


Folio no / N° folio

020869

Amount remitted / Montant versé

\$ 236.45

In Care Of/A l'attention de U. OF A.		Postal code/Code postal	
Street/N° et rue EDMONTON, ALTA.		Province	
City/Ville EDMONTON, AL		Account No / Compte n°	
Firm name/Compagnie EDMONTON, ALTA.		CP Hotels  Chateau Lacombe Edmonton, Alberta	
Arr. Time / Heure arr. DEC 16	Home address/Adresse domiciliaire EDMONTON, ALTA.	Deposit amount/Arrhes \$ 130.00	Rm. Clerk / Commis ch.
Arr. 130.00		T A / A V / Bqt	
Chambre			
Res. clk / Commis rés.			

THANK YOU — Détacher la partie supérieure et nous la retourner avec votre paiement. MERCI

Your Method of Payment / Mode de paiement

Cash / Comptant
 Cheque / Chèque
 Charge Compte
 J.C.B. / Amex
 Visa / Diner's Club
 Carte Blanche / MasterCard
 en Route / Card No / Carte No

Guest's Signature / Signature du client

Identification

CP Hotels  **Chateau Lacombe**



101 St. at Bellamy Hill
Edmonton, Alberta, Canada T5J 1N7
(403) 428-6611 Telex 037-2940

Folio No/N° folio

P 020869

Memo/Institute	Details/Détails
	1
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*6560816/12 2308 BA
 RONDE 106.45
 106.45
 TOTAL 236.45
 130

- PD OT - Paid Out
- VOID - Void
- ROOM - Room
- MISC - Miscellaneous
- LDST - Long Distance
- TEL - Local Calls
- VAL - Valet
- LDRY - Laundry
- BAND - Banquet
- RM SR - Room Service
- ROND - La Ronde
- CHEV - Chevalier Grill

- GARR - Garrison Lounge
- COFF - Coffee House
- LONG - La Ronde Lounge
- TR DR - Transfer Debit
- TR CR - Transfer Credit
- BAL - Balance
- PAID - Paid
- DEF - Deposit
- CHAR - Charged
- CC - Credit Card
- REB - Rebate
- TAX - Tax

Pay Last Amount Shown

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges

Montant à payer

Je me porte personnellement responsable du règlement total de cette note, au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement

John Stewart
Guest's Signature/Signature du client

CP Hotels 

Chateau Lacombe



101 St. at Bellamy Hill
Edmonton, Alberta, Canada T5J 1N7
(403) 428-6611 Telex 037-2940

Folio No/N° folio

P 020869

To assure proper credit please return top portion with your payment. I THANK YOU - Detacher la partie supérieure et nous la retourner avec votre paiement. MERCI

en Route
Card No
Carte No

Carte Blanche
 MasterCard

Visa
 Diner's Club

J.C.B.
 Amex

Charge
Compte

Cheque
Cheque

Cash
Comptant

Guest's Signature
Signature du client

Memo/Institute	Details/Détails
	1
	2 0560816/12 2308 BA RONDE 106.45 106.45
	3
	4 PRBAL 106.45 1
	5 C/L 106.45-
	6 0590816/12 2308 BA .00 7
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u30002

**Your Method of Payment
Mode de paiement**

Identification

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- VOID - Void
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- TAX - Tax

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John Stewart
Guest's Signature/Signature du client

Hotel - Hôtel: Sacombe Name of Function - Nom de la Réception: lunch

Type of Function - Genre de Réception: Advertising Committee

Bill to - Facturer à: Ms. Leslie Stewart U 30002

Address - Adresse: _____
City - Ville: _____

Date: Dec 16/85 Bev. Supvs. Superviseur: _____ Waiter/Garçons: JP -2308- 1227.

FOOD/MOURRITURE

No. _____ @ _____

No. _____ @ _____

No. _____ @ _____

COFFEE/CAFÉ

15 No. break #3 @ 3.00 45.00

1 No. 1/2 Orange Juice @ 12.50 12.50

No. _____ @ _____

BEER/BIÈRE

No. _____ @ _____

No. _____ @ _____

WINE/VIN

4 No. Flip charts @ 7.50 30.00

No. _____ @ _____

No. _____ @ _____

LIQUOR/SPIRITUEUX

No. _____ @ _____

No. _____ @ _____

AMOUNT/MONTANT: 87.50

GRATUITIES/POUR BOIRES: -

04828

TOTAL

87.50

CPH 4024 A

65.00

[Signature]
Banquet Maître D Signature
Signature du Chef des Banquets

Patron's Signature
Signature du Client

DATE: 12/31/85

ACCOUNT/COMPTÉ: U30002

PAGE: 1

257.45

U. OF ALTA-ADVERTISING COM
 ATTN: LESLIE STEWART
 11019 - 90 AVENUE
 EDMONTON ALBERTA

AMOUNT REMITTED
 MONTANT REMIS

\$.....

Please detach and return with your remittance
 A détacher et à joindre au règlement

PAYABLE UPON RECEIPT. PLEASE REMIT 2ND. COPY WITH PAYMENT. THANK YOU.

DATE	REFERENCE RÉFÉRENCE	DESCRIPTION	LEGEND LÉGENDE	DEBIT DÉBIT	CRÉDIT CRÉDIT	BALANCE SOLDE
12/16/85	020869	FOLIO	SA	106.45		106.45
12/16/85	04828	BANQUET	SA	87.50		193.95
				193.95	0.00	193.95

PLEASE PAY
 THIS AMOUNT
 VEUILLEZ PAYER
 CE MONTANT



193.95

This amount is now due and payable. Overdue balance subject to surcharge,
 at the rate of 2 1/4% per month (27% per annum)

Ce compte est maintenant dû et payable. Les comptes en souffrance comportent
 des frais supplémentaires, au taux de 2 1/4% par mois (27% par année)

LEGEND / LÉGENDE

• Charges not settled at time of departure	SA	Compte Impayé Au Depart
• Rebate	RE	Rabattement
• Adjustment	AD	Rajustément
• Surcharge	SC	Charge Financière
• Credit	CR	Crédit
• Payment	PA	Paiement
• Miscellaneous Debit	MD	Débit Divers

CP Hotels

Canadian Pacific Hotels, a division of Canadian Pacific Air Lines, Limited
 Société Hôtelière Canadien Pacifique, une division des Lignes Aériennes Canadien Pacifique, Limitée

Reservation System

Fast, easy and personalized...that's CP Hotels Reserve-a-Room. All it takes is a telephone and one simple call. Your accommodations will be reserved and confirmed in double-quick time...and at no cost to you.

CANADA

CP Hotels Reserve-a-Room
 Dial Toll Free
1-800-268-9411

Ontario and Quebec
 (except area code 807)
 1-800-268-9420

Metro Toronto
 361-1400

UNITED STATES

CP Hotels Reserve-a-Room
 Dial Toll Free
1-800-828-7447

Service de Réservations

Le service de réservations d'hôtel de CP Hôtels est rapide, simple et efficace. Il suffit d'un coup de téléphone. Vos réservations sont faites et confirmées en un rien de temps, sans frais d'interurbain.

CANADA

Réservations d'hôtel de CP Hôtels
 Sans frais d'interurbain
1-800-268-9411

Province de Québec et Ontario
 (sauf l'indicatif régional 807)
 1-800-268-9420

Toronto métropolitain
 361-1400

ÉTATS-UNIS

Réservations d'hôtel de CP Hôtels
 Sans frais d'interurbain
1-800-828-7447



University of Alberta
Edmonton

Advisory Committee on Women's Studies

Canada T6G 2E1

11019 - 90 Avenue, Telephone (403) 432-3093

January 15, 1986

Chateau Lacombe
101 St. at Bellamy Hill
Edmonton, Alberta
T5J 1N7
ATTN: Accounts Payable

Dear Madam/Sir;

Please find enclosed a cheque for the amount of \$251.45 in payment of room rental, breakfast and lunch on December 16, 1985. Note that we received only one flip chart, and that I had previously paid a deposit of fifty dollars for the room. I have adjusted the payment accordingly.

Sincerely;

Leslie Stewart.

Leslie Stewart

DATE: 01/15/86

ACCOUNT/COMPTE: U30002

PAGE: 1

U.OF ALTA-ADVERTISING COM
 ATTN:LESLIE STEWART
 11019 - 90 AVENUE
 EDMONTON ALBERTA

AMOUNT REMITTED MONTANT REMIS
\$.....

Please detach and return with your remittance
 À détacher et à joindre au règlement

PAYABLE UPON RECEIPT ! PLEASE REMIT SECOND COPY WITH PAYMENT - THANK YOU !

DATE	REFERENCE RÉFÉRENCE	DESCRIPTION	LEGEND LÉGENDE	DÉBIT DÉBIT	CREDIT CRÉDIT	BALANCE SOLDE
12/16/85	020869	FOLIO	SA	106.45		106.45
12/16/85	04828	BANQUET	SA	87.50		193.95
				-----	-----	-----
				193.95	0.00	193.95

**PAYABLE
UPON
RECEIPT**

PLEASE PAY
THIS AMOUNT
VEUILLEZ PAYER
CE MONTANT



193.95

This amount is now due and payable. Overdue balance subject to surcharge,
 at the rate of 2 1/4% per month (27% per annum)

Ce compte est maintenant dû et payable. Les comptes en souffrance comportent
 des frais supplémentaires, au taux de 2 1/4% par mois (27% par année)

LEGEND / LÉGENDE

CP Hotels & Chateau Lacombe

- Charges not settled at time of departure
- Rebate
- Adjustment
- Surcharge
- Credit
- Payment
- Miscellaneous Debit

- SA Compte Impayé Au Depart
- RE Rabattement
- AD Rajustément
- SC Charge Financière
- CR Crédit
- PA Paiement
- MD Débit Divers

DATE	REFERENCE	DESCRIPTION	AMOUNT	DEBIT	CREDIT	BALANCE
12/16/83	030889	FOLIO	106.45			106.45
12/16/83	04858	BARQUET	87.50			193.95
				193.95	0.00	193.95



Canadian Pacific Hotels, a division of Canadian Pacific Air Lines, Limited
 Société Hôtelière Canadien Pacifique, une division des Lignes Aériennes Canadien Pacifique, Limitée

Reservation System

Fast, easy and personalized...that's CP Hotels Reserve-a-Room. All it takes is a telephone and one simple call. Your accommodations will be reserved and confirmed in double-quick time...and at no cost to you.

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 Dial Toll Free
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Ontario and Quebec
 (except area code 807)
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Metro Toronto
 361-1400

UNITED STATES

CP Hotels Reserve-a-Room
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1-800-828-7447

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Le service de réservations d'hôtel de CP Hôtels est rapide, simple et efficace. Il suffit d'un coup de téléphone. Vos réservations sont faites et confirmées en un rien de temps, sans frais d'interurbain.

CANADA

Réservations d'hôtel de CP Hôtels
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 361-1400

ÉTATS-UNIS

Réservations d'hôtel de CP Hôtels
 Sans frais d'interurbain
1-800-828-7447



CP Hotels Ltd
Chateau Lacombe

101st Street at Bellamy Hill,
Edmonton, Alberta, Canada T5J 1N7
Tel (403) 428-6611 Telex 037-2940

Managed by Canadian Pacific Hotels Limited for Lanch Holdings (Alberta) Limited

December 30, 1985

Ms. Leslie Stewart
University of Alberta
Advertising Committee
11019 90 Avenue
Edmonton, Alberta

Dear Ms. Stewart:

The Chateau Lacombe wishes to thank you for the opportunity of hosting your lunch in La Ronde on Monday December 16, 1985.

We trust all arrangements made on your behalf were satisfactory and if we may be of further service to you at any time in the future, please call our Sales and Catering Office.

Yours sincerely,



Arlindo Ferreira
Director of Catering

AF:bu

101 Street & Bellamy Hill Edmonton, Alberta T5J 1N7

FILE NO.: _____
 FUNCTION BOARD NAME: UNIVERSITY OF ALBERTA -
 ADVERTISING COMMITTEE
 BANQUET EVENT ORDER

Organization: ADVERTISING COMMITTEE
 Billing Address: 11019 - 90 AVENUE,
EDMONTON, ALBERTA.
 Phone: Bus: 432-3093 Res: _____
 Representative: MS. LESLIE STEWART

Date: DECEMBER 16, 1985 Day: MONDAY
 Nature of Function: MEETING
 Room: SUITE 2308 Rental: F/O
 Arrival Time: 8:45 AM Departure Time: 5:00 PM
 Registration Desk: _____

SPECIAL FUNCTION ARRANGEMENTS:
 Attendance Est. 15 Guar.: _____ Act.: _____
 Seating Plan: BOARDROOM STYLE
 Head Table: _____ On Risers: _____
 Table Cloth: _____ Napkins: _____
 Flowers: _____ Music: _____ Candles: _____

AUDIO VISUAL REQUIREMENTS:
 Screens: _____ Easels: _____
 Projectors: _____ Proj. Table: _____
 Blackboard: _____ Flip Charts: (4) Cork Boards: _____
 P.A. System: _____ Area: _____
 Lecturns: _____ Piano: _____
 Extras: ****FLIPCHARTS @ \$7.50 EACH**

Menu/Buffer # _____ \$ _____ Per Person: _____ % Grat.
 Serving Time: 8:45 A.M.
8:45 A.M. (COFFEE BREAK #3) @ \$3.00 EACH
FRESH FRUIT SELECTION

BLUEBERRY, BRAN MUFFINS

SOFT DRINKS, TEA (HERB TEA), COFFEE

1 PITCHER OF ORANGE JUCIE @ \$12.50
3:00 P.M.
COFFEE AND HERB TEA @ .75¢ PER CUP

COFFEE ARRANGEMENTS:

Coffee:	A.M.	A.M.	P.M.	P.M.
With:	A.M.	A.M.	P.M.	P.M.
\$	\$	\$	\$	

BAR ARRANGEMENTS:
 Bar from _____ to _____ & from _____ to _____
 Type of Bar: _____
 Price: _____
 Liqueurs: _____ Cigars: _____

Special Remarks/Labour Requirements:

WINES:

Guaranteed number is required 48 hours prior to function. You will be billed guaranteed number or attendance whichever is larger. We are prepared to serve 5% above guaranteed number. If no guaranteed number is received the expected number will be charged. Should it be necessary to cancel, a cancellation fee will be charged. I hereby also acknowledge acceptance of Terms and Conditions printed on Reverse Side.

Weddings: _____ Overnight Accom. _____
 Bride's Name: _____
 Bridgroom's Name: _____
 Wedding Cake: _____ Receiving Line: _____ Knife: _____

Guest Signature: _____

Payment Type: DIRECT BILLING Prepared by: A.F.
 Credit Approved by: _____ Date: DEC. 9/85

THIS AGREEMENT made in duplicate, the _____ day of _____

19

BETWEEN:

hereinafter called "THE HOTEL" OF THE FIRST PART

- AND -

hereinafter called "THE EXHIBITOR" OF THE SECOND PART

WHEREAS The Hotel has designated certain areas of its premises to be used for the purposes of shows, exhibitions, displays of art, sculpture and goods, wares and merchandise of various kinds and nature.

AND WHEREAS for the purposes of the show, exhibition or display hereinafter referred to, one of such areas shall be designated as the "function area".

AND WHEREAS The Exhibitor of the second part considers it to be of benefit and advantage to it to display its _____ in the function area.

NOW THEREFORE THIS AGREEMENT WITNESSETH and The Exhibitor hereto of the second part in consideration of the use of The Hotel's function area does covenant and agree as follows:

(1) That it will, at its own expense, and subject at all times to the direction of The Hotel, arrange and maintain its display of _____ in _____ The Hotel's function area which, for the purposes of this agreement, is designated as follows: _____ for the period of _____ days commencing on the _____ day of _____ 19 _____, and termination on the _____ day of _____ 19 _____

(2) In consideration of the use of the function area The Exhibitor of the second part covenants and agrees to pay The Hotel the sum of _____ DOLLARS. _____ as follows: _____

(3) The Exhibitor of the second part covenants and agrees that on the _____ day of _____, 19 _____, it will forthwith remove its display at its own expense and in the event that The Exhibitor shall fail so to do then The Hotel shall have the full right and authority to dismantle and remove same and hold the same subject to payment by The Exhibitor of the balance of any sum referred to in Paragraph 2 and any additional expense for the removal and storage of the storage of the said display.

(4) The Exhibitor of the second part further covenants and agrees that The Hotel will not be held responsible for any loss, theft, total or partial destruction of any of the property of The Exhibitor of the second part while on display in the function area designated by The Hotel, or while being dismantled, removed or stores by The Hotel and the Exhibitor of the second part does by these presents expressly remiss and release and forever discharge of the said Hotel, its successors and assigns and agents of and from all manner of actions, causes of action suits, claims and demands which against the said Hotel, (it, he or she) ever had, now has or hereafter can, shall or may have for or by any reasons of any loss, theft, total or partial destruction as hereinbefore referred to.

(5) The Hotel does not supply transportation of goods.

(6) The Hotel does not provide any storage area for empty boxes, packing cases or for any other extra material which will not be used in the exhibition room.

(7) At all times, exhibitors must use service area for transportation of goods.

101 Street & Bellamy Hill Edmonton, Alberta T5J 1N7

FILE NO.: _____
 FUNCTION BOARD NAME: UNIVERSITY OF ALBERTA -
 BANQUET EVENT ORDER ADVERTISING COMMITTEE

Organization: UNIVERSITY OF ALBERTA - ADVERTISING COMMITTEE
 Billing Address: 11019 - 90 AVENUE,
 EDMONTON, ALBERTA.
 Phone: Bus.: 432-3093 Res.: _____
 Representative: MS LESLIE STEWART
 Nature of Function: LUNCH
 Room: LARONDE Rental: _____
 Arrival Time: 11:45 AM Departure Time: 1:00 PM
 Registration Desk: _____

SPECIAL FUNCTION ARRANGEMENTS:
 Attendance Est. 15 Guar.: _____ Act.: _____
 Seating Plan: _____
 Head Table: _____ On Risers: _____
 Table Cloth: _____ Napkins: _____
 Flowers: _____ Music: _____ Candles: _____
AUDIO VISUAL REQUIREMENTS:
 Screens: _____ Easels: _____
 Projectors: _____ Proj. Table: _____
 Blackboard: _____ Flip Charts: _____ Cork Boards: _____
 P.A. System: _____ Area: _____
 Lecturns: _____ Piano: _____
 Extras: _____
 Menu/Bufferet # _____ \$ _____ Per Person: _____ % Grat.
 Serving Time: 11:45 A.M.

COFFEE ARRANGEMENTS:

Coffee:	A.M.	A.M.	P.M.	P.M.
With:	A.M.	A.M.	P.M.	P.M.
	\$	\$	\$	\$

BAR ARRANGEMENTS:
 Bar from _____ to _____ & from _____ to _____
 Type of Bar: _____
 Price: _____
 Liqueurs: _____ Cigars: _____

Special Remarks/Labour Requirements:

WINES:

 Weddings: _____ Overnight Accom. _____
 Bride's Name: _____
 Bridgroom's Name: _____
 Wedding Cake: _____ Receiving Line: _____ Knife: _____

Guaranteed number is required 48 hours prior to function. You will be billed guaranteed number or attendance whichever is larger. We are prepared to serve 5% above guaranteed number. If no guaranteed number is received the **expected number will be charged**. Should it be necessary to cancel, a **cancellation fee will be charged**. I hereby also acknowledge acceptance of Terms and Conditions printed on Reverse Side.
 Guest Signature: _____
 Payment Type: DIRECT BILLING Prepared by: A.F.
 Credit Approved by: _____ Date: DEC. 9/85

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19____

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- AND -

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for the period of _____ days commencing on the _____ day of _____, 19____, and termination on the _____ day of _____, 19____.

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(7) At all times, exhibitors must use service area for transportation of goods.

Nov. 20 - Talked to Ken Honborg

Have booked Chateau Lacombe for Dec 16, 9^{am} - 5:00pm

\$130.00 for suite with window

- 2 flip charts will be set up, markers available

- at 9:00 am - breakfast #3 with orange juice

- lunch - 15 places reserved at Le Ronde

- Lunch #1 will be catered

- house wine ^{ordered} ~~server~~ - 1 glass/person

Cost:

Room (130.00)

Food

+15% gratuities

- week or 2 prior to Dec. 16, Sandy will phone to confirm.

Dec. 6

- 1 phoned Pam to:

- see if we could put stuff on walls - NO

- change to à la carte lunch (La Ronde opens at 11:30 am).

- Herbal tea

- 4 flip charts instead of 2. [7.50 ea.] (no one told me that).

Room 2308

- coffee break at 3:00* at 9:00 (w muffins)

- lunch 11:45

-



CP Hotels
Chateau Lacombe

101st Street at Bellamy Hill,
Edmonton, Alberta, Canada T5J 1N7
Tel (403) 428-6611 Telex 037-2940

Managed by Canadian Pacific Hotels Limited for Lanch Holdings (Alberta) Limited

November 26, 1985

File: A8-20

Ms. Leslie Stewart
University of Alberta
Advisory Committee
11019 90 Avenue
Edmonton, Alberta

Dear Ms. Stewart:

The Chateau Lacombe is pleased to advise the following definite arrangements have been made on your behalf.

<u>Function</u>	<u>Day/Date</u>	<u>Time</u>	<u># of People</u>
Meeting	Mon. Dec. 16/85	9AM-5PM	15

Based on the above agenda, a room rental charge of \$130.00 will apply.

A deposit in the amount of \$50.00 is required by December 7, 1985. Please forward to the hotel comptroller.

If you require further information or assistance, please do not hesitate to contact me.

Yours truly,

Kenneth G. Honborg
Sales Manager

KGH:bu



Friday, December 6, 1985

Chateau Lacombe
101 Street at Bellamy Hill
Edmonton, Alberta
T5J 1N7

Dear Hotel Comptroller,

Please find enclosed a cheque for fifty dollars as a deposit for a room rental on December 16, 1985.

Sincerely,

Leslie Stewart

Leslie Stewart
Administrative Assistant

Max of 15 ppl.

11019 90 Ave.

T&G 2E1

4 Seasons

428-7111

Catering

Rental \$100.00 \$110.00 \$120.00 \$155.00 - depends on what's available

Working lunch - 8.50/person 2 sandwiches, 2 French pastries
soup (I think).

Lunch in separate room 9.75 - 19.25/person Prime Rib \$14.75.
chicken is 12.00

→ CORINNE (Core-in)

- sending lunch menus, floor plan of banquet room.

Chateau LaCombe

~~428-6611~~

110.00 for room - up to 20, better style
if switch rooms for lunch.

Sales + Catering

Ken Honberg 420-8357

Lunch catered to room - discount to room rental - half that to lunch in same room

Lunch - buffet \$8.50 - \$19.75 - 8.50 - juice or sp, baked ham, potatoe, corn etc. desert

- plate - 8.95 - 19.75 - soup, salad, coffee, tea, desert.

10.50 - half chicken - whole works.

- sending me menus.

WESTIN

426-8636

tea - 5.00/pat - 6-8 c.

Catering - Thelma.

juice 8.50/jug

20-25 cups

- coffee 16.00/gallon - have specific times for it
prefer to
ie 8:00, 10:00

Working Lunch or in room handle - no charge if switch rooms
for lunch.

- have Chairman + Chancellor ^{room} \$2500


→ Soup + Sand - 8.75

Chkn - \$11.50, \$11.75

Rib-eye club stk 15.50

FRI. AM - 9:00 am - Dallas,

Dec. 16

Suite  \$130.00 - if food served there, $\frac{1}{2}$ the price
- coffee + tea - .75¢ / cup.

- if switch rooms - 130.00 for meeting room
- lunch in separate room

Le Ronde:

- reserve 15 at lunch

[- 15% gratuity on room
+ food.

- order one we have

Max. of 15

Anne.

Ken Honberg 428-6611

Book Chateau

- set up around a table $\frac{2}{3}$ of charts ✓ 260.00
- eat in another room
- suite w window.

- window
- switch rooms for lunch
- wine glass of /person at lunch.

9-5:00 pm

Coffee break #3. w orange juice - start of meeting - 9:00 am

Lunch - #1

TALKED TO ANN (different story than Ken), booked

- 110.00 - BR attached.

Exec. Suites - ~~130.00~~

180.00

(window).

11019

(has window)

Meeting room

- lunch in room, about $\frac{1}{2}$ rate

change for going to another room to eat \$75.00

La Ronde - could all sit in one section

- just meal + gratuities (no room charge).

- sending me memo for La Ronde; tentatively booked exec. suite.