELOW. DANS L'AFFIRMATIVE, PRÉCISER CI-DESSOUS	
Date	Amount Received Montant reçu	Purpose of Grant - Objet	
March 23 19 85	\$ 22,000.00	The development and implementation of a formalized program of study in Women's Studies at the University of Alberta.	
_____ 19 _____	\$ _____	_____	
_____ 19 _____	\$ _____	_____	

NOTE: If insufficient space, please append a separate list. — REMARQUE: Si l'espace est insuffisant, veuillez annexer une liste distincte.

15. Have you previously received grants from other Departments of the Federal Government?
 L'organisation a-t-elle déjà reçu des subventions d'autres ministères fédéraux?

<input checked="" type="checkbox"/> NO NON	<input type="checkbox"/> YES OUI	IF YES PLEASE PROVIDE DETAILS BELOW. DANS L'AFFIRMATIVE, PRÉCISER CI-DESSOUS	
Date	Amount Received Montant reçu	Department - Ministère	Purpose of Grant - Objet
_____ 19 _____	\$ _____	_____	_____
_____ 19 _____	\$ _____	_____	_____
_____ 19 _____	\$ _____	_____	_____

NOTE: If insufficient space, please append a separate list. — REMARQUE: Si l'espace est insuffisant, veuillez annexer une liste distincte.

16. BUDGET FOR FISCAL YEAR — BUDGET-ANNÉE EN COURS
 INCOME REVENU April 1985 to / à March 31 1986 EXPENDITURES DÉPENSES

PARENT OR AFFILIATED ORGANIZATION ORGANISATION MÈRE OU AFFILIÉE	\$	FULL-TIME SALARIES (INCLUDING FRINGE BENEFITS) RÉM. À PLEIN TEMPS (Y COMPRIS LES AVAN. SOCIAUX)	\$
MEMBERSHIP DUES COTISATION DES MEMBRES	\$	PART-TIME SALARIES (INCLUDING FRINGE BENEFITS) RÉM. À TEMPS PARTIEL (Y COMPRIS LES AVAN. SOC.)	\$ 1,443.75
PRIVATE DONATIONS DONS	\$	HONORARIA INDEMNITÉS	\$
SOCIAL AGENCIES (SPECIFY) ORGANISMES SOCIAUX (PRÉCISER)	\$	TRAVEL - DÉPLACEMENTS One person - Nation Women's Studies Conf., Urbana, Illinois One person - CRIAW, Saskatoon	\$ 851.65
FEDERAL DEPTS. AND AGENCIES (SPECIFY) MINISTÈRES ET ORGANISMES FÉDÉRAUX (PRÉCISER)	\$	OFFICE EXPENSES (RENT, ETC.) FRAIS DE BUREAU (LOCATION, ETC.) Computer Account Photocopying	\$ 1,000.00
PROVINCIAL DEPTS. AND AGENCIES (SPECIFY) MINISTÈRES ET ORGANISMES PROVINCIAUX (PRÉCISER)	\$	BUILDING MAINTENANCE ENTRETIEN DES LOCAUX	\$
MUNICIPAL DEPTS. AND AGENCIES (SPECIFY) ORGANISMES MUNICIPAUX (PRÉCISER)	\$	MATERIALS (SPECIFY) FOURNITURES (PRÉCISER) Letterhead Books/journals relative to W. S.	\$ 1,005.00
OTHER (SPECIFY) AUTRES (PRÉCISER) Grant from Vice-President (Academic)	\$ 10,000.00	OTHER (SPECIFY) AUTRES (PRÉCISER) Meals & Accom. (Conferences) Grant to Philosophy Dept. for Women's Studies course	\$ 5,000.00
TOTAL	\$ 10,000.00	TOTAL	\$ 9,300.40

NOTE: (If insufficient space, please append a separate list. — REMARQUE: Si l'espace est insuffisant, veuillez annexer une liste distincte.)

SECTION - B DETAILS OF GRANT - DÉTAILS DE LA SUBVENTION

IF YOUR REQUEST FOR A GRANT IS TO SUSTAIN YOUR ORGANIZATION FOR A SPECIFIC PERIOD OF TIME, ANSWER QUESTIONS 1,4, 8(b), 9(b), 12 and 14. IF YOU REQUIRE A GRANT FOR A SPECIFIC PROJECT LASTING A LIMITED TIME, ANSWER ALL THE FOLLOWING QUESTIONS EXCEPT 8(b), 9(b) and 14.
 S'IL S'AGIT D'UNE DEMANDE DE SUBVENTION DE SOUTIEN POUR UNE PÉRIODE LIMITÉE, VEUILLEZ RÉPONDRE AUX QUESTIONS 1,4, 8(b), 9(b), 12 et 14. S'IL S'AGIT D'UNE DEMANDE DE SUBVENTION POUR UN PROJET PRÉCIS D'UNE DURÉE LIMITÉE, VEUILLEZ RÉPONDRE À TOUTES LES QUESTIONS SAUF 8(b), 9(b) et 14.

1. TYPE of grant applied for?
 Type de subvention demandée? SUSTAINING OPERATIONS GRANT SOUTIEN PROJECT GRANT PROJET

2. Project Title — Titre du projet:
 Women's Studies Lecture Series

3. Status of Project — S'agit-il d'une activité
 NEW NOUVELLE ONGOING PERMANENTE

4. Period of time for which this grant is to be used:
 Période pendant laquelle cette subvention sera utilisée:
 FROM DU Sept 19 85 TO AU April 19 86

5. Scope of Project — Envergure du projet:
 NATIONAL NATIONALE REGIONAL RÉGIONALE
 PROVINCIAL PROVINCIALE LOCAL LOCALE

6. Person responsible for project — Responsable du projet:

NAME — NOM Dallas Cullen	POSITION — POSTE Chair	ADDRESS — ADRESSE 4-30E Business Building, U of Alberta	TEL. NO. — N° DE TÉL. HOME DOM. 433-6094 BUS. BUR. 432-5721
Other principal personnel involved: Autres responsables: NAME — NOM See documentation attached.	POSITION — POSTE	ADDRESS — ADRESSE	TEL. NO. — N° DE TÉL. HOME DOM. _____ BUS. BUR. _____ HOME DOM. _____ BUS. BUR. _____

Secretary of State Application

Project Name: WOMEN'S STUDIES LECTURE SERIES

Background to the Project

In the spring of 1984, an ad hoc Committee chaired by Dr. Amy Zelmer (Associate Vice-President, Academic) was established at the University of Alberta to prepare a proposal to the Department of Secretary of State for the establishment of an endowed Chair in Women's Studies. In conjunction with Athabasca University, a proposal was submitted in August 1984 for a joint Chair in Women's Studies for the Prairies and Northwest Territories.

At the same time as the proposal was submitted (August, 1984), Dr. Peter Meekison, the Vice-President (Academic) established an Advisory Committee on Women's Studies which has the ongoing responsibility for co-ordinating and stimulating academic activity related to Women's Studies at the University of Alberta.

The specific terms of reference of the Advisory Committee are as follows:

- (1) To gather information on the various initiatives re Women's Studies at the U of A
- (2) To disseminate this information widely on campus and elsewhere as appropriate
- (3) To co-ordinate the development of new and existing activities to avoid duplication and to work towards a balanced approach to the subject
- (4) To advise on policy at the U of A with regard to the development of Women's Studies as an academic program
- (5) To undertake liaison with other interested groups and individuals, where no mechanism exists at the U of A.

The members of the Advisory Committee are at present fourteen people: twelve who are members of the University of Alberta academic staff and two from outside the University of Alberta community. The Committee also invites student representation and input. Many members of the Committee both teach and do research in some aspect of women's studies depending upon their subject field or discipline, and in addition most members of the Committee are actively involved in women's issues, organizations and associations in the women's community at large. The members are as follows:

Marilyn Assheton-Smith: Associate Professor, Department of Educational Foundations (Sociology of Education); Alberta representative on the Board of Directors of the Canadian Research Institute for the Advancement of Women (CRIAW); member of the Canadian Congress for Learning Opportunities for Women (CLOW); past Board member of the Alberta Status of Women Action Committee (ASWAC); member of the U of A Academic Women's Association (AWA); teaches ED FDN 501 Women, Education and Work.

Pat Clements: Professor, Department of English and Assistant Dean, Faculty of Arts; member of CRIAW; member of AWA; currently working on A Feminist Companion to Literature in English (a bibliographical and biographical guide to women writers from the middle ages to the twentieth century). Teaches ENGL 670 Feminism and Literature.

Rebecca Coulter: Coordinator, Women's Studies, Athabasca University; member of the Canadian Committee on Women's History, Canadian Women's Studies Association; member of CRIAW; member of CLOW; member of ASWAC; member of Edmonton Working Women.

Dallas Cullen (Chair): Associate Professor, Department of Organizational Analysis (Faculty of Business); member of CRIAW; member of the National Women's Studies Association; member of the Canadian Women's Studies Association; member of the U of A Task Force on Women in Science, Engineering, Scholarship and Technology (WISEST); member of AWA; lectures frequently on women in administration and management to the female dominated professions (e.g., nurses, librarians, etc.); teaches ORG T 442 Sex Roles in Organizations.

Christine Davies: Professor, Faculty of Law.

Ann Hall: Professor, Department of Physical Education and Sport Studies; member and past President of CRIAW; founding member of ASWAC; member of AWA; lectures frequently and does research in the area of sport and gender; teaches P ED 546 Sport and Gender.

Susan Jackel: Assistant Professor, Canadian Studies Program, Faculty of Arts; member of CRIAW; member of the Canadian Committee on Women's History, Canadian Women's Studies Association; member of AWA; member of WISEST; chairs the U of A President's Interim Advisory Committee on Women's Issues; has taught non-credit courses in the Women's Program, Faculty of Extension; teaches CANST 401 Canadian Feminism.

Norah Keating: Associate Professor, Department of Family Studies; member of CRIAW; member of AWA; works extensively in the area of social gerontology and especially with women; currently working on a research project about women in farming.

Jean Lauber: Professor, Department of Zoology; member of CRIAW; member of the Association of Women in Science; member of the Canadian Federation of University Women (former chair of the Status of Women and Human Rights Committee); member of the University Women's Club; founding member and former President of AWA; member of the Charter of Rights Coalition; former U of A Associate Vice-President (Academic) with responsibility for Women's Affairs; City of Edmonton Certificate of Appreciation - Women in the Environment; Edmonton YWCA 'Tribute to Women' Award.

Rosemary Liburd: Associate Professor, Student Counselling; specialist in the psychology and counselling of women; member of the Women and Psychology Section, Canadian Psychological Association; active in a women's research group; teaches non-credit courses in the Women's Program, Faculty of Extension; teaches ED PSYCH 597 Counselling Girls and Women.

David Mills: Assistant Professor, Department of History; Prairie representative for the Association of Canadian Studies; teaches HIST 371 History of Women in Canadian Society and HIST 470 Seminar in Women and the Family.

Ros Sydie: Associate Professor, Department of Sociology; member of CRIAW; member of AWA; teaches non-credit courses in the Women's Program, Faculty of Extension; teaches SOC 301 Sociology of Sex Roles, SOC 577 Seminar in Sex Stratification and Differentiation.

Sandy Susut: Coordinator, Women's Program, Faculty of Extension; member and past Alberta director of CLOW; member of ASWAC; member of AWA; member of Edmonton's Everywoman's Place; member of the Ad Hoc Committee on the Charter of Rights and Freedoms; member of the advisory group, Women's Educational Research Project (CLOW); community development work resulting in the establishment of Changing Together: A Centre for Immigrant Women; teaches non-credit courses in the Women's Program, Faculty of Extension.

Janina Vanderpost: Women's Secretariat; Government of Alberta; formerly Alberta representative to the National Action Committee on the Status of Women.

The Advisory Committee began its work in September 1984 and continues to meet on a bimonthly basis. The bimonthly meetings have been suspended for the summer months but sub-committees continue to meet. Thus far we have focussed primarily on items one and four of our terms of reference: gathering information on the various initiatives re Women's Studies at the U of A and advising on policy at the U of A with regard to the development of Women's Studies as an academic program. Early on it was agreed that our basic agenda would be as follows: (a) What are the alternatives/models for Women's Studies on a university campus? (b) What issues stem from each alternative/model? (c) What do we want on our campus? (d) What needs

to be done in the short term and in the long term to achieve what we want?

Women's Studies at the University of Alberta: Current Status

Although the University of Alberta does not have a formal program in Women's Studies, we are nonetheless actively engaged in a wide range of activities in the area. For example, undergraduate and graduate level courses dealing specifically with women and/or gender are currently listed in many departments and faculties. It is important to note, however, that virtually all of these courses came about through individual initiatives often by members of the Committee. In some cases, the courses are extra to an individual's already heavy teaching load or there is no guarantee by the Department or Faculty that they will be offered on a permanent basis. These courses are as follows:

Anthropology

ANTHRO 210 Sex, Society and the Individual
ANTHRO 410 Sex and Status in Comparative Perspective

Business

ORGT 442 Sex Roles in Organizations

Canadian Studies

CANST 401 Canadian Feminism

Christian Theology

CHRTF 318 Feminist Theology

Comparative Literature

C LIT 366 Women in World Literature

Educational Foundations

ED FDN 501 Women, Education and Work

Educational Psychology

ED PSYCH 597 Counselling Girls and Women

English

ENGL 670 Feminism and Literature

History

HIST 206 Introduction to the History of Women
HIST 371 History of Women in Canadian Society
HIST 413 Women in Modern European History
HIST 470 Seminar in Women and the Family

Law

Law 685 Problems in Family Law

Philosophy

PHIL 400 Feminist Political Philosophy

Physical Education and Sport Studies

P ED 546 Sport and Gender

Political Science

POL S 421 Women, Power and Politics

Slavic and East European Studies

INT D 347 Women and Socialism: USSR and Eastern Europe

Sociology

SOC 301 Sociology of Sex Roles

SOC 491 Gender Stratification and Differentiation

SOC 577 Seminar in Sex Stratification and Differentiation

Extension

Women's Program (see below)

St. Stephen's College

CHR T 318 Feminist Theology

Faculte Saint Jean

ANTHE 410 Sexe et statut social: approche comparative

SOCIE 301 Sociologie de la femme

As noted, several members of the Advisory Committee teach these courses. In addition, several other courses in, for example, Family Studies, Psychology and Education include substantial portions that deal with topics specific to women. Obviously there are gaps in our course offerings (for instance, in psychology, economics, political science, and all of the sciences) particularly at the undergraduate level. The offering of badly needed new courses, particularly core courses, would be an immediate benefit of a formalized Women's Studies program.

Active scholarship in Women's Studies is also exemplified by the large number of graduate (both Masters and Ph.D) theses completed which are either about girls or women and/or utilize feminist scholarship. Among the academic staff, there are many individuals committed to the academic discipline of Women's Studies be it through teaching or by means of their own scholarly research and publishing.

The Women's Program in the Faculty of Extension links the resources of the University of Alberta with the needs and interests of women in the community. In the three and one half years since its inception in 1981, the Women's Program has developed and offered over 150 non-credit courses, workshops, public forums and major conferences to over 5000 people, largely women. In addition to direct course offerings, the Women's Program also provides informal counselling and referral to women seeking information on resources,

services, organizations and issues. In fact, the program is in the process of setting up an extensive, computerized Women's Resource Centre which will contain books, periodicals, articles and information on, by and about women and issues of special concern to women. The Women's Program also maintains an active liaison with women's organizations and has been instrumental in organizing women on such issues as pension reform and the Charter of Rights and Freedoms. As well, major research activities have also been stimulated by the Women's Program such as two provincial conferences on women and research organized in conjunction with other academic staff at the University of Alberta. These conferences brought women from unions, community groups and women's organizations together with academic and community researchers to discuss and engage in the process of collaborative research on women's issues.

Finally, several campus organizations provide support and communication networks for women's activities and Women's Studies. For instance, the Academic Women's Association, a group open to faculty, administrative staff and graduate students, has sponsored speakers, conferences and programs related to women's issues; the task force on Women in Science, Engineering, Scholarship and Technology (WISEST) is actively working with young women in science at the high school through to the graduate levels of study as well as conducting several research projects concerning women in science; there is also the President's Advisory Committee on Sexual Harassment; the Women's Centre is an undergraduate student organization which provides support and information to women students and organizes meetings on women's issues; and finally, the President's Interim Advisory Committee on Women's Issues has been established to advise the President on matters which concern women at the University of Alberta, and which are not being addressed by specific bodies.

What we lack at the University of Alberta is a formalized program of study in Women's Studies, be it a degree program, concentration, minor, major or whatever. In order to develop such a program, the Advisory Committee felt that three things were needed: 1) a full-time administrative coordinator 2) two workshops/retreats that would enable the Committee to get together for an extended period of time, and 3) an extensive Women's Studies Lecture Series to publicize Women's Studies at the University of Alberta. The first grant application to Secretary of State was concerned with the first two objectives, both of which are now in operation. The present application is concerned with the third goal; the organization and implementation of an extensive Women's Studies Lecture Series.

Description of the Project

The Women's Studies Lecture Series will run from September 1985 through to March 1986 and will consist of a series of lectures by four internationally recognized women scholars, each of whom will speak on their research as it relates to issues of importance to

women. Each lecture will be followed by an open discussion session to allow for and encourage exchange between audience members and the speaker. An art exhibit by a world-renowned woman artist and a public reception in conjunction with the opening of the art exhibit are also planned.

The primary objective of the Lecture Series is to make the public, both within and outside of the university, aware of the discipline of Women's Studies. A second objective is to promote the vast range of scholarly work that is encompassed by Women's Studies, and to provide a forum for the exchange of views between women in academic and non-academic communities.

Finally, the long term goal of the Committee is the development of a Women's Studies program which addresses the needs of both the academic and non-academic communities. The Committee feels that the Lecture Series will play a major role in the actualization of this goal.

Tentative Timetable

- 1) ANN McLELLAN
Acting Associate Dean, Faculty of Law, University of Alberta
early November
One public lecture on women and the Charter of Rights and Freedoms.
- 2) JEAN BAKER MILLER
Psychology, Psychiatry
Late November (3 days)
Two public lectures and two lectures to smaller groups.
- 3) JENNIFER DICKSON
Artist (3 days)
January 16-30 (Exhibit)
Ms. Dickson will attend the public reception to open the exhibit as well as give one public lecture and one lecture to local women artists.
- 4) CATHERINE STIMPSON
English, Women's Studies
Late February (2 days)
One public lecture and one workshop.

Finally, in order to facilitate the coordination of the Guest Lecture Series, the Committee wishes to maintain the currently full time position of Administrative Coordinator on a part time basis (10 hours/week).

It is anticipated that the prestige and diversity of the speakers

will attract many people, as well as a good deal of media coverage. This then will aid the Committee in achieving its goal of making people aware of the discipline of Women's Studies and of the scholarly work being done in the field.

The art exhibit will provide a change of pace from the lecture format and will also highlight the multidisciplinary nature of Women's Studies. Finally, the reception will enhance the visibility of the Lecture Series and of Women's Studies, and will also provide an opportunity for members of the academic and non-academic communities to meet and discuss their concerns and desires for a Women's Studies program.

As a means of evaluation, a record of attendance will be kept for each of the events. In addition, a short questionnaire assessing the value of the session and peoples' ideas regarding a Women's Studies program at the University of Alberta will also be available at each event. As well, a mailing list will be established for all of those interested in receiving information on the development of a Women's Studies program at the University. An additional method of evaluation will include the monitoring of media coverage of the Lecture Series.

Since the Advisory Committee is concerned with the development of a Women's Studies program at the University of Alberta, its work will continue will after the Lecture Series, which is only one facet of that development, is completed. In the long term, one measure of the Committee's success will be the establishment of a degree program in Women's Studies. Also, the success of the Lecture Series as a pilot project will determine whether or not the program will be held on a regular basis.

FINAL ACTIVITY REPORT

Name of Organization: Advisory Committee on Women's Studies Reference No. _____

Contact Person: Dallas Cullen Phone No. 432-5721

Title of Project: Women's Studies Lecture Series

Time Period Covered by Grant: _____

From: September 19 85 To: April 19 86

1. (a) What were the objectives of the project?

The primary objective of the project was to make the public, both within and outside the university community, aware of the discipline of Women's Studies. A second objective was to promote the vast range of scholarly work that is encompassed by Women's Studies, and to provide a forum for the

(b) Were any of these objectives modified during the course of the project? If so, please explain.

No modifications.

(c) Were they achieved? If not, why not?

Yes. There was a good deal of publicity around the Lecture Series and all but one lecture was very well attended (more than 125 people). Also, much discussion was generated by the work presented by the visiting scholars.

2. What were the major activities of the project?

Production of a Women's Studies Lecture Series poster to publicize the three speakers listed below as well as two additional speakers who were also a part of the Lecture Series (but for whom funding was provided by the University of Alberta); public lecture by Dr. Anne McLellan; art exhibit and public lecture by Jennifer Dickson; public lecture by Dr. Catharine Stimpson.

exchange of views between women in academic and non-academic communities.

3. What were the specific achievements of the project? (i.e. effects on (a) individuals, (b) your organization, (c) other groups, (d) community at large, (e) government.)?

Women's Studies as a discipline and the work of the Advisory Committee on Women's Studies were both made more visible by the Lecture Series. Individuals were able to attend lectures by and meet with well-known feminist scholars. The Committee was able to meet with the guest lecturers and discuss Women's Studies as well as the particular scholar's area of expertise. The Committee was also asked to support or endorse speakers brought to campus by other departments and groups. Finally, a proposal

4. What aspects of your project have been the most successful?

The Lecture Series as a whole was successful.

5. What other comments or suggestions do you have regarding your project and/or the programs of the Department of the Secretary of State?

Again, support from the Secretary of State was vital to the success of our project.

Authorized Signing Officer _____

Position _____ Chair _____ Date _____

Authorized Signing Officer Leslie Stewart

Position _____ Administrative Coordinator _____ Date June 30, 1986

for an undergraduate degree in Women's Studies has been put forward by the Advisory Committee. This proposal has been approved by the Faculty of Arts and is currently working its way through upper university channels. The establishment of a degree program in Women's Studies has been the Committee's overall focus, and it is believed that the publicity and discussion generated by the Lecture Series has aided this process.

FINANCIAL REPORT

Name of organization: Advisory Committee on Women's Studies

Reference number: _____

Period covered: September 19 85 to April 19 86

REVENUES

Secretary of State	\$ <u>13,300.00</u>	
Other (specify)	\$ _____	
	\$ _____	
TOTAL		\$ <u>13,300.00</u>

EXPENDITURES

Wages & Benefits	\$ <u>4,351.66</u>	
Honorarium	\$ <u>3,304.95</u>	
Travel Expenses	\$ <u>1,082.75</u>	
Rental of Premises	\$ <u>800.00</u>	
Utilities	\$ _____	
Materials & Supplies	\$ _____	
Equipment rental	\$ _____	
Other (specify)	\$ <u>5,475.24 (see attached)</u>	
	\$ _____	
TOTAL		\$ <u>15,014.60</u>
Surplus (Deficit)		\$ <u>- 1,714.60</u>

Authorized Signing Officer: _____ Date: _____

Bookkeeper Signature: Leslie Stewart Date: June 30, 1986

EXPENDITURES

Other

Art exhibit and slide show	3,880.28
Posters	997.52
Accommodations	294.00
Photocopying	226.30
Postage	77.14
	<hr/>
	5,475.24

The Women's Program, Fac. of Extension
11019-90 Avenue
University of Alberta
Edmonton, Alberta T6G 2E1

December 7, 1984

Karen Schwartz
Women's Program, Secretary of State
Main Floor
10045-111 Street
Edmonton, Alberta T5K 1K4

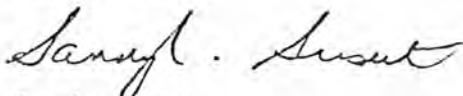
Dear Karen,

Enclosed please find the proposal for the project on computerization and promotion of the Women's Resource Centre. Please refer to the documentation attached to the grant application for a complete understanding of the project, as only a very brief summary of activities is written into the form itself.

I have also enclosed a copy of Canadian Women's Periodicals; KWIC Index which the Women's Program/Resource Centre is currently under contract from CRIAW to prepare. It shows just one of the many ways that computerization can assist women to access already existant materials.

Thank you sincerely for your assistance in the development of this proposal. Please do not hesitate to call me if you require any further information.

Yours truly,



Sandy Susut
Co-ordinator, Women's Program
Faculty of Extension

Enclosure

Secretary of State Application

Project Name: WOMEN'S RESOURCE CENTRE: COMPUTERIZATION AND PROMOTION

Background to the Project

The Women's Resource Centre is being developed as a community service of the Women's Program, Faculty of Extension, University of Alberta. This Centre has been created in response to the needs of women for information and resources on a large range of topics, issues and services. Funding is requested to pilot a project in the computerization and promotion of the Women's Resource Centre.

The Women's Program was established by the Faculty of Extension in July 1981 to link the resources of the University with the needs and interests of women in the community. The overall goal is to provide a program for women and others in the community which will increase awareness of the position of women in society and which will provide women with opportunities and means for improving that position both individually and collectively. To date some one hundred and fifty non-credit courses, workshops, seminars and public forums of special interest to women have been offered to over forty-six hundred people, largely women. Offerings include applied women's studies to understand the position of women in history and in contemporary society, issues of relevance to women, and personal and skill development for women.

In addition to direct course offerings the Women's Program also provides informal counselling and referrals for women seeking information on resources, services, organizations and issues, etc. Organizational consultation is provided to women's groups in Edmonton as well as across the Province. Community-action research projects on issues of importance to women are initiated by the Women's Program, such as the study on the needs of immigrant women in Edmonton. As well, the Women's Program is called upon to represent the needs and interests of women to various bodies, such as the University Senate, various government departments and the media.

The Women's Resource Centre will bring together many of these activities formally. The Program objectives which relate most directly to the Women's Resource Centre are the following:

1. To disseminate to women new knowledge and feminist approaches to knowledge itself which have been generated from feminist scholarship, women's studies and research on women's issues;
2. To collect and publish, where appropriate, information about women, women's issues, and on services available to women;
3. To make this collection of information available to women in the community;
4. To identify and generate interest in new issues and concerns important to women as they arise;
5. To support and participate in the on-going movement of women for change.

To ensure that the Women's Resource Centre is responsive to the needs of women in the community a volunteer Advisory Committee has been appointed which meets on a monthly basis. Members are as follows:

Marilyn Assheton-Smith, Associate Professor, Department of Educational Foundations (Sociology of Education); member of Canadian Research Institute for the Advancement of Women; member of Canadian Congress for Learning Opportunities for Women; past board member of Alberta Status of Women Action Committee.

Rosalie Ranko, Assistant Professor, English As A Second Language Program, Faculty of Extension.

Sheila Bertram, Professor, Faculty of Library Science; member of Academic Women's Association; member of University Committee on Women in Scholarship, Engineering and Science Task Force; board member of University Day Care.

Ann Dea, Member of Canadian Catholics for the Ordination of Women, board member of Clifford E. Lee Foundation, past-member of the University of Alberta Senate, past-appointee to the Canadian Advisory Council on the Status of Women, past-board member of United Way.

Ardelle Dudley, Counselling psychologist in practice with Women's Counselling Service of Edmonton, staff development and training consultant, past-board member of the Alberta Status of Women Action Committee, past Alberta Director of Canadian Congress for Learning Opportunities for Women.

Valerie Parr, Director of Options for Women, board member of Edmonton Sexual Assault Centre, member of Positive Action Against Pornography.

Community Impact

Women's centres and women's resource centres have become increasingly common in communities all across Canada. This Women's Resource Centre incorporates the models of the YWCA Women's Resource Centre in Calgary which is a community service-oriented centre and the Women's Resource Centre at the Ontario Institute for Studies in Education (O.I.S.E.), University of Toronto which provides research resources for both academic and community needs. This Women's Resource Centre can potentially benefit all of the following groups:

1. individual women from the community seeking information on and referral to services available to women in Edmonton and Alberta e.g. employment, child-care, counselling services, etc. and/or information on issues of relevance to women, e.g. pension reform for women, etc.;
2. women's organizations requiring information and research materials as bases for their work including research and preparation of briefs to government, task-forces, etc.;
3. educators seeking material on women's issues, the role of women in history and contemporary society, etc. to incorporate into curricula, from pre-school to post-secondary;
4. students and staff from educational institutions requiring materials for research and instruction, especially in the area of women's studies;
5. government and private institutions requiring research documents on women and women's issues.

Requests to the Women's Program for resources from all these groups over the past three years have demonstrated the need for such a Women's Resource Centre.

Rationale

The ultimate "dream" for the Women's Resource Centre is a centre containing a large collection of books, periodicals, research, etc., plus a full range of information on services available to women in Alberta, and especially in the Edmonton area, all on a computerized data-base for quick access. The Centre would be staffed by a librarian/referral officer, a training consultant to develop programming for women outside Edmonton, a lawyer, a feminist counsellor and a

research co-ordinator as well as the co-ordinator and the clerical assistant of the current Women's Program. The Centre would be open on some evenings and week-ends as well as regular day-time hours to enable maximum use by the women in the community.

The Women's Resource Centre now contains books, periodicals articles and information on, by and about women and issues of special concern to women. Currently the collection holds some 8,500 publications, books, off-prints, etc. which will continue to be expanded with new acquisitions, a portion of which will continue to be donations from women themselves.

Such a Resource Centre is critical in the collection and maintenance of the myriad of research, resources and information of relevance most of which is not formally published and thus is not available in a regular library system. Significant documents and materials from women's organizations often remain in the homes of those women involved and are not passed on to groups which could benefit from that information. As a woman at the recent conference on Collaborative Research remarked "We can't stop reinventing the wheel until we make the wheel that already exists available to all of us."

Beyond the collection and acquisition of the materials, the major question becomes that of accessibility. With the recent exponential growth in the field of computerization and information retrieval systems, it makes sense to use the modern technology available to assist women to access the volume of literature.

Potentially, access can be facilitated through computer-technology by the following:

1. location of documents/articles held in the Women's Resource Centre collection by subject, author and title. Documents can be listed in several appropriate categories with only one actual copy, a significant improvement over the current visual selection of items in file boxes;
2. location of documents not held in this collection;
3. bibliographic retrieval, ie. a listing of all documents held, or potentially available on a specific topic, eg. sexual assault;
4. computer hook-up with other data-bases on women held elsewhere in Canada, perhaps even in the U.S.A.;
5. preparation of a KWIC (Key Word in Context) Index of Canadian women's periodicals (the Women's Resource Centre is already under contract to the Canadian Research Institute for the Advancement of Women to produce this);
6. retrieval of information on referral services for women in any area eg. feminist counselling,
7. with proper instructions, users themselves can access any of the above information.

The advantage of use of the large University computer is that the information could be used anywhere an A-J terminal is located on campus. As well, women's organizations could obtain a computer account for the minimum of \$10/month and have phone-in access to the computer with proper modern hook-up to their personal computers, from potentially anywhere in Canada.

To our knowledge none of the other women's resource centres in Canada are currently computerized. Therefore this project is a pilot, not just for our Centre but potentially for others as well.

Description of the Project - Computerization

The computerization project involves the hiring of a fully qualified librarian (M.L.S.), a data-input clerk, computer program consultant, computer time and acquisition of additional holdings. The librarian must first establish the categories under which the materials will be listed, then work with a program consultant to modify the SPIRES program (Stanford Public Information Retrieval System) to the specific needs of a program for the Women's Resource Centre. The librarian will develop the bibliographic descriptions and work out the coding. A manual as to the design of the program and its use will be written for on-site and distant users as will be path-finders to help women to particular resources. The librarian will supervise the data-entry clerk and provide training for the three women hired already under funding from Canada Works. An evaluation of the project will also be supervised by the librarian.

These latter three women will continue to locate new resources for the Centre and consolidate the information for referral to service. This project will subsidize their salaries from \$290 to \$320 per week, which is currently being subsidized through the salary of the Women's Program Co-ordinator.

Promotion

In order to access the resources of the Women's Resource Centre, women must, of course, be aware of its existence. To this end, a special public opening ceremony and reception is being planned for International Women's Day, March 8, 1985. Dignitaries to be invited include University President Myer Horowitz, Dr. Ann Hall, Chair of the Committee on Women's Studies, and potentially the Honorable Walter McLean, Secretary of State. Dr. Margrit Eichler from the Ontario Institute for Studies in Education and one of Canada's foremost feminist scholars will open the Women's Resource Centre during her stay as Distinguished Visiting Professor to the Women's Program. Invitations will be extended to local and provincial women's organizations and generally to women in the community.

As well, posters and brochures on the services available through the Women's Resource Centre will be printed and distributed.

Project Budget to Secretary of State

Salaries - librarian (24 weeks @ \$500)	\$12,000
data entry clerk (16 weeks @ \$320)	5,120
employee benefits (10%)	1,700
subsidy to 3 CEIC workers (\$30/week for 11 weeks per person)	990
SPIRES program consultant	1,000
Others - computer time - soft (computing time)	1,800
hard (paper)	600
resource materials	8,000
phone, xerox, mailing	1,600
reception at opening	1,100
trip to Calgary YWCA Resource Centre	500
brochures/posters	800
computer training for CEIC workers	300
report and evaluation	400
	<u>\$35,910</u>

The real cost of the project is significantly higher but is being off-set as follows:

- A-J Computer Terminal purchased by the Women's Program \$5,600
- office supplies, book-keeping, project consultation for the Women's Program 4,000
- resource materials funded by U. of A. Community Special Projects 5,000
- CEIC Canada Works (total grant \$22,880) during period January 14 to March 31, 1985 9,750

- plus the voluntary advice and consultation from members of the Advisory Committee and the provision of the basic SPIRES program by the University which is worth thousands of dollars.



to: Dr. H.A. Quinney.
Dr. M. Smith.
Dr. R. Steadward.
Dr. A. Hall.

date: May 2, 1985.

our file:

from: Norma McConnell.

your file:

subject: 1984/85 Research Grants and Contracts

The attached correspondence is self-explanatory. Would you please answer directly to Ms. Marjorie Cameron in the Office of Research Services.

Thank you.

Norma

Attachments

/nm



to: Departmental Secretary,
Department of Physical Education
and Sport Studies

date: April 29, 1985

our file:

from: Marjorie Cameron,
Administrative Assistant,
Office of Research Services

your file:

subject: Update on 1984/85 Research Grants and Contracts

The attached listing indicates research grants and contracts still showing as "pending" by our office. In an effort to bring our records up-to-date, I am asking you to please indicate the current standings for those outstanding in your department. In order to do statistics in the very near future would you please return the listing to me by May 7th.

Please indicate if an award was made (if so, how much), if application was rejected, or if it is still considered to be pending. If you have relevant correspondence from the granting/contracting agency, please send me a copy for our records.

Thank you very much for your cooperation in this matter.

Marjorie Cameron

/mmc
Attach.



ID = 9642;
APPLICANT-NAME = Quinney, H A;
FUNDING-AGENCY = RPWF ;
DEPT-DIV = P ED;
PROJECT-TITLE = The Provision of a Provincial Fitness Newsletter;
REQUESTED-AMT = 4,000.00;
FUNDING-DECISION = Pending;

ID = 6988;
APPLICANT-NAME = Smith, M;
FUNDING-AGENCY = SPC ;
DEPT-DIV = P ED;
PROJECT-TITLE = A Study of Retired Alberta Junior, College, and
University Hockey Players from the Periods 1982-84 and 1972-74;
REQUESTED-AMT = 11,259.00;
FUNDING-DECISION = Pending;

ID = 6472;
APPLICANT-NAME = Quinney, H A;
FUNDING-AGENCY = ASRP ;
DEPT-DIV = P ED;
PROJECT-TITLE = Strength and Power Training for Elite Cyclists;
REQUESTED-AMT = 10,685.00;
FUNDING-DECISION = Pending;

ID = 6987;
APPLICANT-NAME = Smith, M;
FUNDING-AGENCY = SPC ;
DEPT-DIV = P ED;
PROJECT-TITLE = An Observational Study of Selected Superior Hockey
Coaches;
REQUESTED-AMT = 37,268.00;
FUNDING-DECISION = Pending;

ID = 7306;
APPLICANT-NAME = Steadward, R;
FUNDING-AGENCY = ACTF .
DEPT-DIV = P ED;
PROJECT-TITLE = Research and Training Center for the Physically
Disabled;
REQUESTED-AMT = 36,000.00;
FUNDING-DECISION = Pending;

ID = 9061
APPLICANT-NAME = Quinney, H A.
FUNDING-AGENCY = RPWF
DEPT-DIV = P LD.
PROJECT-TITLE = Fitness Level of Elite Women Hockey Players.
REQUESTED-AMT = 1,550.00.
FUNDING-DECISION = Pending;

ID = 7098;
APPLICANT-NAME = Quinney, H A;
FUNDING-AGENCY = MSI ;
DEPT-DIV = P ED;
PROJECT-TITLE = Fitness Testing and Counselling for Physicians
Attending the 1984 Canadian Medical Association Conference, Edmonton,
Alberta;
REQUESTED-AMT = 4,075.00;
FUNDING-DECISION = Pending;

ID = 9161;
APPLICANT-NAME = Quinney, H A;
FUNDING-AGENCY = ARP ;
DEPT-DIV = P ED;
PROJECT-TITLE = Co-sponsoring of a Provincial Workshop for Trainers of
Fitness Instructors at Blue Lake Centre in the Province of Alberta -
November 13-16, 1984;
REQUESTED-AMT = 1,117.00;
FUNDING-DECISION = Pending;

X
ID = 9751;
APPLICANT-NAME = Hall, A;
FUNDING-AGENCY = SSC ;
DEPT-DIV = P ED;
PROJECT-TITLE = Women's Studies at the University of Alberta:
Development and Implementation;
REQUESTED-AMT = 22,020.00;
FUNDING-DECISION = Pending;

What to do?