

Leslie,

I hope this is adequate
for your proposal. I have
assumed that you have already
put ⁱⁿ the opening reception costs ^(Faculty Club),
~~was~~ so they are not included in
here. If you need any more
information or backup material
let me know.

Mij Angra

3261

Dept. of Art + Design
3-98 Fine Arts Bldg

433-2692

JENNIFER DICKSON EXHIBITION

Exhibition Objectives: To present a body of work which includes recent experimental pieces as well as a selection of works important to the artist's development.

We believe that it is important that the work of this major woman artist be exhibited in Western Canada. The Women's Studies Lecture Series presents the ideal opportunity to present her work to the Edmonton viewing audience in conjunction with her visit and lecture. The work of Jennifer Dickson is concerned with perceptions of women and humanity. To quote from her recent catalogue:

Her art touches on woman - goddess, saint and earth mother; man and woman, object and subject both; the history and sociology of sexuality... the viewer will be struck by the discomfoting frankness of her discoveries and the rigour with which she has pursued and transformed these epiphanies into statements beyond merely confessional, but which bind artist and audience in a concert of shared human concerns.

BUDGET

<u>DESCRIPTION</u>		<u>AMOUNT REQUESTED</u>
CURATORIAL RESEARCH	- Travel to interview artist and select works and to view major work (multi-media slide presentation for possible inclusion) in Kingston, Ontario	\$850.00
FRAMING	- Total \$800.00 (Ring House Gallery will contribute \$400.00)	400.00
CRATING		300.00
SHIPPING		500.00
INSURANCE	- \$600.00 (Ring House Gallery will cover)	
INSTALLATION	- \$900.00 (Ring House Gallery will cover)	
BROCHURE	- \$1,000.00 (Ring House Gallery will contribute \$200.00)	800.00
OPENING RECEPTION	- (see main budget proposal)	<hr/>
	TOTAL AMOUNT	<u><u>\$2,850.00</u></u>

PROPOSED SCHEDULE OF WORK FOR EXHIBITION

1. October, 1985 - Research Artist's Work (familiarize and locate)
2. November, 1985 - Interview Artist, Select Work, Write Draft for Brochure
3. December, 1985 - Ship Work, Brochure Production
4. January, 1986 - Installation of Work
January 16, 1986 - Opening Reception

JOINT CURATORS:

Helen Collinson
Director/Curator
University Collections
Ring House Gallery
(to select works from artist's collection and other collections)

Liz Ingram
Associate Professor
Department of Art and Design
University of Alberta
(to select works from University Collections)

*estimate for printing + designers
fees for poster & six
announcements
- by [unclear]*

WOMEN'S STUDY LECTURE SERIES

Design and Printing Estimate

Printing

One Poster and Six Announcements

Poster

18" x 24" to 19" x 25" (same cost from 20" x 26" sheet)

<u>Two Colour</u>	<u>Four Colour</u>	<u>Quantity</u>
\$520	\$920	500
\$620	\$1020	1000

These colours do not include black, which would be slightly less expensive.

Stock: Mayfair Ripple Cover (uncoated, slightly textured) or
Cornwall Coated Cover (coated one side only)

Artwork provided

Announcements

4" x 9"

All six printed at one time and trimmed

Two Colours

Same stock as above

Artwork provided

\$450 Quantity: 1500 x 6

Please note that these prices represent the maximum price for the least expensive, suitable stock. Other stocks suitable range from 50% to 100% higher in price. (Printing Services estimate) The client may feel that a higher quality paper is worth the extra.

The announcements as estimated are intended to be self-mailing as in a postcard. Therefore no estimates for envelopes have been included.

Please be advised that it would be less expensive to design either a poster that can be mailed, or one poster and one mini-poster to be mailed containing all lecture information.

Typesetting

I would prefer to have typesetting done off campus as I have little faith in Printing Services' typefaces, system and schedules. The estimated price covers all text to be typeset at one time. Bits and pieces will be more expensive.

\$400

page two

Graphics

If necessary, for PMT's for image or type manipulation

\$100

Design

Design to mock-up stage, client consultation, printer liason (checking bluelines and pressproofs), marking text for typesetter and checking proof in terms of instructions (proofreading in able hands of client)

25 hours @ \$25/hour

\$625

Layout of
Camera-ready
Art

15 hours @ \$15/hour

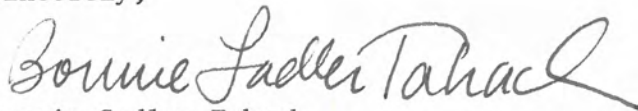
\$225

TOTAL
2720.

If you have any questions about any part of this estimate, or would like to discuss options, please don't hesitate to call me.

I hope that this estimate serves your purpose.

Sincerely,



Bonnie Sadler Takach

2751/5834

25 July 1985

PROPOSED BUDGET FOR LECTURE SERIES.

TRAVEL

- based on low season prices.

- 9% tax, max of \$30.00 + \$4.15 tax

Jennifer Backson - Ottawa 358.61

Jean Baker Miller - Boston ~~535.05~~

Catherine Stimpson - N.Y., N.Y. 529.15

1422.91

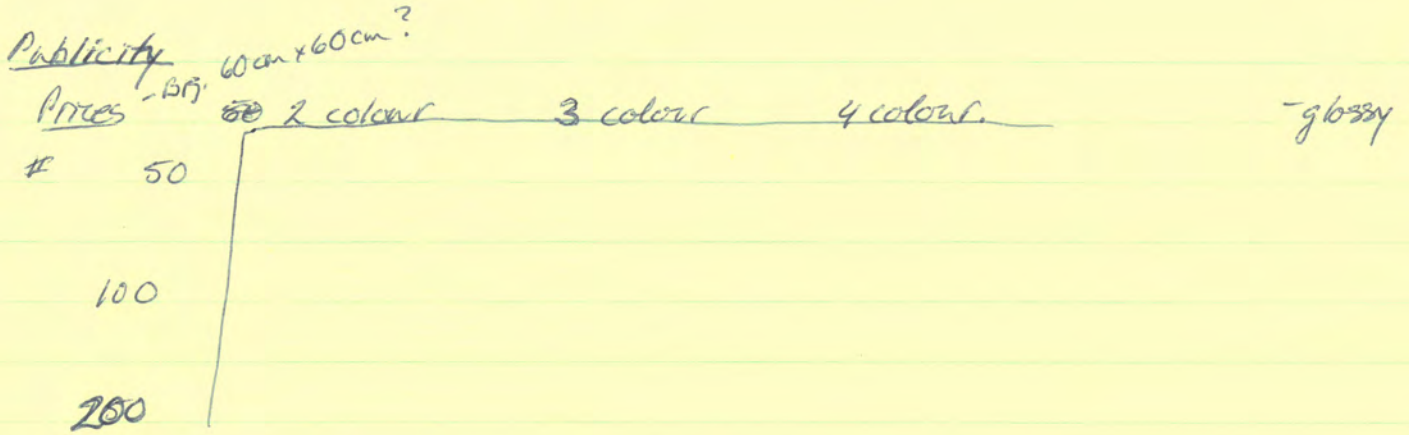
+ 500.00 Ground Travel

1922.91

Travel Cuts 432-2592

- how to get posters from Univ?

Grant 



Small Posters for each - 6 Spender, Meekison, Baker Miller, Dickson, Strampson, Jagger
Black on coloured bgnd

50

100

say 2,000 for publicity (Pat's notes).



- Liz Ingram - estimate for very best - 1 big poster announcing all 6 speakers, little poster for each speaker. - [2720.00]

~~2,000.00~~

1750

175.00

478.29

678.79

~~1750~~

1750

Grant ④ ④

1157.08

+ 678.79

1835.87

- 1750.00

85.87

Salaries

⌘

- part-time administrative coordinator

- 3 months - Jan., Feb., March.

- 10 hrs/wk; 40 hrs/month.

~~10 hrs/wk - 1 day per wk
or 2 hrs/day~~

~~15 hrs/wk - 2 days
or 3 hrs/day~~

$$\frac{1750.}{160 \text{ hrs}} = \frac{437.50}{40 \text{ hrs}}$$

- P-T Coordinator @ 437.50/month

Total = 1312.50

plus 10% employee benefits 131.25

TOTAL. 1443.75

#11

Resource persons - Honoraria

Guest Lecturers

500.00 honorarium each to: (figure from Ann's notes).

~~Jackson~~

~~200.00 to local person (my estimate)~~

Baker Miller

Arickson (check w Liz Ingram).
local person

1,000.00

~~250.00~~ to

Stimpson.

- that's the amount she wants.
(longer stay) (my estimation).

1500

+ 1,000

TOTAL

= 2500.00

$$\frac{2,000}{14 \text{ days}} = 143.00/\text{day}$$

x 2 = 286
x 9 = 572.00
x 5 = 715.00

Students

FACILITIES

Place for Art Exhibit ~~650.00?~~ (contact Liz Ingram).

3,500 is figure in Pat's notes.

- Liz looking into it - will get back to me around 23 or 24.

- will get back to me Aug 4-6 when Rmg House director gets back.

MATERIALS

Administrative Costs 4,000 2,000 39. H#6
 8 mo. 4 month.

@ 500.00/month + 500.00 for long distance calls

200/mo. rental of WP space TOTAL - 2,000.
 300/mo. photocop., paper etc. + 500
 TOTAL 2500

OTHER (SPECIFY)

should this go under "other"?

meals + accommodations - Simpson, Brckson, Baker Miller

Brckson + Baker Miller + Simpson
 - based on 3 days, 3 nights

Accom: Inn on Whyte - 45.00/day Food Per Person of 50.00
 90.00 ↓ ~~135 persons / 3 days~~ ↓ ~~150 persons / 3 days~~

Accom: ~~270.00~~ 405.00
 PER PERSON: ~~300.00~~ 450.00
 TOTAL ~~570.00~~ 855.00

~~570.00~~
~~475.00~~

2 days
2 nights

~~Simpson - based on 5 days, 5 nights ~~TOTAL 1045.00~~~~
~~Accom 225.00~~
~~PER PERSON 250.00~~
~~TOTAL 475.00~~

RECEPTIONS

Food Services

ART EXHIBIT RECEPTION (300 people).

- David Campbell 4411

- book through Sue Carr-4281

- liquor from them - cost price plus 10%

- if get their house wines, they will buy back what isn't used

- ^(stock) house wines include:

Paul Maron - Burgundy (\$4.65/bottle + 10%).

Valpollicella

Hochtaler

Schlöss

Blue Nun.

- for 300 ppl, 3 hours, suggest 100 bottles (generous).

- cheese + crackers - \$2.20/pers

- corkage (glasses) - .50/pers.

- bartenders (if needed) - \$7.00/hour/each

- can pick up everything from them or \$10.00 delivery charge.

- David suggested estimating bottles at \$5.00 plus 10% = \$5.50/bottle

WINE	100 bottles	x	5.50	=	\$550.00
CHEESE, CRACK, CORK	300 ppl	x	2.70	=	810.00
DELIVERY			10.00	=	10.00

\$1370.00

continued ...

1370
2850
4220

6500

Faculty Club - Peter (?) Graf, Manager - 4231 - SPENDER (200 people)

* - have tentatively booked Tuesday September 24, downstairs in Saskatchewan Room (front of building) 8:00pm - 11:00pm
(would be crowded with over 200 people).

- cheese + crackers \$2.50/person (he suggests ordering for 125-150 people if they've had dinner beforehand).

- house wine in \$11.75 / 1 litre carafe
- suggests 50-60 bottles for 200 people

CRACKERS	150 people x \$2.50 =	375.00
WINE	60 bottles x \$11.75 =	<u>705.00</u>
		1,080.00

RECEPTION FOR GOVERNMENT OFFICIALS, etc. (300 ppl, Faculty Club).

CRACKERS	²²⁵ 300 ppl x 2.50 =	562.50
WINE	90 bottles x 11.75 =	1057.00
PRINTING, INVITATIONS [†]		<u>380.50</u>
		2,000.00

$$\frac{90}{300} = \frac{x}{400}$$

$$x = \frac{400 \times 90}{300}$$

TOTAL FOR RECEPTIONS

SPENDER	1,080.00
ART EXHIBIT	1,370.00
GOVERNMENT	2,000.00
	4,450.00

HIRE STUDENTS - Work at Art Exhibit? Registration?

4 students for 10 hrs. ea.

40 hrs @ \$10.00/hr = 400.00.

Reception - New Plan

- 1 reception in conjunction with Art Exhibit - 400 ppl

Faculty Club

Crackers/ck	400	x \$2.50	=	1,000
Wine	120 bottles	x 11.75	=	<u>1,410</u>
				2,410

PROJECT BUDGET

1876.53

TRAVEL	1,922.91
PUBLICITY	2,000.00
SALARIES	1,443.75
HONORARIA	2,500.00
MATERIALS	2,500.00
OTHER:	
Art Exhibit	3,500.00
Meals + Accom.	855.00
Receptions (3)	4,450.00
Hire student help.	400.00

~~19,897.57~~

18,571.66

19,571.66

- 1,443.75

18,127.91

Committee's contribution for PT administrative coord.

- re: hiring students to do some things

- have put in for 40 hours - is that enough?

- should information about each of the guests go into the grant application overview?

BUDGET FOR FISCAL YEAR.

10,000.00 Trust Account

Expenditures

Travel Cts. 432-2592

Trowel: National WS. Conference
Return trip; Urbana, Illinois

Flight to Chicago: 514.15 (return)

Ground Travel: 200.00

714.15

714.15

500.00

Accommodations + Meals

TOTAL 1214.15

Hotel 5 x 50.00 = 250.00

Meals 5 x 50.00 = 250.00

500.00

Just travel for both: 714.15

137.50

851.65

CRIAW

Return trip; Saskatoon

625 miles at .22¢/mile 137.50

Hotel 4 x 50.00 200.00

Meals 4 x 50.00 200.00

537.50

Just meals + accom. both: 500.00

400.00

900.00

1214.15

537.50

GRAND TOTAL 1751.65

Poster Person - Bonnie Sadler - Takach

- can reach her at Ring House #4, 2751
- leave messages at 5834
- not in Tues. or Thurs. mornings.
- needs confirmation on room for McLellan. - gave her room, time on Oct 9.
- also acct #
- if possible, use Meekison's money for posters

7:30 - 9:30 Humanities, Lecture Theatre 1

- re: posters

Women's Studies



Lecture Series

sponsored by
Advisory Committee
on Women's Studies
& the Faculty of Arts

Funded by the
Secretary of State,
the Endowment
Fund for the Future
& the Faculty of Arts,
University of Alberta.

Dale Spender	~~~~~ Distinguished Guest Lecturer - Founding Editor: <u>Women's Studies International Quarterly Forum</u>	September ~~~~~
Jean Baker Miller	Women and Psychology, Psychiatrist, Psychoanalyst, Professor of ?	October ~~~~~
Anne Udallom	Women & the Charter of rights & Acting Assoc. Dean, Faculty of Law, University of Alberta	November ~~~~
Jennifer Dickson	Artist: Slide lectures: an exhibition of her work, Ring House Gallery	January
Catherine Stronach	Women and Lecture Founding Editor: <u>Signs Journal of Women in Culture & Society</u>	February
Allison Joeger	~~~~~ ~~~~~ ~~~~~	March

1/2 size
11 x 20"

rough
poster
idea

Full size
4x9"

Women's Studies



Lecture Series

Dale Spender

September ~~~~~

~~~~~  
~~~~~  
~~~~~  
~~~~~

Above: An Egyptian deity, created in the iconography of the ancients of mythology. By the essayist V. Cartari, sixteenth century.

Below: A personification of truth. From Cesare Ripa's *Iconologia*. Rome, 1593.

300

ICONOLOGIA
VERITATIS.



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~~books~~ Spender - bookstore
 → phone ~~bookstore~~
 Gord ~~Attendant.~~
 Ellwood

MEETING - Marilyn, Pat P., Dallas, Me
 Fallback - Spender, Jagger, McLelland, Stimpson

- Jean Baker Miller - suggestion of booking her for next fall

- budget - money left in first grant - MB put this together
 - sources of income
 - expenditures

- Pat planning Rosemary - hold off on JBM for a little bit

McLelland - Public lecture - evening - Pat getting date from her.
 - 800.00 honorarium.

Stimpson - fly up on 26, out on 29th (February). - available 27 + 28

* - I will book hotel

TUES. FEB 26 3:30 - one public lecture - "Meaning of Feminist Criticism" (Pat checking).

FRI. FEB. 27 - one workshop - "Current state of Women's Studies"
 'daytime (with committee & others).

- Pat contacting Shirley to see if she'll "host"
 " working her + confirming.

~~apart~~ → Me - phone apartment/hotel at N. end of bridge.
 110 St + 98 Ave - first check with Campus Towers

- Pat sending letter to Robert Wilson "supporting" visit of Spivak.



to Professor Anne McLellan
Associate Dean
Faculty of Law

date September 16, 1985

from Patricia Prestwich, Coordinator
Women's Studies Lecture Series

our file

your file

subject

Dear Professor McLellan:

On behalf of the Advisory Committee on Women's Studies and the Faculty of Arts of the University of Alberta, I am delighted to invite you to be a guest speaker in our Women's Studies Lecture Series.

Your lecture, entitled "Women and the Charter of Rights", will be held on Thursday, November 14, in the evening, and will be open to the public. I will be able to inform you shortly of the exact time and location of the lecture. Your honorarium will be \$500.

Should you need more information, please do not hesitate to contact me. I am looking forward to your lecture.

Yours sincerely,

Patricia Prestwich

PEP:sm

c.c. Leslie Steward ✓
Advisory Committee on Women's Studies

Fri. 11-4:00.
CHEM-MINERAL ENG- 244
GS-564 - 4:00-7:00

Pat P - back 26

LECTURE SERIES Marilyn, Dallas, Pat P.

Ann McBelland - 1st speaker. - TITLE? Acting Associate Dean of the Faculty of Law
November (can't do it in October).
- 1/2 + charter - application to university. (sexual harassment, U.S., affirmative action).

Catherine - last wk. February

Jaggar - March 2-15

- Spender - me info. on to Pat - Miller's title: - check - Distinguished Guest Lecturer.
- EFF Endowment Fund for the Future } Call Pat P.
- what does she edit - Distinguished Visitors
- info. on. - Jaggar - CV

- wed. Aug. 28 - noon meeting - Dallas office (meeting room).
- will get call from artist - call Marilyn + go to see it.
- publicity - put up to 2,700.00 (actual est.).

Pat P - 2238

- psychiatrist + psychoanalyst in
- 1981 - 1st director of Wellesley College's Stone Center for Developmental Services + Studies
- dedicated to programs aimed at research in psychological development of young ppl of all ages; service demonstration + research projects that will enhance psychological development of college students; + training in the prevention of psychological problems.

Meeting with Dallas, Pat Prestwich, Pat Clements July 11, 1985

Re: Guest Speakers Series.

4 Guest Speakers plus Art Exhibit

- ~~book~~ work out budget - when done give Janina a call + Reva Joshee

Include:

- sufficient money to hire people to clean up, register people in U.S., etc.
(check this one w Dallas)
- ~~big bank~~ (does this refer to the ^{2,000.00} political bank or bank for Dale).
- cost of exhibition (check file; also Liz Ingram (she's organizing Jennifer Jackson + the exhibition).
- communications - lots of L.D. calls.
- ~~part time work for me after January (I have to decide about this).~~

- ~~4 speakers~~

- ~~travel, accommodations, food~~

- ~~honorarium for all 4? - bigger honorarium for Catherine Stimpson~~

- ~~trying to get her for 4-5 days.~~

Catherine Stimpson maybe do a bigger bank around her because she's so well known

- publicity

- big poster

- smaller ones for departments

- individual posters for each speaker.

* Women's Studies Lecture Series

sponsored by

Faculty of Arts + Advisory Committee on W.S.

- Pat Cl. suggested Liz knows someone to do the poster
[if not keep in mind I who did bike pamphlet].

- 3 social happenings: bank for spender (cos), exhibit (^{built} into exhibit budget [is this in file?]), political bank (£2,000.00).

- ~~should all of these go into grant appl'n? - check existing info~~

- publicity outside of university - Leslie (^{will there be} cost for this?)
- ask Sandy Suset about it
- also, Public Relations on campus (? - not in directory).

- have grant application in by mid-August
- make clear that first grant was a first grant + second grant was expected
 - explain how these activities fit into the general thing we're doing + include the general preamble (same as in first grant appl'n)

Speakers - Pat Prestwich looking after - will come up with timetable.

Possibilities:

① Catherine Stimpson - late Feb, early March

- would like to have her for 4-5 days

② Jennifer Atkinson - January?

- have at same time as exhibition - Liz Ingram organizing these

③ Someone from Psychology - late October, early November

- Jean Baker Miller

- Juliet Mitchell

- Pat P. contacting Rosemary

- Jane Gallup

- if can't get one of these perhaps Evelyn Fox-Keller

④ Peter Meekison - Fall

- charter of rights

1,000 from Dean of Arts

Ex.

- best option - contemporary
- 2nd - most works of hers in univ. collection

Lo Ingrams

- work on layout. =
- 100.00 - 3 docs.

Sue Menzies - designer
- really strong.

Jean Baker Miller - away 29th

Pat P. away
Aug 3 - 26

Shirley Newman - Stimpson

WJ Ingram - Jennifer Dickson

- will send me bills - Pat P. told them to send me bills for telephone calls, etc.

- opening - Jennifer Dickson - wine + cheese
- Political bash - ^{March.} suggest here or in conjunction w exhibition.
- wine + cheese - Spender.

JENNIFER DICKSON - Art Exhibit

Liz Ingram - 3011

- has booked Ring House Gallery for first 2 weeks in February (she thinks - checking).
- has to confirm with Jennifer - stay of 3-4 days.
- reception at Ring House (opening).
 - wine + cheese, 300 ppl
- Jennifer coming from Ottawa.
- has not discussed honorarium with her
- Liz will see if people at the gallery take care of setting everything up.
- Liz checking into cost of getting work here + back, insurance, etc.
 - ~~she~~ two options:
 - 1) show university's collection of Jennifer's old work
 - 2) have Jennifer bring her contemporary work - Liz says this would be a great show.
- has told Jennifer would be 1 open talk, 1 more specific talk (to 7 artists) + the opening.
- Helen Collinson (?) is woman at the gallery.
- Liz knows really good person to do poster - Sue Menges - very strong in design, graphics
 - feels we should get information to her as soon as possible so she can ~~start~~ work on a design + then plug specific information in later.
 - Liz will check into cost of 2 colour + 3 colour poster.

Speaker's Histories.

Catherine Stimpson

Professor of English at Rutgers

Director of the Institute for Research on ♀ at Rutgers

Chair of Ms. Magazine Board of Scholars.

Founding editor of Signs: Journal of Women in Culture + Society

Jennifer Brckson

An ~~well~~^{internationally}-renowned artist whose works encompasses many media: prints, graphics, paintings, drawings, constructions + photographs. Ms. Brckson has had numerous solo and group exhibitions ^{at galleries} all over the world.

Jean Baker Miller

Author of Toward a New Psychology of Women (1977, Beacon Press).

Editor of Psychoanalysis + Women (1973, Penguin Books).

~~Peter Brckson~~ - can't come.

- info from Dallas?